

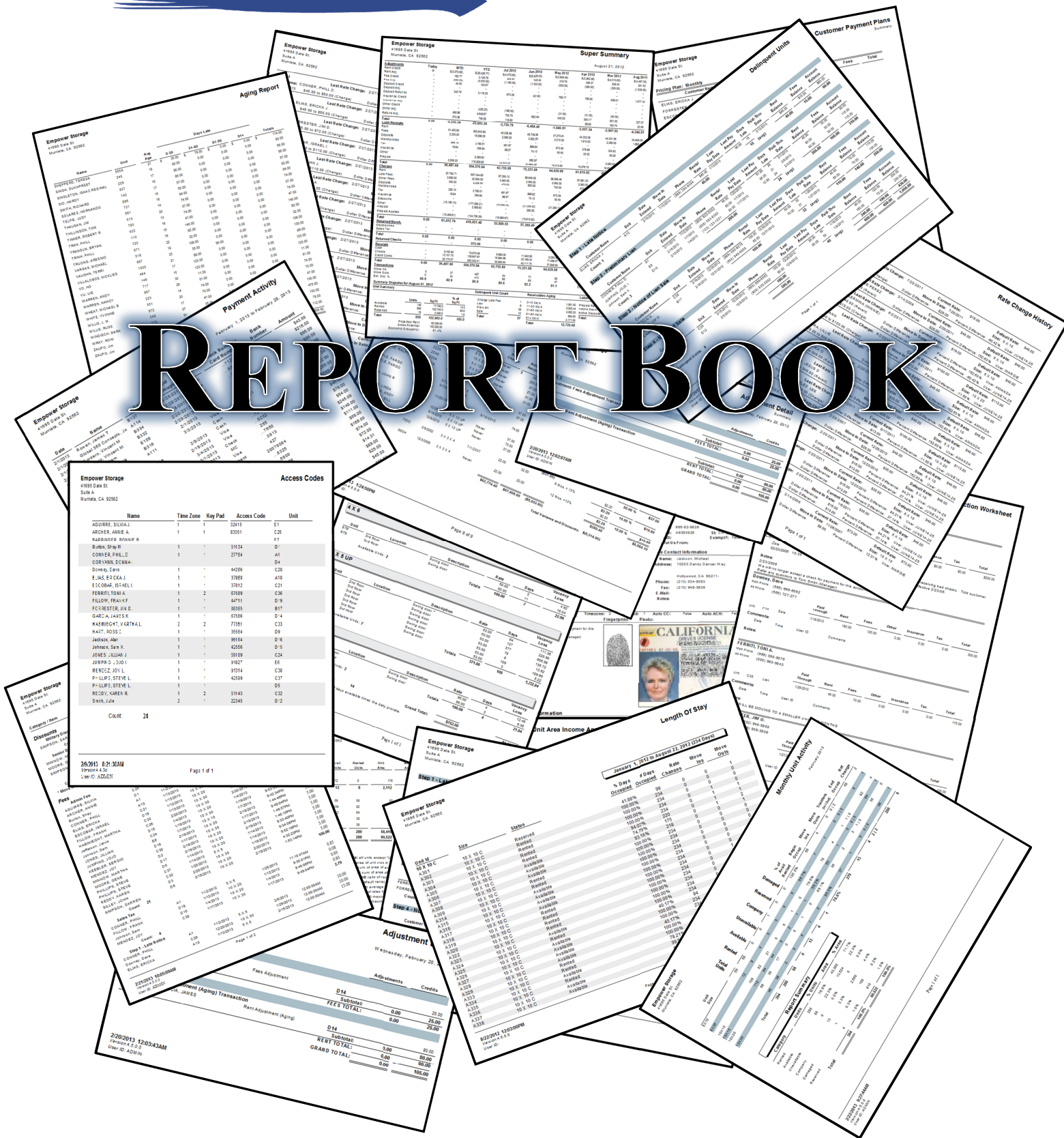


# Storage Commander

## Report Book

Released 03/25/2013

# REPORT BOOK







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## ***Customer Reports***

To generate reports that contain customer specific information go to the *Reports* pull down menu and select *Customer Reports* from the menu items.

A sample of each report including a brief explanation of the report is itemized below with a page number reference.

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## Active Customer Status

List all active customers by name. Includes units rented, balance, deposit balance, paid through date, phone and late status. Totals the unit and deposit balance and provides a count of all active customers.

### Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

### Active Customer Status

Name	Unit	Paid Through	Deposit Balance	Unit Balance	Phone	Status
AGUIRRE, SILVIA J.	E 1	3/13/2013	\$ -	\$ -	(874) 747-4848	
ARCHER, ANNIE A.	C 25	3/12/2013	-	-	(848) 488-8484	
Burton, Shay M	D 1	3/22/2013	-	-	(212) 938-3888	
CONNER, PHILL D.	A 1	2/1/2013	-	215.00	(858) 920-0002	Sale
Downey, Dave	C 28	3/18/2013	-	-	(565) 666-6562	
ELIAS, ERICKA J.	A 10	2/12/2013	-	120.00	(999) 393-9394	Lien
ESCOBAR, ISRAEL I.	C 21	3/12/2013	-	-	(949) 499-4944	
FERRITI, TONI A.	C 36	1/26/2013	-	275.00	(999) 090-9076	Sale
FILLOW, FRANK F.	D 19	3/11/2013	-	-	(888) 828-8282	
FORRESTER, JIM D.	B 17	1/27/2013	-	257.00	(932) 948-5858	Sale
GARCIA, JAMES K.	D 14	3/16/2013	-	-	(859) 399-9294	
HABINIEGHT, MARTHA L.	C 33	3/12/2013	-	-	(939) 995-4959	
HART, ROSS C.	D 9	3/11/2013	-	-	(884) 503-0030	
JONES, JILLIAN J.	C 24	4/18/2013	-	( 116.95)	(888) 282-2282	
JUMPING, JOJO I.	E 6	2/6/2013	-	150.00	(838) 383-8383	Lien
Jackson, Alan	D 16	3/1/2013	-	8.00	(618) 383-8383	
Johnson, Sam X.	D 15	2/3/2013	-	200.00	(123) 123-1231	Sale
MENDEZ, JOY L.	C 30	2/16/2013	-	140.00	(887) 773-7373	Pre-Lien
PHILLIPS, STEVE L.	C 37	3/13/2013	-	-	(884) 929-8758	
PHILLIPS, STEVE L.	D 5	3/13/2013	-	-	(884) 929-8758	
REDDY, KAREN R.	C 32	9/18/2013	-	( 666.00)	(888) 292-9292	
Smith, Julie	D 12	1/8/2013	-	230.00	(909) 838-3882	Sale
<b>Count</b>	<b>22</b>		<b>-</b>	<b>812.05</b>		

## Active Customer By Next Billing Date

List active customers (customer renting units) by the Next Billing date for the given time period. Includes Next Billing date, Paid Through Date, name, unit number, balances, late status and phone number.

Empower Storage				Active Customer Status		
41695 Date St.				By Next Billing Date		
Suite A				March 02, 2013		
Murrieta, CA 92562						
Next Billing	Paid Thru	Name	Unit	Balance	Status	Phone
3/04/2013	2/03/2013	Johnson, Sam X.	D15	\$ 200.00	Sale	(123) 123-1231
3/07/2013	2/06/2013	JUMPING, JOJO I.	E8	150.00	Lien	(838) 383-8383
3/09/2013	1/08/2013	Smith, Julie	D12	230.00	Sale	(909) 838-3882
3/12/2013	3/11/2013	FILLOW, FRANK F.	D19	-		(888) 828-8282
3/12/2013	3/11/2013	HART, ROSS C.	D9	-		(884) 503-0030
3/13/2013	3/12/2013	ARCHER, ANNIE A.	C25	-		(848) 488-8484
3/13/2013	2/12/2013	ELIAS, ERICKA J.	A10	120.00	Lien	(999) 393-9394
3/13/2013	3/12/2013	ESCOBAR, ISRAEL I.	C21	-		(949) 499-4944
3/13/2013	3/12/2013	HABINIEGHT, MARTHA L.	C33	-		(939) 995-4959
3/14/2013	3/13/2013	AGUIRRE, SILVIA J.	E1	-		(874) 747-4848
3/14/2013	3/13/2013	PHILLIPS, STEVE L.	C37	-		(884) 929-8758
3/14/2013	3/13/2013	PHILLIPS, STEVE L.	D5	-		(884) 929-8758
3/17/2013	3/16/2013	GARCIA, JAMES K.	D14	-		(859) 399-9294
3/17/2013	2/16/2013	MENDEZ, JOY L.	C30	140.00	Pre-Lien	(887) 773-7373
3/19/2013	3/18/2013	Downey, Dave	C28	-		(565) 666-6662
3/19/2013	4/18/2013	JONES, JILLIAN J.	C24	(116.95)		(888) 282-2282
3/19/2013	9/18/2013	REDDY, KAREN R.	C32	(666.00)		(888) 292-9292
3/23/2013	3/22/2013	Burton, Shay M	D1	-		(212) 938-3888
3/27/2013	1/26/2013	FERRITI, TONI A.	C36	275.00	Sale	(999) 090-9076
3/28/2013	1/27/2013	FORRESTER, JIM D.	B17	257.00	Sale	(932) 948-5858
4/02/2013	2/01/2013	CONNER, PHILL D.	A1	215.00	Sale	(858) 920-0002
4/02/2013	3/01/2013	Jackson, Alan	D16	8.00		(618) 383-8383
Count:		22				

## Active Customer By Paid Through Date

List all active customers (customers renting one or multiple units) in order by the paid through date for each unit. Includes Paid Through date, Next Bill, name, unit, late status, deposit, rent, fees, insurance, taxes, other balances, and a total balance for each unit. Totals are provided for each balance category.

### Empower Storage 41695 Date St. Suite A Murrieta, CA 92562

Active Customers  
By Paid Through Date

Paid Thr	Next Bill	Name	Unit	Status	Deposit	Rent	Fees	Insurance	Taxes	Other	Balance
01/08/2013	03/09/2013	Smith, Julie	D12	Sale	\$ -	\$ 160.00	\$ 70.00	\$ -	\$ -	\$ -	\$ 230.00
01/26/2013	03/27/2013	FERRITI, TONI A.	C36	Sale	-	155.00	120.00	-	-	-	275.00
01/27/2013	03/28/2013	FORRESTER, JIM D.	B17	Sale	-	137.00	120.00	-	-	-	257.00
02/01/2013	04/02/2013	CONNER, PHILL D.	A1	Sale	-	95.00	120.00	-	-	-	215.00
02/03/2013	03/04/2013	Johnson, Sam X.	D15	Sale	-	80.00	120.00	-	-	-	200.00
02/06/2013	03/07/2013	JUM PING, JOJO I.	E8	Lien	-	80.00	70.00	-	-	-	150.00
02/12/2013	03/13/2013	ELIAS, ERICKA J.	A10	Lien	-	45.00	75.00	-	-	-	120.00
02/16/2013	03/17/2013	MENDEZ, JOY L.	C30	Pre-Lien	-	100.00	40.00	-	-	-	140.00
03/01/2013	04/02/2013	Jackson, Alan	D16	-	-	8.00	-	-	-	-	8.00
03/11/2013	03/12/2013	FILLOW, FRANK F.	D19	-	-	-	-	-	-	-	-
03/11/2013	03/12/2013	HART, ROSS C.	D9	-	-	-	-	-	-	-	-
03/12/2013	03/13/2013	ARCHER, ANNIE A.	C25	-	-	-	-	-	-	-	-
03/12/2013	03/13/2013	ESCOBAR, ISRAEL I.	C21	-	-	-	-	-	-	-	-
03/12/2013	03/13/2013	HABINEGHT, MARTHA L.	C33	-	-	-	-	-	-	-	-
03/13/2013	03/14/2013	AGUIRRE, SILVIA J.	E1	-	-	-	-	-	-	-	-
03/13/2013	03/14/2013	PHILLIPS, STEVE L.	C37	-	-	-	-	-	-	-	-
03/13/2013	03/14/2013	PHILLIPS, STEVE L.	D5	-	-	-	-	-	-	-	-
03/16/2013	03/17/2013	GARCIA, JAMES K.	D14	-	-	-	-	-	-	-	-
03/18/2013	03/19/2013	Downey, Dave	C28	-	-	-	-	-	-	-	-
03/22/2013	03/23/2013	Burton, Shay M	D1	-	-	-	-	-	-	-	-
04/18/2013	03/19/2013	JONES, JILLIAN J.	C24	-	-	(116.95)	-	-	-	-	(116.95)
09/18/2013	03/19/2013	REDDY, KAREN R.	C32	-	-	(666.00)	-	-	-	-	(666.00)
					<b>Totals</b>	-	77.05	735.00	-	-	812.05

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## Inactive Customer Status

Lists each inactive (moved out) customer that has ever rented or been on the waiting list for the current facility. Includes the name, outstanding balance, and phone number. (Note: customer records are never removed from the program.)

Empower Storage

41695 Date St.  
Murrieta, CA 92562

Inactive Customer Status

Name	Balance	Phone
<b>Balance Credit</b>		
AUGUSTINE, ANTHONY	\$ (2.96)	(559) 234-2342
BOOTH, JOEL	(100.00)	(234) 245-45454
CANIZALES-VALENZUELA, MARIA	(40.00)	(775) 663-5533
GARCIA, REGINA	(38.18)	(816) 554-7733
GARCIA, GAUDALUPE	(27.82)	(826) 553-4421
GOMEZ, GLORIA	(62.54)	(874) 554-2231
GOMEZ, OFELIA	(87.79)	(987) 009-8874
KIRCHNER, RICHARD	(6.81)	(123) 456-7890
MUNOZ, JACOB	(5.54)	(965) 332-0981
NICACIO, COOKIE	(17.16)	(765) 998-7754
RIOS, AIDE	(33.48)	(876) 554-3321
SILVA, LORENA	(69.00)	(098) 456-3321
WELLS, TOYE H	(25.68)	(987) 665-4432
ZWINGE, KATHLEEN	(0.16)	
<b>Balance Due</b>		
AGUIRRE, SUSANNA P	418.94	(456) 456-5465
ALVARADO, PAULA S.	192.00	(456) 456-4565
ALVAREZ, PAMELA	266.60	(756) 345-3467
AMARO, CRUZ	386.88	(967) 646-7457
ANES, JOSEPH	259.52	(674) 559-8767
ARANA, MARIA	242.00	(935) 671-1354
ARELLANO, COLLETTE	328.00	(546) 878-9345
BAGWELL, JAMIE	530.00	(678) 456-9455
BAIR, KATHLEEN		(922) 456-7667
BARRANCO, GABINO		(568) 973-5564
BEJARANO, ADELITA		(456) 768-6788
BLANCO, LORENA M		(789) 234-2345
BOOKER, TONI		(678) 565-2345
CALDERON, ANGEL		(567) 568-9123
CAMPOS, MOISES		(789) 567-8567
CANTU, RICARDO		(789) 344-5434
CARTWRIGHT, ADRIANE J.		(768) 123-2345
CASTANEDA, GABRIEL		(367) 223-4589
CASTELLANOS, MARICELLA		(456) 234-8897
CAUDILLO, DANIEL		(678) 123-4566
CHAPA, JENNIFER		(912) 556-3357
CHARLES, GUADALUPE		(124) 556-8890
CHAVARRIA, ADRIANA		(678) 223-6754
CHAVEZ, ISMAEL		(654) 987-1125
CHAVEZ, MIKE		(579) 664-8126
CHAYOLLA, MARTHA		(654) 879-8775
CHRESTMAN, CASSANDRA		(559) 903-0192

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User ID:

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## Tenant Listing

List each active customer (customers currently renting at least one unit) in the facility. Includes the customer's name, building, type, location, and description. All personal and financial information has been omitted from this report in order to provide a simple list where each customer's unit / container / vehicle are located on the lot. The fields "building", "type", "location", and "description" can be changed in the "Maintenance | Units" screen for each unit.

Empower Storage 41695 Date St. Suite A Murrieta, CA 92562		Tenant Listing		
Customer Name	Building	Type	Location	Description
AGUIRE, SILVIA J.	C	Storage Unit	RV Parking	Exterior
ARCHER, ANNIE A.		RV Parking		
Burton, Shay M	A	Storage Unit		Exterior
CONNER, PHILL D.	C	RV Parking	RV Parking	Exterior
Downey, Dave	A	Storage Unit		Exterior
ELIAS, ERICKA J.	C	RV Parking	RV Parking	Exterior
ESCOBAR, ISRAEL I.		Storage Unit		Exterior
FERRITI, TONI A.	C	RV Parking	RV Parking	Exterior
FILLOW, FRANK F.		Storage Unit		
FORRESTER, JIM D.	B	Storage Unit		Exterior
GARCIA, JAMES K.		Storage Unit		
HABINIEGHT, MARTHA L.	C	RV Parking	RV Parking	Exterior
HART, ROSS C.		Storage Unit		
JONES, JILLIAN J.	C	RV Parking	RV Parking	Exterior
JUMPING, JOJO I.		Storage Unit		
Jackson, Alan		Storage Unit		
Johnson, Sam X.		Storage Unit		
MENDEZ, JOY L.	C	RV Parking	RV Parking	Exterior
PHILLIPS, STEVE L.	C	Storage Unit		Exterior
PHILLIPS, STEVE L.		Storage Unit		
REDDY, KAREN R.	C	RV Parking	RV Parking	Exterior
Smith, Julie		Storage Unit		
Count:				22
3/2/2013 12:26:59PM Version: 4.5.0.0 User ID: ADMIN				

## Customer Detail

A complete information sheet for a selected customer. Includes names, address, phone information for the customer, alternate contact and employer. Also includes all notes and comments, and a current financial and late status for each unit currently rented by the customer.

Empower Storage		Customer Detail	
41695 Date St. Suite A Murrieta, CA 92562			
<b>Personal Information</b>			
<b>Name:</b> Smith, Julie <b>Address:</b> 29080 Box Springs Rd Perris, CA 99383-8888 <b>Phone:</b> (909) 838-3882 <b>Fax:</b> (909) 873-8323 <b>E-mail:</b>		<b>Status:</b> Active <b>Birthdate:</b> <b>Age:</b> <b>SSN:</b> 685-82-8828 <b>Drivers Lic #:</b> A9393828 <b>Tax ID:</b> <b>St: CA Exp:</b> 2000 <b>Exempt?:</b> False <b>Heard About Us From:</b>	
<b>Employer Information</b>		<b>Alternate Contact Information</b>	
<b>Employer:</b> MGM Studios <b>Address:</b> 7417 Vine Street Hollywood, CA 90211- <b>Phone:</b> (213) 339-3939 <b>Fax:</b> <b>Supervisor:</b> Leo <b>Department:</b>		<b>Name:</b> Jackson, Michael <b>Address:</b> 10203 Dandy Dancer Way Hollywood, CA 90211- <b>Phone:</b> (213) 034-9393 <b>Fax:</b> (213) 949-3939 <b>E-Mail:</b> <b>Notes:</b>	
<b>Other Information</b>			
<b>Access Code:</b> 1	<b>Timezone:</b> 2	<b>Keypad:</b> 1	<b>Auto CC:</b> False <b>Auto ACH:</b> False
<b>Notes:</b> 2/23/2006 We will no longer accept a check for payment for this account. Refer any questions to Tom Smith (Manager)		<b>Fingerprint:</b> 	<b>Photo:</b> 
<b>Financial Information</b>			
<b>Unit</b>	<b>Rate</b>	<b>Paid Through</b>	<b>Rent</b> <b>Fees</b> <b>Tax</b> <b>Insur</b> <b>Other</b> <b>Total</b>
D 12	\$80.00	12/22/2012	\$160.00 \$70.00 \$0.00 \$0.00 \$0.00 \$230.00
	80.00		\$160.00 \$70.00 \$0.00 \$0.00 \$0.00 \$230.00
<b>Comments</b>			
<b>Date</b>	<b>Time</b>	<b>User ID</b>	<b>Comments</b>
02/23/2006	10:35	ADMIN	Have informend customer of the history of receiving bad checks. Told customer that we will only allow payments in cash effective 2/23/06.
02/08/2013	15:24	ADMIN	Changed Customer's Gate Access Code from "" to "1"
02/08/2013	15:24	ADMIN	Changed Customer's Gate Key Pad from "" to "1"
2/8/2013 3:24:28PM Version: 4.4.3d User ID: ADMIN			

## Auto Credit Card Payments

List of all customers on automatic credit card payments. Provides the customer name, card holder name, unit number, rental rate, paid through and next billing date. Cards expiring before the next billing date are also noted.

Empower Storage			Scheduled Credit Card Payments		
41895 Date St. Suite A Murrieta, CA 92562					
Name	Unit	Card Type	Rate	Paid Till	Next Due
Burton, Shay M	D 1	Visa	\$80.00	2/16/2013	2/17/2013
Jackson, Alan	D 16	Visa	\$80.00	2/23/2013	2/24/2013
REDDY, KAREN R.	C 32	MasterCard	\$100.00	2/12/2013	2/13/2013
Count:	3		\$260.00		
MasterCard	1				
Visa	2				
2/11/2013 12:28:02PM					
Version: 4.5.0.0					
User ID: ADMIN					
Page 1 of 1					

## Credit Card Expiration Dates

List all customers on auto credit card payments with an expiring credit card within the next 30 days. Includes the customer name, then name on the card, card type, expiration date, and next billing date.

### Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

### Credit Cards Expiring In 30 Days

Name	Phone	Card Name	Card Type	Exp Date	Next Payment
ESCOBAR, ISRAEL	(949) 499-4944	ISRAEL ESCOBAR	Visa	02/13	3/7/2013
JONES, JILLIAN	(888) 282-2282	JILLIAN JONES	MasterCard	02/13	2/13/2013
HABINIEGHT, MARTHA	(939) 995-4959	MARTHA HABINIEGHT	Visa	02/13	3/7/2013

Count: 3



List of all customers on automatic checking account (ACH) payments. Provides the customers name, bank routing, account numbers and check number. Also provides check class (Business or Persona), type (Savings or Checking) and the next billing date.

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## Transaction Summary

A summary level list of all transaction for a selected day. Includes the time of the transaction, customer name (if it is a customer transaction ), the transaction description, unit number, total charges and total credits for each transaction.

Empower Storage			Transaction Summary For		
41695 Date St. Suite A Murrieta, CA 92562			Julie Smith February 09, 2012 to February 09, 2013		
	Unit	Charge	Credit	Paid Through	Balance
<b>11/25/2012 22:02 Move-In</b>					
Starting Balance					0.00
Rent	D 12	80.00		11/25/2012	
Admin Fee	D 12	5.00		11/25/2012	
Ending Balance					85.00
<b>11/25/2012 22:02 Check # 3345 Amount: \$85.00</b>					
Starting Balance					85.00
Applied Fee Payment	D 12		5.00	11/25/2012	
Applied Rent Payment	D 12		80.00	11/25/2012	
Ending Balance					0.00
<b>12/26/2012 22:03 Rent Charge</b>					
Starting Balance					0.00
Rent	D 12	80.00		12/26/2012	
Ending Balance					80.00
<b>1/6/2013 00:00 Step 1 - Late Notice</b>					
Starting Balance					80.00
Step 1 - Late Notice	D 12	10.00		1/6/2013	
Ending Balance					90.00
<b>1/10/2013 00:00 Step 2 - Preliminary Lien</b>					
Starting Balance					90.00
Step 2 - Preliminary Lien	D 12	25.00		1/10/2013	
Ending Balance					115.00
<b>1/15/2013 00:00 Step 3 - Notice of Lien Sale</b>					
Starting Balance					115.00
Step 3 - Notice of Lien Sale	D 12	35.00		12/25/2012	
Ending Balance					150.00
<b>1/22/2013 00:00 Step 4 - Notice of Sale</b>					
Starting Balance					150.00
Step 4 - Notice of Sale	D 12			12/25/2012	
Ending Balance					150.00
<b>2/9/2013 7:16:23AM</b>					
Version: 4.4.3d					
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Page 1 of 2					

## Access Codes

List all customer in the facility, with or without gate access code, and provides the customers time zone, key pad, and unit number. Includes a count of total active customers

Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

Access Codes

Name	Time Zone	Key Pad	Access Code	Unit
AGUIRRE, SILVIA J.	1	1	32415	E 1
ARCHER, ANNIE A.	1	1	83351	C25
BARRINGER, BONNIE B.				E 7
Burton, Shay M	1	1	51134	D 1
CONNER, PHILL D.	1	1	27784	A1
CORYANN, DONNA I.				D 4
Downey, Dave	1	1	44286	C28
ELIAS, ERICKA J.	1	1	37980	A10
ESCOBAR, ISRAEL I.	1	1	37812	C21
FERRITI, TONI A.	1	2	67589	C36
FILLOW, FRANK F.	1	1	44711	D19
FORRESTER, JIM D.	1	1	88365	B17
GARCIA, JAMES K.	1	1	67566	D14
HABINIEGHT, MARTHA L.	2	2	77351	C33
HART, ROSS C.	1	1	35564	D9
Jackson, Alan	1	1	99164	D16
Johnson, Sam X.	1	1	42556	D15
JONES, JILLIAN J.	1	1	59109	C24
JUMPING, JOJO I.	1	1	91827	E 6
MENDEZ, JOY L.	1	1	91314	C30
PHILLIPS, STEVE L.	1	1	42599	C37
PHILLIPS, STEVE L.	1	1		D 5
REDDY, KAREN R.	1	2	51143	C32
Smith, Julie	2	1	22345	D12

Count:

24

2/9/2013 8:21:30AM

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## Customer List

List each customer's full customer information. Includes name and address for the customer, alternate contact, and employer. It will also display each unit rented by the customer including current rate, balances and paid through date information.

Empower Storage			Customer List		
41695 Date St. Suite A Murrieta, CA 92562					
Customer	Alternate	Employer			
<b>AGUIRRE, SILVIA J.</b> 855 MONTEREY WAY APT. 4C CHINO, CA 85858-5858 Phone: (874) 747-4848, (883) 847-7474 Fax: (773) 748-9404	<b>ARCHER, AMIE A.</b> 858 W. GEORGE AVE. HEMET, CA 85858-5858 Phone: (883) 838-3838 Fax: (838) 838-3838 Balance: \$0.00	<b>HOME ELECTRONICS</b> 7677 HERNIA AVE. INDIO, CA 85850-3003 Phone: (020) 020-2020 Fax: (020) 200-2020			
Unit: E1	P/T: 02/27/2013 N/P: 02/28/2013	Rent: \$0.00 Fees: \$0.00 Dep: \$0.00 Ins: \$0.00	Rate: \$80.00	Status: Current	
<b>ARCHER, ANNIE A.</b> P.O. BOX 44 SUN CITY, CA 88488-4848 Phone: (848) 488-8484, (888) 833-8383 Fax: (883) 838-3883	<b>MORROW, MELVIN M.</b> P.O. BOX 44 INDIO, CA 85888-5888 Phone: (888) 987-7373 Fax: (887) 373-7737 Balance: \$0.00	<b>BILLINGS BOOKS</b> 444 W. EAST STREET HEMET, CA 85858-5858 Phone: (993) 848-4849 Fax: (898) 848-4848			
Unit: G25	P/T: 02/26/2013 N/P: 02/27/2013	Rent: \$0.00 Fees: \$0.00 Dep: \$0.00 Ins: \$0.00	Rate: \$100.00	Status: Current	
<b>Burton, Shay M</b> 7337 Cocoa Street Brownsville, CA 97473 Phone: (212) 938-3888 Fax:	<b>Broomrider, Brenda</b> 24474 Towngate Rd Riverside, CA 92501 Phone: (909) 383-8388 Fax: (909) 383-8382 Balance: \$0.00	<b>Mateo Maint Company</b> 2239 Old Mill Rd Riverside, CA 99883 Phone: (909) 383-8388 Fax:			
Unit: D1	P/T: 02/08/2013 N/P: 02/09/2013	Rent: \$0.00 Fees: \$0.00 Dep: \$0.00 Ins: \$0.00	Rate: \$80.00	Status: Current	
<b>CONNER, PHILL D.</b> 88503 JOY ROAD TEMECULA, CA 87400-0020 Phone: (858) 920-0002 Fax:	<b>Samsucker, Julie L.</b> 123123 Apple Way Sun City, CA 32423-4234 Phone: (123) 123-1231 Fax: Balance: \$115.00	<b>DEFENSE PRODUCTS</b> 88444 FLYING HIGH CORONA, CA 85993-9939 Phone: (999) 974-8344 Fax: (787) 493-9939			
Unit: A1	P/T: 01/15/2013 N/P: 02/16/2013	Rent: \$45.00 Fees: \$70.00 Dep: \$0.00 Ins: \$0.00	Rate: \$45.00	Status: Lien	
<b>Downey, Dave</b> 38388 Gatewood Street Perris, CA 99033 Phone: (565) 666-6562, (565) 727-277 Fax:	<b>Cho, Kuei</b> 83888 Sunbird Rd Ontario, CA 99388 Phone: (993) 838-3883 Fax: Balance: \$200.00	<b>Metro Transpertation</b> 25101 Kalimia Ave Moreno Valley, CA 92557 Phone: (909) 737-3777 Fax:			
Unit: G28	P/T: 01/04/2013 N/P: 02/05/2013	Rent: \$80.00 Fees: \$120.00 Dep: \$0.00 Ins: \$0.00	Rate: \$100.00	Status: Sale	
2/9/2013 8:26:17AM Version: 4.4.3d User ID: ADMIN					
Page 1 of 5					



## Customer Payment Plans – Summary

List each active customer (customer currently renting units) by billing plan. Billing plans control when each customer will be charged rent, either Anniversary or Fixed Month Billing, and whether or not the customer will receive an invoice. Also includes any recurring fees and/or discount for each customer that has one assigned to their account. Includes the customer name, rate, total discounts per month, total fees per month, and the total payment per month for each customer. Counts and totals are provided for each plan and a grand total. Also see: "Customer to receive invoices", "Recurring fees and discounts", and "Variance" reports.

Empower Storage

41695 Date St.

Suite A

Murrieta, CA 92562

Customer Payment Plans

Summary

Pricing Plan: Annual

Customer Name	Unit	Rate	Discounts	Fees	Total	
Folster, Robert	D7	\$ 88.00	\$ (8.80)	\$ 1.00	\$ 80.20	
Total in plan: 1		Totals:	88.00	(8.80)	1.00	80.20

Pricing Plan: Monthly

Customer Name	Unit	Rate	Discounts	Fees	Total	
ELIAS, ERICKA J.	A10	50.00				
FORRESTER, JIM D.	B17	72.00	(10.00)	-	62.00	
ESCOBAR, ISRAEL I.	C21	100.00				
JONES, JILLIAN J.	C24	110.00	(10.00)	16.95	116.95	
ARCHER, ANNIE A.	C25	100.00				
Downey, Dave	C28	110.00				
MENDEZ, JOY L.	C30	110.00				
REDDY, KAREN R.	C32	110.00	-	1.00	111.00	
HABINIEGHT, MARTHA L.	C33	100.00				
PHILLIPS, STEVE L.	C37	45.00				
Burton, Shay M	D1	80.00				
PHILLIPS, STEVE L.	D5	80.00				
HART, ROSS C.	D9	80.00				
Smith, Julie	D12	88.00				
GARCIA, JAMES K.	D14	80.00				
Johnson, Sam X.	D15	88.00				
Jackson, Alan	D16	88.00				
FILLOW, FRANK F.	D19	80.00				
AGUIRRE, SILVIA J.	E1	80.00				
JUMPING, JOJO I.	E6	88.00				
Total in plan: 20		Totals:	1,739.00	(20.00)	17.95	1,736.95

Pricing Plan: Monthly w/ Invoice

Customer Name	Unit	Rate	Discounts	Fees	Total	
CONNER, PHILL D.	A1	50.00	-	1.00	51.00	
FERRITI, TONI A.	C36	110.00	-	1.00	111.00	
Total in plan: 2		Totals:	160.00	-	2.00	162.00
Total in all plans: 23		Totals:	1,987.00	(28.80)	20.95	1,979.15

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## Customer Payment Plans – Detail

Displays the same information as the Customer Payment Plans Summary, but also includes the name of Fees or Discounts associated with a customer account

Empower Storage

41695 Date St.

Suite A

Murrieta, CA 92562

Customer Payment Plans

Detail

Pricing Plan: Annual

Customer Name	Unit	Rate	Discounts	Fees	Total
Folster, Robert	D7	\$ 88.00	\$ (8.80)	\$ 1.00	\$ 80.20
		\$1.00 Invoice Fee	\$ -	\$ 1.00	
		10% Yearly Discount	(8.80)	-	
Total in plan: 1	Totals:	88.00	(8.80)	1.00	80.20

Pricing Plan: Monthly

Customer Name	Unit	Rate	Discounts	Fees	Total
ELIAS, ERICKA J.	A10	50.00			
FORRESTER, JIM D.	B17	72.00	(10.00)	-	62.00
		Senior Discount	(10.00)	-	
ESCOBAR, ISRAEL I.	C21	100.00			
JONES, JILLIAN J.	C24	110.00	(10.00)	16.95	116.95
		Senior Discount	(10.00)	-	
		Burglary 100%, \$ 5,000	-	16.95	
ARCHER, ANNIE A.	C25	100.00			
Downey, Dave	C28	110.00			
MENDEZ, JOY L.	C30	110.00			
REDDY, KAREN R.	C32	110.00	-	1.00	111.00
		\$1.00 Invoice Fee	-	1.00	
HABINIEGHT, MARTHA L.	C33	100.00			
PHILLIPS, STEVE L.	C37	45.00			
Burton, Shay M	D1	80.00			
PHILLIPS, STEVE L.	D5	80.00			
HART, ROSS C.	D9	80.00			
Smith, Julie	D12	88.00			
GARCIA, JAMES K.	D14	80.00			
Johnson, Sam X.	D15	88.00			
Jackson, Alan	D16	88.00			
FILLOW, FRANK F.	D19	80.00			

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## Customers To Receive Invoices

Lists all customer assigned to an Invoice plan. Each customer assigned to a payment plan that includes invoices will receive an invoice. The report includes the customer's name, next billing date, next invoice date, last invoice date, unit, paid through date, and outstanding balances. The total balance and count are also included. Also see: Customer Payment Plans Detail & Summary reports.

<b>Empower Storage</b> 41695 Date St. Suite A Murrieta, CA 92562		<b>Customers To Receive Invoices</b> (Sort By Next Billing Date)				
Name	Next Billing	Next Invoice *	Last Invoice	Unit	Paid Through	Balance
FERRITI, TONI A.	3/27/2013	<b>3/10/2013</b>	Never	C36	1/26/2013	\$ 275.00
Folster, Robert	4/1/2013	<b>3/18/2013</b>	Never	D7	3/31/2014	(1,059.20)
CONNER, PHILL D.	4/2/2013	<b>3/16/2013</b>	2/15/2013	A1	2/1/2013	215.00
Count: 3					Total	<u><u>(569.20)</u></u>
3/4/2013 1:41:43PM Version:4.5.0.0 User ID: ADMIN						
Page 1 of 1						
*Bold entries have not printed this billing cycle.						

## Email Addresses

Lists active customers email address and unit number.

<b>Empower Storage</b> 41695 Date St. Suite A Murrieta, CA 92562	<b>E-Mail Addresses</b> Active Customers																								
<table><thead><tr><th>Name</th><th>Unit</th><th>E-Mail Address</th></tr></thead><tbody><tr><td>ARCHER, ANNIE A.</td><td>C25</td><td>aa826@zmail.net</td></tr><tr><td>Burton, Shay M</td><td>D1</td><td>bs224@hotmail.com</td></tr><tr><td>Downey, Dave</td><td>C28</td><td>daved55@fmail.com</td></tr><tr><td>ESCOBAR, ISRAEL I.</td><td>C21</td><td>israele@gmail.com</td></tr><tr><td>Folster, Robert</td><td>D7</td><td>rfofster229@yahoo.com</td></tr><tr><td>JONES, JILLIAN J.</td><td>C24</td><td>jj22@gmail.com</td></tr><tr><td>MENDEZ, JOY L.</td><td>C30</td><td>joymendez@calmail.com</td></tr></tbody></table>	Name	Unit	E-Mail Address	ARCHER, ANNIE A.	C25	aa826@zmail.net	Burton, Shay M	D1	bs224@hotmail.com	Downey, Dave	C28	daved55@fmail.com	ESCOBAR, ISRAEL I.	C21	israele@gmail.com	Folster, Robert	D7	rfofster229@yahoo.com	JONES, JILLIAN J.	C24	jj22@gmail.com	MENDEZ, JOY L.	C30	joymendez@calmail.com	
Name	Unit	E-Mail Address																							
ARCHER, ANNIE A.	C25	aa826@zmail.net																							
Burton, Shay M	D1	bs224@hotmail.com																							
Downey, Dave	C28	daved55@fmail.com																							
ESCOBAR, ISRAEL I.	C21	israele@gmail.com																							
Folster, Robert	D7	rfofster229@yahoo.com																							
JONES, JILLIAN J.	C24	jj22@gmail.com																							
MENDEZ, JOY L.	C30	joymendez@calmail.com																							
3/6/2013 10:41:37AM Version: 4.5.0.0 User ID: ADMIN	Page 1 of 1																								

## Customer's Birthdays

Includes all customers, both active and inactive, who's birth date was entered into the Customer Information screen. Customers are listed by birth month. Includes customer name, unit (if active), birthday and age.

Main Street Storage		Customers Birthday		
1900 Main Street Lone Pine, CA 93385-				
Name	Unit	Birthdate	Age	
<b>February</b>				
Pruett, Jas	D12	02/21/1926	78	
<b>April</b>				
CONNER, PHILL D.	A1	04/17/1986	18	
<b>November</b>				
HART, ROSS C.	D9	11/11/1996	7	
HABINIEGHT, MARTHA L.	C33	11/24/1932	71	

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User ID: ADMIN

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## Tax Exempt Customers

Lists all customers who are not charged (exempt) from rental tax.

This report is automatically sorted by last name. All units that are *linked* to a customer who has been granted a tax exempt status will not be charged rental tax. A customer is assigned tax exempt status in the **Customer Detail / Customer Information** screen

Main Street Storage 1900 Main Street Lone Pine, CA 93385-					Tax Exempt Customers				
Customer Name	Unit	Tax Id	Address	City	State	Zip	Phone	Move-In Date	Rental Rate
AGUIRRE, SILVIA J.	E1	88-3848488	855 MONTEREY WAY APT. 4C	CHINO	CA	91505-5858	(917) 747-4848	1/20/2006	\$90.00
ARCHER, ANNIE A.	C25	98-3838383	P.O. BOX 44	SUN CITY	CA	98488-4848	(848) 488-9484	1/21/2006	80.00
ESCOBAR, ISRAEL I.	C21	99-3030303	7579 W. 9TH STREET	LA QUINTA	CA	94899-2929	(949) 499-4944	1/21/2006	80.00
									<u>240.00</u>

2/19/2006 12:01:16PM  
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User ID: TOM

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## ***Unit Reports***

To generate reports that contain unit specific information go to the *Reports* pull down menu and select *Unit Reports* from the menu items.

A sample of each report including a brief explanation of the report is itemized below with a page number reference.

Units Status.....	21
Units Excluded From Late Steps .....	22
Available Units .....	23
Unit Walkthrough.....	24
Lock-Out .....	25
Daily Lock-Out.....	26
Unit Denied Access .....	27
Occupancy .....	28
Occupancy V3.....	29
Overall Occupancy.....	30
Consolidated Occupancy.....	31
Occupancy By Location.....	32
Occupancy History .....	33
Price List .....	34
Price List Summary – By Size .....	35
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Price List Summary – By Rate.....	37
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Scheduled Move-Out Report.....	39
Unit History .....	40
Unit Activity .....	41
Pending Rate Changes .....	42
Rate Change History .....	43
Facility Rate Change History .....	44
Damaged Units .....	45

## Units Status

A List of all units in the facility. Includes the unit number, size, base rate, unit status (rent, available, current, late...) and the customer name. Totals are provided for the Total Number of Units, Rented Units, Available Units, Percent Rented and Percent Available.

Empower Storage				Unit Status
41695 Date St. Suite A Murrieta, CA 92562				
Unit	Size	Rate	Unit Status	Customer
D2	10 X 20	\$80.00	Available	
D3	10 X 20	80.00	Available	
D4	10 X 20	80.00	Reserved	CORYANN, DONNA I.
D5	10 X 20	80.00	Current	PHILLIPS, STEVE L.
D6	10 X 20	80.00	Available	
D7	10 X 20	80.00	Current	Lape, Michelle
D8	10 X 20	80.00	Available	
D9	10 X 20	80.00	Current	HART, ROSS C.
D10	10 X 20	80.00	Unavailable	
D11	10 X 20	80.00	Company	
D12	10 X 20	80.00	Sale	Smith, Julie
D13	10 X 20	80.00	Available	
D14	10 X 20	80.00	Sale	GARCIA, JAMES K.
D15	10 X 20	80.00	Current	Johnson, Sam X.
D16	10 X 20	80.00	Current	Jackson, Alan
D17	10 X 20	80.00	Available	
D18	10 X 20	80.00	Available	
D19	10 X 20	80.00	Current	FILLOW, FRANK F.
D20	10 X 20	80.00	Available	
E1	10 X 10	80.00	Current	AGUIRRE, SILVIA J.
E2	10 X 10	80.00	Available	
E3	10 X 10	80.00	Available	
E4	10 X 10	80.00	Available	
E5	10 X 10	80.00	Damaged	
E6	10 X 10	80.00	Pre-Lien	JUMPING, JOJO I.
E7	10 X 10	80.00	Reserved	BARRINGER, BONNIE B.
E8	10 X 10	80.00	Available	
E9	10 X 10	80.00	Available	
E10	10 X 10	80.00	Unavailable	
Rented:			25	35 %
Available:			40	56 %
Company:			1	1 %
Damaged:			1	1 %
Reserved:			2	3 %
Unavailable:			3	4 %
Total Units:			72	100 %
2/14/2013 3:51:36PM				
Version: 4.5.0.0				
User ID:				
			Page 2 of 2	



This report was designed to show all units that have been assigned a status that exempts them from advancing through the late step process. If the customer was assigned this status after they had entered into a late step, they will remain in that late step until an adjustment to their account is made to remove them from the late step, or until they are removed from Excluded from late step status. To assign a customer as excluded from late steps, go to the **Maintenance** pull down menu, select **Units**, enter the unit number and click on the **No Late Charges check box**.

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## Available Units

List all available units at the facility there rate, number of days they have been vacant and their net loss (number of days vacant x daily prorate) This report does not include "unavailable", "damaged", or "company" units. (Also see the Unit Price List & Length of Stay reports.)

**Empower Storage**

41695 Date St.  
Murrieta, CA 92563

**Available Units**

**3 X 3 X 4**

Unit	Location	Description	Rate	Days	Vacancy Loss
790D	3rd Floor	Locker"D"	\$ 22.00	38	\$ 27.36
980G	3rd Floor	Locker"Up"	22.00	10	7.20
Available Units: 2		Totals	44.00	24	34.56

**4 X 5**

Unit	Location	Description	Rate	Days	Vacancy Loss
729	3rd Floor	Swing door	47.00	63	97.65
Available Units: 1		Totals	47.00	63	97.65

**4 X 6**

Unit	Location	Description	Rate	Days	Vacancy Loss
876	3rd floor	Swing door	50.00	3	4.92
979	3rd floor	Swing door	50.00	11	18.04
Available Units: 2		Totals	100.00	7	22.96

**5 X 5 UP**

Unit	Location	Description	Rate	Days	Vacancy Loss
552	2nd floor	Swing door *	53.00	64	111.36
702	3rd floor	Swing door	53.00	127	220.98
718	3rd floor	Swing door	53.00	377	655.98
760	3rd floor	Swing door	53.00	78	135.72
782	3rd floor	Swing door	53.00	8	13.92
806	3rd floor	Swing door	53.00	109	189.66
838	3rd floor	Swing door	53.00	3	5.22
Available Units: 7		Totals	371.00	109	1,332.84

**8 X 10 UP**

Unit	Location	Description	Rate	Days	Vacancy Loss
235	2nd floor	Swing door	95.00	4	12.48
757	3rd floor	Swing door	95.00	3	9.36
Available Units: 2		Totals	190.00	4	21.84

Total Available Units: 14

Grand Total: \$752.00

\$1,509.85

Vacancy Loss = Number of days available times the daily prorate.

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User ID: ANDY

## Unit Walkthrough

List all units in the facility ordered by each units "walk-through" number. The walk-through numbers can be changed by the user in the "Maintenance | Change Walk-Through Order" menu. This report is intended to provide a list of units in the order the manager will physically check the facility. It includes the order number, building, unit number, size, paid through date, unit status, overlock status, and the customer's name. A total number of units is also included.

Main Street Storage						Walk Through		
1900 Main Street Lone Pine, CA 93385-								
Order	Building	Unit	Size	Paid Through	Status	Over-locked	Scheduled Move Out	Name
0		D1	10 X 20	05/23/2004	Rented			Burton, Shay M
0		D2	10 X 20		Available			
0		D3	10 X 20		Available			
0		D4	10 X 20	03/12/2004	Reserved			CORYANN, DONNA I.
0		D5	10 X 20	05/14/2004	Rented			PHILLIPS, STEVE L.
0		D6	10 X 20		Available			
0		D7	10 X 20		Available			
0		D8	10 X 20		Available			
0		D9	10 X 20	04/12/2004	Late			HART, ROSS C.
0		D10	10 X 20	02/10/2004	Unavailable			
0		D11	10 X 20		Company			
0		D12	10 X 20	04/09/2004	Pre-Lien	X		Pruett, Jas
0		D13	10 X 20		Available			
0		D14	10 X 20	04/17/2004	Rented			GARCIA, JAMES K.
0		D15	10 X 20	05/04/2004	Rented			Johnson, Sam X.
0		D16	10 X 20	05/30/2004	Rented			Jackson, Alan
0		D17	10 X 20		Available			
0		D18	10 X 20		Available			
0		D19	10 X 20	05/12/2004	Rented			FILLOW, FRANK F.
0		D20	10 X 20		Available			
0		E1	10 X 10	06/11/2004	Rented			AGUIRRE, SILVIA J.
0		E2	10 X 10		Available			
0		E3	10 X 10		Available			
0		E4	10 X 10		Available			
0		E5	10 X 10		Damaged			
0		E6	10 X 10	05/07/2004	Rented			JUMPING, JOJO I.
0		E7	10 X 10	03/12/2004	Reserved			BARRINGER, BONNIE B.
0		E8	10 X 10		Available			
0		E9	10 X 10		Available			
0		E10	10 X 10	02/10/2004	Unavailable			
0	A	A1	5 X 5	05/02/2004	Rented			CONNER, PHILL D.
0	A	A2	5 X 5		Available			
0	A	A3	5 X 5		Available			
0	A	A4	5 X 5		Available			
0	A	A5	5 X 5		Available			
0	A	A6	5 X 5		Available			
0	A	A7	5 X 5		Available			
0	A	A8	5 X 5		Available			
0	A	A9	5 X 5		Available			
0	A	A10	5 X 5	05/13/2004	Rented			ELIAS, ERICKA J.
0	B	B11	5 X 10		Available			
0	B	B12	5 X 10		Available			
0	B	B13	5 X 10		Available			
0	B	B14	5 X 10		Available			

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## Lock-Out

List all units in the facility that are currently "overlocked". Includes the unit number, building, size, rental status, late status, and customer's name. For units that have been denied access through the security gate, see the Deny Access report.

Empower Storage			Lock-Out Report		
41695 Date St. Suite A Murrieta, CA 92562					
Unit	Building	Size	Status		Name
B17	B	5 X 10	Rented	Lien	FORRESTER, JIM D.
C36	C	10 X 30	Rented	Lien	FERRITI, TONI A.
D12		10 X 20	Rented	Sale	Smith, Julie
D14		10 X 20	Rented	Sale	GARCIA, JAMES K.
E6		10 X 10	Rented	Pre-Lien	JUMPING, JOJO I.
Count: 5					

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## Daily Lock-Out

List each unit that had a change in "overlock" status on the selected day. Units are grouped into two categories; "changed to overlock" and "remove overlock". Only the units that changed locked out status on the selected day will be included in the report. This report is recommended to be printed each date during "End-Of-Day" so the manager can walk the facility and change the lock status on each unit listed.

<b>Empower Storage</b> 41695 Date St. Suite A Murrieta, CA 92562									<b>Daily Lockout</b> Status Changes February 15, 2013	
Changed to Overlocked:										
Unit	Building	Size	Status	Paid Thru	Rent	Fees	Insur.	Balance	Name	
B17	B	5 X 10	Lien	01/23/2013	\$ 65.00	\$ 70.00	\$ 0.00	\$ 135.00	FORRESTER, JIM D.	
C36	C	10 X 30	Lien	01/22/2013	45.00	70.00	0.00	115.00	FERRITI, TONI A.	

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Lists each that has been "denied access" via the gate system. The "denied access" option is set in the "Maintenance | Program Setup | Lien Status" menu. Includes units id, name, status, balance, overlocked status, building, and location. Totals are provided for unit balance and a count of units.

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## Occupancy

The occupancy reports provides a comparison by size current rent to potential rent. Items details for each size include; total area in square feet, total number of units, rented units, reserved units, number of vacant units, rentable units (available units not listed as damaged or company units), percent rented, percent of area rented, default rate (set in the "Maintenance | Program Setup | Unit Sizes" menu), current potential rent, current actual rent, and the percent actual of potential rent. **Unavailable units are not included in this report.** Occupancy by size information is archived, except for totals by category on the Monthly Facility Summary, therefore will always show status at the time the report is printed.

Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

Occupancy

Unit Size	Total Area	Total Units	Rented Units	Reserved Units	Vacant Units	Other Units	% Rented	% of Area Rented	Default Rent	Current Potential Rent	Current Actual Rent	Percent Actual of Potential
5 X 5	400	16	3	0	13	0	18.8%	18.8%	720.00	\$730.00	\$145.00	20.1%
5 X 10	500	10	1	0	9	0	10.0%	10.0%	650.00	657.00	72.00	11.1%
10 X 10	900	9	2	1	5	1	25.0%	22.2%	720.00	648.00	168.00	23.3%
10 X 20	3,800	19	9	1	8	1	50.0%	47.4%	1,520.00	1,472.00	752.00	49.5%
10 X 30	4,500	15	8	0	7	0	53.3%	53.3%	1,500.00	1,550.00	850.00	56.7%
<b>Total:</b>	10,100	69	23	2	42	2	35.4%	44.8%	\$5,110.00	\$5,057.00	\$1,987.00	38.9%

Legend:  
Current Actual Rent = sum of occupied units at their rented rate.  
Current Potential Rent = sum of occupied units at their rented rate and vacant units at their default rate.  
Default Rent = sum of units at their unit size rate.  
% Rented = Percentage of total rented units to the total rentable units (not counting unavailable units)  
Other Units = the sum of Company and Damaged

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*Current Actual Rent = sum of occupied units at their rented rate.*

*Current Potential Rent = sum of occupied units at their rented rate and vacant units at their default rate.*

*Default Rent = Sum of all units at their default rate (as entered into the unit size table).*

*Percent of Rented = Percentage of total rented units to the total rentable units (not counting unavailable units)*

Also see: Occupancy V3, Overall Occupancy, Consolidated Occupancy, Occupancy by Location, Occupancy History.

## Occupancy V3

This report is similar to the "Occupancy Report" without the "Current Potential Rent" column and some formatting lines. Also see Occupancy Report.

Main Street Storage 1900 Main Street Lone Pine, CA 93885-										Occupancy Version 3			
Unit Size	Unit Area	Total Area	Default Rate	Total Units	Rented Units	Reserved Units	Vacant Units	% of Units Rented	Area Rented	% of Area Rented	Default Rent	Current Actual Rent	Percent Actual of Default
5 X 5	25	400	\$45.00	16	3	0	13	18.8%	75	18.8%	720.00	\$135.00	18.8%
5 X 10	50	500	65.00	10	1	0	9	10.0%	50	10.0%	650.00	65.00	10.0%
10 X 10	100	900	80.00	9	2	1	5	25.0%	200	22.2%	720.00	160.00	22.2%
10 X 20	200	6,800	80.00	34	17	1	15	51.5%	3,400	50.0%	2,720.00	1,325.00	48.7%
Total:		8,600	\$69.71 (average)	69	23	2	42	35.4%	3,725	43.3%	\$4,810.00	\$1,685.00	35.0%

**Legend:**  
 Current Actual Rent = sum of occupied units at their rented rate.  
 Current Potential Rent = sum of occupied units at their rented rate and vacant units at their default rate.  
 Maximum Possible Rent = sum of units at their default rate.  
 Percent of Rented = Percentage of total rented units to the total rentable units (not counting unavailable units)

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## Overall Occupancy

Provides the same occupancy information as the "Occupancy Report", except that it **includes Unavailable** units. Also see Occupancy Report.

Empower Storage										Occupancy		
41695 Dale St. Suite A Murrieta, CA 92562										Overall		
Unit Size	Total Area	Total Units	Rented Units	Reserved Units	Vacant Units	Other Units	% Rented	% of Area Rented	Default Rent	Current Potential Rent	Current Actual Rent	Percent Actual of Potential
5 X 5	400	16	3	0	13	0	18.8%	18.8%	\$ 720.00	\$ 720.00	\$ 135.00	18.8%
5 X 10	500	10	1	0	9	0	10.0%	10.0%	\$650.00	\$650.00	\$65.00	10.0%
10 X 10	1,000	10	2	1	5	2	25.0%	20.0%	\$800.00	\$640.00	\$160.00	20.0%
10 X 20	4,000	20	9	1	8	2	50.0%	45.0%	\$1,600.00	\$1,440.00	\$720.00	45.0%
10 X 30	4,800	16	10	0	5	1	62.5%	62.5%	\$1,800.00	\$1,500.00	\$1,000.00	62.5%
<b>Total</b>	<b>10,700</b>	<b>72</b>	<b>25</b>	<b>2</b>	<b>40</b>	<b>5</b>	<b>38.5%</b>	<b>47.9%</b>	<b>\$5,370.00</b>	<b>\$4,950.00</b>	<b>\$2,080.00</b>	<b>38.7%</b>

**Legend:**  
 Current Actual Rent = sum of occupied units at their rented rate.  
 Current Potential Rent = sum of occupied units at their rented rate and vacant units at their default rate.  
 Default Rent = sum of units at their unit size rate.  
 % Rented = Percentage of total rented units to the total rentable units (not counting unavailable units)  
 Other Units = the sum of Company and Damaged

Overall Occupancy includes "Unavailable" units.

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## Consolidated Occupancy

Provides the same occupancy information as the "Occupancy Report", except that it also lists Damaged and Company units. **Unavailable units are not included.** Also see the Occupancy Report and the Overall Occupancy Report.

Empower Storage										Occupancy Consolidated				
41695 Date St. Suite A Murrieta, CA 92562														
Unit Size	Total Area	Total Units	Rented Units	Reserved Units	Vacant Units	Company Units	Damaged Units	% Rented Area	Maximum Possible Rent	Current Potential Rent	Current Actual Rent	Percent of Max		
5 X 5	400	16	3	0	13	0	0	18.8%	720.00	\$720.00	\$135.00	18.8%		
5 X 10	500	10	1	0	9	0	0	10.0%	650.00	650.00	65.00	10.0%		
10 X 10	900	9	2	1	5	0	1	22.2%	720.00	640.00	160.00	22.2%		
10 X 20	3,800	19	9	1	8	1	0	47.4%	1,520.00	1,440.00	720.00	47.4%		
10 X 30	4,500	15	10	0	5	0	0	66.7%	1,500.00	1,500.00	1,000.00	66.7%		
<b>Total:</b>	<b>10,100</b>	<b>69</b>	<b>25</b>	<b>2</b>	<b>40</b>	<b>1</b>	<b>1</b>	<b>37.3%</b>	<b>\$5,110.00</b>	<b>\$4,950.00</b>	<b>\$2,080.00</b>	<b>40.7%</b>		

Legend:  
 Current Actual Rent = sum of occupied units at their rented rate.  
 Current Potential Rent = sum of occupied units at their rented rate and vacant units at their default rate, not including Company or Damaged  
 Maximum Possible Rent = sum of units at their default rate, including Company and Damaged.  
 Percent of Rented = Percentage of total rented units to the total rentable units (not counting Unavailable, Company, or Damaged units)  
 Unavailable units are not included in this report.

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## Occupancy By Location

Provides the same occupancy information as the “Occupancy Report” but divides the sizes by the unit’s “location”. The unit’s location can be changed in the “Maintenance | Units” menu. **Unavailable units are not included.** Also see the Occupancy Report and the Overall Occupancy Report.

Empower Storage										Occupancy		
41695 Dale St. Suite A Murrieta, CA 92562										By Location		
Unit Size	Total Area	Total Units	Rented Units	Reserved Units	Vacant Units	Other Units	% Rented	% of Area Rented	Default Rent	Current Potential Rent	Current Actual Rent	Percent Actual of Default
<b>Location:</b>												
5 X 5	400	16	3	0	13	0	18.8%	18.8%	\$720.00	\$720.00	\$135.00	18.8%
5 X 10	500	10	1	0	9	0	10.0%	10.0%	\$650.00	\$650.00	\$65.00	10.0%
10 X 10	900	9	2	1	5	1	25.0%	22.2%	720.00	640.00	160.00	22.2%
10 X 20	3,800	19	9	1	8	1	50.0%	47.4%	1,520.00	1,440.00	720.00	47.4%
	5,600	54	15	2	35	2	28.8%	37.9%	3,610.00	3,450.00	1,080.00	29.9%
<b>Location: RV Parking</b>												
10 X 30	4,500	15	10	0	5	0	66.7%	66.7%	1,500.00	1,500.00	1,000.00	66.7%
	4,500	15	10	0	5	0	66.7%	66.7%	1,500.00	1,500.00	1,000.00	66.7%
<b>Total:</b>	<b>10,100</b>	<b>69</b>	<b>25</b>	<b>2</b>	<b>40</b>	<b>2</b>	<b>38.5%</b>	<b>50.7%</b>	<b>5,110.00</b>	<b>4,950.00</b>	<b>2,080.00</b>	<b>40.7%</b>
<b>Legend:</b>												
Current Actual Rent = sum of occupied units at their rented rate.												
Current Potential Rent = sum of occupied units at their rented rate and vacant units at their default rate.												
Default Rent = sum of units at their unit size rate.												
% Rented = Percentage of total rented units to the total rentable units (not counting unavailable units)												
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## Occupancy History

Provides basic occupancy information by unit size for the past thirteen months, starting with the current month. Transfers are considered as one "rented unit" and one "vacated unit". Also note that adding or deleted units will effect this report. **Unavailable units are not included.**

# Empower Storage

41695 Date St.  
Murrieta, CA 92563

# Occupancy History

Rented at start of month  
Rented during month  
Vacated during month  
Net change for month  
Rented at end of month

## Occupancy at end of month (in percent)

Size	Default Rate	Projected Rent	Total Units	% Occ	2013 Feb	2013 Jan	2012 Dec	2012 Nov	2012 Oct	2012 Sep	2012 Aug	2012 Jul	2012 Jun	2012 May	2012 Apr	2012 Mar	2012 Feb
10 X 13	\$153.00	\$301.00	2 100.0		2	0	0	0	0	0	0	0	0	0	0	0	0
10 X 14	155.00	305.00	2 100.0		2	0	0	0	0	0	0	0	0	0	0	0	0
10 X 15 DOWN	180.00	730.00	4 100.0		4	4	4	4	4	4	4	5	5	5	5	5	4
10 X 15 UP	157.00	3,022.00	23 100.0		23	22	21	22	22	21	23	22	21	22	20	22	22
10 X 20	230.00	5,350.00	25 100.0		25	25	25	24	25	24	21	24	25	25	24	23	25
10 X 20 (24 HR)	240.00	250.00	1 100.0		1	0	0	0	0	0	0	0	0	0	0	0	0
10 X 20 O/S	230.00	895.00	5 100.0		5	5	5	5	5	5	6	6	6	6	5	6	6
10 X 22	210.00	215.00	1 100.0		1	0	0	0	0	0	0	0	0	0	0	0	0
10 X 25	255.00	1,710.00	7 100.0		7	7	7	7	7	7	6	7	6	6	6	6	6
10 X 30 O/S	275.00	1,522.00	6 100.0		6	6	6	6	6	6	6	6	7	7	5	7	7
10 X 30	285.00	520.00	2 100.0		2	0	0	0	0	0	0	0	0	0	0	0	0
10 X 40	290.00	0.00	1 100.0		1	0	0	0	0	0	0	0	0	0	0	0	0
12 X 12 DOWN	155.00	155.00	1 100.0		1	1	1	1	1	1	1	1	1	1	1	1	1
12 X 18	195.00	97.00	1 100.0		1	1	1	1	0	1	1	1	1	1	1	1	1
13 X 20	260.00	240.00	1 100.0		1	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>69,264.00</b>	<b>63,578.40</b>	<b>738 98.0</b>		<b>723</b>	<b>719</b>	<b>709</b>	<b>710</b>	<b>697</b>	<b>701</b>	<b>709</b>	<b>717</b>	<b>710</b>	<b>703</b>	<b>687</b>	<b>704</b>	<b>705</b>

Note: this report includes only rentable units, "unavailable" units are not counted.

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## Price List

List each "available" unit, grouped by size. Includes the size, unit id, location, rate, prorate from the print date to the end of the month, and the total move-in (basic rent + prorate). **Unavailable, damaged, and company units are not included in this report.** See the Price List Summary report for a condensed price list.

Empower Storage

41695 Date St.  
Murrieta, CA 92563

Unit Price List

Size	Unit ID	Building	Location	Rental Rate	Prorate To End Of Month	Move In Total (1st of Month)
<b>3 X 3 X 4</b>						
	790D	Three	3rd Floor	\$ 22.00	\$ 10.08	\$ 32.08
	960G	Three	3rd Floor	22.00	10.08	32.08
<b>4 X 5</b>						
	729	Three	3rd Floor	47.00	21.70	68.70
<b>4 X 6</b>						
	876	Three	3rd floor	50.00	22.96	72.96
	979	Three	3rd floor	50.00	22.96	72.96
<b>5 X 5 UP</b>						
	552	Three	2nd floor	53.00	24.36	77.36
	702	Three	3rd floor	53.00	24.36	77.36
	718	Three	3rd floor	53.00	24.36	77.36
	760	Three	3rd floor	53.00	24.36	77.36
	782	Three	3rd floor	53.00	24.36	77.36
	806	Three	3rd floor	53.00	24.36	77.36
	838	Three	3rd floor	53.00	24.36	77.36
<b>8 X 10 UP</b>						
	235	One	2nd floor	95.00	43.68	138.68
	757	Three	3rd floor	95.00	43.68	138.68
Count: 14						

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## Price List Summary – By Size

Provides a condensed list of the *available* units, grouped by size. Includes the size, unit id, square feet, rate, and prorate amount from the print date to the end of the month. **Unavailable, damaged, and company units are not included in this report.** Also see the Unit Price List, Price List Summary by Area, or Price List Summary by Rate.

<b>Main Street Storage</b> 1900 Main Street Lone Pine, CA 93385-		<b>Unit Price List</b> Sort By Size	
<b>5 X 5</b>	25 sq ft	Rate: \$45.00	Prorate to end of month: \$2.96
13 Units: A2, A3, A4, A5, A6, A7, A8, A9, C38, C39, C40, C41, C42			
<b>5 X 10</b>	50 sq ft	Rate: \$65.00	Prorate to end of month: \$4.28
9 Units: B11, B12, B13, B14, B15, B16, B18, B19, B20			
<b>10 X 10</b>	100 sq ft	Rate: \$80.00	Prorate to end of month: \$5.26
5 Units: E2, E3, E4, E8, E9			
<b>10 X 20</b>	200 sq ft	Rate: \$80.00	Prorate to end of month: \$5.26
15 Units: C23, C26, C27, C29, C34, C35, D2, D3, D6, D7, D8, D13, D17, D18, D20			
<b>Total Available: 42</b>			
<hr/>			
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## Price List Summary – By Area

Provides a condensed list of the available units, grouped by area (square feet). Includes the size, unit id, square feet, rate, and prorate amount from the print date to the end of the month. **Unavailable, damaged, and company units are not included in this report.** Also see the Unit Price List, Price List Summary by Size, or Price List Summary by Rate.

<b>Main Street Storage</b> 1900 Main Street Lone Pine, CA 93385-		<b>Unit Price List</b> Sort By Area	
<hr/>			
<b>25 sq ft</b> <b>5 X 5</b>		Rate: \$45.00	Prorate to end of month: \$2.96
13 Units: A2, A3, A4, A5, A6, A7, A8, A9, C38, C39, C40, C41, C42			
<hr/>			
<b>50 sq ft</b> <b>5 X 10</b>		Rate: \$65.00	Prorate to end of month: \$4.28
9 Units: B11, B12, B13, B14, B15, B16, B18, B19, B20			
<hr/>			
<b>100 sq ft</b> <b>10 X 10</b>		Rate: \$80.00	Prorate to end of month: \$5.26
5 Units: E2, E3, E4, E8, E9			
<hr/>			
<b>200 sq ft</b> <b>10 X 20</b>		Rate: \$80.00	Prorate to end of month: \$5.26
15 Units: C23, C26, C27, C29, C34, C35, D2, D3, D6, D7, D8, D13, D17, D18, D20			
<hr/>			
<b>Total Available: 42</b>			
  <			

## Price List Summary – By Rate

Provides a condensed list of the available units, grouped by area (square feet). Includes the size, unit id, square feet, rate, and prorate amount from the print date to the end of the month. **Unavailable, damaged, and company units are not included in this report.** Also see the Unit Price List, Price List Summary by Size, or Price List Summary by Rate.

<b>Main Street Storage</b> 1900 Main Street Lone Pine, CA 93385-		<b>Unit Price List</b> Sort By Rate
<b>Rate: \$45.00</b>	<b>Prorate to end of month: \$2.96</b>	
<b>5 X 5</b>	25 sq ft	
13 Units: A2, A3, A4, A5, A6, A7, A8, A9, C38, C39, C40, C41, C42		
<b>Rate: \$65.00</b>	<b>Prorate to end of month: \$4.28</b>	
<b>5 X 10</b>	50 sq ft	
9 Units: B11, B12, B13, B14, B15, B16, B18, B19, B20		
<b>Rate: \$80.00</b>	<b>Prorate to end of month: \$5.26</b>	
<b>10 X 10</b>	100 sq ft	
5 Units: E2, E3, E4, E8, E9		
<b>Rate: \$80.00</b>	<b>Prorate to end of month: \$5.26</b>	
<b>10 X 20</b>	200 sq ft	
15 Units: C23, C26, C27, C29, C34, C35, D2, D3, D6, D7, D8, D13, D17, D18, D20		
<b>Total Available: 42</b>		
<hr/>		
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## Price List Summary – By Size (All Units)

Provides a condensed list of the all units, group by size. Includes the size, unit id, square feet, rate, and prorate amount from the print date to the end of the month. **Unavailable, damaged, and company units are not included in this report.** Also see the Unit Price List, Price List Summary by Area, or Price List Summary by Rate.

### Main Street Storage

1900 Main Street  
Lone Pine, CA 93385-

### Unit Price List

Sort By Size

<b>5 X 5</b>	25 sq ft	Rate: \$45.00	Prorate to end of month: \$2.96
16 Units: A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, C37, C38, C39, C40, C41, C42			
<b>5 X 10</b>	50 sq ft	Rate: \$65.00	Prorate to end of month: \$4.28
10 Units: B11, B12, B13, B14, B15, B16, B17, B18, B19, B20			
<b>10 X 10</b>	100 sq ft	Rate: \$80.00	Prorate to end of month: \$5.26
10 Units: E1, E2, E3, E4, E5, E6, E7, E8, E9, E10			
<b>10 X 20</b>	200 sq ft	Rate: \$80.00	Prorate to end of month: \$5.26
36 Units: C21, C22, C23, C24, C25, C26, C27, C28, C29, C30, C31, C32, C33, C34, C35, C36, D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11, D12, D13, D14, D15, D16, D17, D18, D19, D20			

Total Available: 72

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## Scheduled Move-Out Report

Also referred to as the "Schedule Vacated Report". This report will list any unit that has been scheduled for move out within the date range provided. Includes the vacated date, unit id, size, and customer name.

Empower Storage			Scheduled Vacate Report
41695 Date St. Suite A Murrieta, CA 92562			February 1, 2013 to March 31, 2013
Vacate Date	Unit	Size	Customer
2/18/2013	C 21	10 X 30	ESCOBAR, ISRAEL I.
2/28/2013	C 24	10 X 30	JONES, JILLIAN J.
3/9/2013	C 32	10 X 30	REDDY, KAREN R.
3/23/2013	D 7	10 X 20	Lape, Michelle

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User ID: TOM

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## Unit History

This report generates a complete history of all renters who have occupied a selected unit covering the date range of the report. Similar to the Transaction Summary it lists all transaction activities for each rental customer during their occupancy. Also see the Transaction Summary report.

Empower Storage			Unit History		
41895 Date St. Suite A Murrieta, CA 92562			Unit: C33 January 1, 2013 to February 15, 2013		
			Charge	Credit	Balance
1/9/2013	21:31	Move-In	HABINIEGHT, MARTHA L.		
ADMIN		Starting Balance			
		Rent	\$ 80.00	\$ -	\$ 0.00
		Admin Fee	5.00	-	\$ 0.00
		Ending Balance			
1/9/2013	21:32	Charge - Visa	HABINIEGHT, MARTHA L.		
ADMIN		Starting Balance			
		Applied Fee Payment	-	5.00	\$ 0.00
		Applied Rent Payment	-	80.00	\$ 0.00
		Ending Balance			
2/9/2013	09:21	Rent Charge	HABINIEGHT, MARTHA L.		
ADMIN		Starting Balance			
		Rent	80.00	-	\$ 0.00
		Ending Balance			
2/10/2013	14:00	Payment	HABINIEGHT, MARTHA L.		
ADMIN		Starting Balance			
		Previous Rent Balance	80.00	-	\$ 80.00
		Ending Balance			
2/10/2013	14:00	Check # 512	HABINIEGHT, MARTHA L.		
ADMIN		Starting Balance			
		Applied Rent Payment	-	80.00	\$ 0.00
		Ending Balance			
2/15/2013	15:25	Move-Out	HABINIEGHT, MARTHA L.		
TOM		Starting Balance			
		Move Out	-	-	\$ 0.00
		Ending Balance			
2/15/2013	15:25	Move-In	TORY, JAN L.		
TOM		Starting Balance			
		Rent - Prorated	46.06	-	\$ 0.00
		Admin Fee	5.00	-	\$ 46.06
		Ending Balance			
2/15/2013	15:25	Cash	TORY, JAN L.		
TOM		Starting Balance			
		Applied Fees Payment - Admin Fee	-	5.00	\$ 46.06
		Applied Rent Payment	-	46.06	\$ 0.00
		Applied Rent Payment (Prepaid)	-	100.00	(\$ 100.00)
		Ending Balance			
2/15/2013 3:28:10PM			Page 1 of 2		
Version: 4.5.0.0					
User ID: TOM					

## Unit Activity

Lists and groups all Move In, Transfer, and Move Out activity within the date range provided. Includes date, customer name, unit id, size, rate, and paid through date. Also provides totals for the rate and count per category.

Empower Storage						Unit Activity
41695 Date St. Suite A Murrieta, CA 92562						January 1, 2013 to February 15, 2013
	Date	Name	Unit Id	Size	Rate	Paid Through
<b>Move-In</b>						
	1/3/2013	JUMPING, JOJO I.	E6	10 X 10	80.00	2/2/2013
	1/8/2013	AGUIRRE, SILVIA J.	E1	10 X 10	80.00	3/9/2013
	1/8/2013	FOLLOW, FRANK F.	D19	10 X 20	80.00	3/7/2013
	1/9/2013	ARCHER, ANNIE A.	C25	10 X 30	100.00	3/8/2013
	1/9/2013	ELIAS, ERICKA J.	A10	5 X 5	45.00	2/8/2013
	1/9/2013	ESCOBAR, ISRAEL I.	C21	10 X 30	100.00	3/8/2013
	1/9/2013	HABINIEGHT, MARTHA L.	C33	10 X 30	100.00	3/31/2013
	1/10/2013	PHILLIPS, STEVE L.	C37	5 X 5	45.00	3/9/2013
	1/10/2013	PHILLIPS, STEVE L.	D5	10 X 20	80.00	3/9/2013
	1/13/2013	MENDEZ, JOY L.	C30	10 X 30	100.00	2/12/2013
	1/15/2013	JONES, JILLIAN J.	C24	10 X 30	100.00	2/14/2013
	1/15/2013	REDDY, KAREN R.	C32	10 X 30	100.00	2/14/2013
	1/20/2013	Burton, Shay M	D1	10 X 20	80.00	2/18/2013
<b>Late</b>						
	1/21/2013	CONNER, PHILL D.	A1	5 X 5	45.00	12/25/2012
	2/11/2013	Lape, Michelle	D7	10 X 20	80.00	1/10/2014
	2/14/2013	1st Street Chapel	C28	10 X 30	100.00	3/31/2013
	2/14/2013	Hollister Food Bank	C26	10 X 30	100.00	3/31/2013
	2/15/2013	POINTER, SAMMY D.	D9	10 X 20	80.00	3/31/2013
	2/15/2013	TORY, JAN L.	C33	10 X 30	100.00	3/31/2013
<b>Count: 19</b>						
<b>Move-Out</b>						
	2/15/2013	HABINIEGHT, MARTHA L.	C33	10 X 30		
	2/15/2013	HART, ROSS C.	D9	10 X 20		
<b>Count: 2</b>						
<b>Transfer In</b>						
	2/11/2013	Downey, Dave	C29	10 X 30	100.00	1/14/2013
<b>Count: 1</b>						
<b>Transfer Out</b>						
	2/11/2013	Downey, Dave	C28	10 X 30	100.00	1/14/2013
<b>Count: 1</b>						
2/15/2013 3:51:15PM Version: 4.5.0.0 User ID: TOM						
Page 1 of 1						

## Pending Rate Changes

Generates a report of all pending rate changes that have been setup with the rate change tool but not yet implemented. This report provides a "what if" tool ideal for seeing how each rate change will effect the selected units. For each rate change it includes the affected unit ids, size, new rate, current rate, and customer name. Totals for the old rate, new rate and net change are also provided. The report is available in the Report menu or the "Maintenance | Rate Change" menu.

Empower Storage

41895 Date St.

Suite A

Murrieta, CA 92562

Pending Rate Changes

<u>Id</u>	<u>Date</u>	<u>Prorate</u>	<u>Effect</u>	<u>Match Criteria</u>	
2	02/28/2013	No	Add \$5.00 to rate	Size = 10 X 20	
<u>Affected Units</u>		<u>Size</u>	<u>New Rate</u>	<u>Old Rate</u>	<u>Customer</u>
Unit: D 1		10 X 20	\$85.00	\$80.00	Burton, Shay
Unit: D 10		10 X 20	\$85.00	\$80.00	
Unit: D 11		10 X 20	\$85.00	\$80.00	
Unit: D 12		10 X 20	\$85.00	\$80.00	Smith, Julie
Unit: D 13		10 X 20	\$85.00	\$80.00	
Unit: D 14		10 X 20	\$85.00	\$80.00	GARCIA, JAMES
Unit: D 15		10 X 20	\$85.00	\$80.00	Johnson, Sam
Unit: D 16		10 X 20	\$85.00	\$80.00	Jackson, Alan
Unit: D 17		10 X 20	\$85.00	\$80.00	
Unit: D 18		10 X 20	\$85.00	\$80.00	
Unit: D 19		10 X 20	\$85.00	\$80.00	FILLON, FRANK
Unit: D 2		10 X 20	\$85.00	\$80.00	
Unit: D 20		10 X 20	\$85.00	\$80.00	
Unit: D 3		10 X 20	\$85.00	\$80.00	
Unit: D 4		10 X 20	\$85.00	\$80.00	CORYANN, DONNA
Unit: D 5		10 X 20	\$85.00	\$80.00	PHILLIPS, STEVE
Unit: D 6		10 X 20	\$85.00	\$80.00	
Unit: D 7		10 X 20	\$80.00	\$75.00	POINTER, SAMMY
Unit: D 8		10 X 20	\$85.00	\$80.00	
Unit: D 9		10 X 20	\$85.00	\$80.00	HART, ROSS
Count: 20	Total:		1,695.00	1,595.00	Net Change: 100.00
Count: 20	Total:		1,695.00	1,595.00	Net Change: 100.00

Applied Rate Changes

<u>Unit</u>	<u>Size</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Customer</u>
3/7/2013				
C21	10 X 30	\$100.00	\$115.00	ESCOBAR, ISRAEL
C25	10 X 30	\$100.00	\$115.00	ARCHER, ANNIE
C33	10 X 30	\$100.00	\$115.00	HABINIEGHT, MARTHA

Revert Rate Changes

<u>Unit</u>	<u>Size</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Customer</u>
3/14/2013				
D7	10 X 20	\$75.00	\$80.00	POINTER, SAMMY

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2/15/2013 5:00:17PM

Version: 4.5.0.0

User ID: ADMIN

## Rate Change History

List all rate changes to "occupied" units that occurred during the date range entered when the report was generated. Note that only units that are currently occupied will be included in the report. Includes the unit id, date of each change, old rate, new rate, customer name, last rate change date per unit, and the person that created the rate change.

# Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

# Rate Change History

<b>Unit A1</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$50.00	<b>Default Rate:</b> \$45.00
<b>Name:</b> CONNER, PHILL D.	<b>Move In Date:</b> 11/2/2012	<b>Size:</b> 5 X 5	
3/2/2013 \$45.00 to \$50.00 (Change)	Dollar Difference: \$5.00	Percent Difference: 11.11 %	User: ADMIN
<b>Unit A10</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$50.00	<b>Default Rate:</b> \$45.00
<b>Name:</b> ELIAS, ERICKA J.	<b>Move In Date:</b> 1/13/2013	<b>Size:</b> 5 X 5	
3/2/2013 \$45.00 to \$50.00 (Change)	Dollar Difference: \$5.00	Percent Difference: 11.11 %	User: ADMIN
<b>Unit B17</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$72.00	<b>Default Rate:</b> \$65.00
<b>Name:</b> FORRESTER, JIM D.	<b>Move In Date:</b> 12/31/2012	<b>Size:</b> 5 X 10	
3/2/2013 \$65.00 to \$72.00 (Change)	Dollar Difference: \$7.00	Percent Difference: 10.77 %	User: ADMIN
<b>Unit C21</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$100.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> ESCOBAR, ISRAEL I.	<b>Move In Date:</b> 1/13/2013	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C24</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$110.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> JONES, JILLIAN J.	<b>Move In Date:</b> 1/19/2013	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C25</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$100.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> ARCHER, ANNIE A.	<b>Move In Date:</b> 1/13/2013	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C28</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$110.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> Downey, Dave	<b>Move In Date:</b> 12/20/2012	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C30</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$110.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> MENDEZ, JOY L.	<b>Move In Date:</b> 1/17/2013	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C32</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$110.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> REDDY, KAREN R.	<b>Move In Date:</b> 1/20/2013	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C33</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$100.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> HABINIEGHT, MARTHA L.	<b>Move In Date:</b> 1/13/2013	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C36</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$110.00	<b>Default Rate:</b> \$100.00
<b>Name:</b> FERRITI, TONI A.	<b>Move In Date:</b> 12/30/2012	<b>Size:</b> 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit C37</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$45.00	<b>Default Rate:</b> \$45.00
<b>Name:</b> PHILLIPS, STEVE L.	<b>Move In Date:</b> 1/14/2013	<b>Size:</b> 5 X 5	
3/2/2013 \$45.00 to \$50.00 (Change)	Dollar Difference: \$5.00	Percent Difference: 11.11 %	User: ADMIN
<b>Unit D1</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$80.00	<b>Default Rate:</b> \$80.00
<b>Name:</b> Burton, Shay M	<b>Move In Date:</b> 1/24/2013	<b>Size:</b> 10 X 20	
3/2/2013 \$80.00 to \$88.00 (Change)	Dollar Difference: \$8.00	Percent Difference: 10.00 %	User: ADMIN
<b>Unit D12</b>	<b>Last Rate Change:</b> 2/27/2013	<b>Current Rate:</b> \$88.00	<b>Default Rate:</b> \$80.00
<b>Name:</b> Smith, Julie	<b>Move In Date:</b> 12/9/2012	<b>Size:</b> 10 X 20	
3/2/2013 \$80.00 to \$88.00 (Change)	Dollar Difference: \$8.00	Percent Difference: 10.00 %	User: ADMIN

3/2/2013 11:24:35AM

Version: 4.5.0.0

User ID: ADMIN

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## Facility Rate Change History

Sorted by unit number this report lists all units in the facility and shows the date of the last rate change for each unit, the unit rental rate before and after the rate change, the current rental rate for the unit, the master default rate heal in the unite size table, the customer move-in date (if the unit is occupied) and the size of the unit.

Empower Storage

41895 Date St.  
Suite A  
Murrieta, CA 92562

Facility Rate Change History

Unit A1	Last Rate Change: 2/27/2013	Current Rate: \$50.00	Default Rate: \$45.00
Name: CONNER, PHILL D.	Move In Date: 11/2/2012	Size: 5 X 5	
3/2/2013 \$45.00 to \$50.00 (Change)	Dollar Difference: \$5.00	Percent Difference: 11.11 %	User: ADMIN
Unit A10	Last Rate Change: 2/27/2013	Current Rate: \$50.00	Default Rate: \$45.00
Name: ELIAS, ERICKA J.	Move In Date: 1/13/2013	Size: 5 X 5	
3/2/2013 \$45.00 to \$50.00 (Change)	Dollar Difference: \$5.00	Percent Difference: 11.11 %	User: ADMIN
Unit B17	Last Rate Change: 2/27/2013	Current Rate: \$72.00	Default Rate: \$65.00
Name: FORRESTER, JIM D.	Move In Date: 12/31/2012	Size: 5 X 10	
3/2/2013 \$65.00 to \$72.00 (Change)	Dollar Difference: \$7.00	Percent Difference: 10.77 %	User: ADMIN
Unit C21	Last Rate Change: 2/27/2013	Current Rate: \$100.00	Default Rate: \$100.00
Name: ESCOBAR, ISRAEL I.	Move In Date: 1/13/2013	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C24	Last Rate Change: 2/27/2013	Current Rate: \$110.00	Default Rate: \$100.00
Name: JONES, JILLIAN J.	Move In Date: 1/19/2013	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C25	Last Rate Change: 2/27/2013	Current Rate: \$100.00	Default Rate: \$100.00
Name: ARCHER, ANNIE A.	Move In Date: 1/13/2013	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C28	Last Rate Change: 2/27/2013	Current Rate: \$110.00	Default Rate: \$100.00
Name: Downey, Dave	Move In Date: 12/20/2012	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C30	Last Rate Change: 2/27/2013	Current Rate: \$110.00	Default Rate: \$100.00
Name: MENDEZ, JOY L.	Move In Date: 1/17/2013	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C32	Last Rate Change: 2/27/2013	Current Rate: \$110.00	Default Rate: \$100.00
Name: REDDY, KAREN R.	Move In Date: 1/20/2013	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C33	Last Rate Change: 2/27/2013	Current Rate: \$100.00	Default Rate: \$100.00
Name: HABINIEGHT, MARTHA L.	Move In Date: 1/13/2013	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C36	Last Rate Change: 2/27/2013	Current Rate: \$110.00	Default Rate: \$100.00
Name: FERRITI, TONI A.	Move In Date: 12/30/2012	Size: 10 X 30	
3/2/2013 \$100.00 to \$110.00 (Change)	Dollar Difference: \$10.00	Percent Difference: 10.00 %	User: ADMIN
Unit C37	Last Rate Change: 2/27/2013	Current Rate: \$45.00	Default Rate: \$45.00
Name: PHILLIPS, STEVE L.	Move In Date: 1/14/2013	Size: 5 X 5	
3/2/2013 \$45.00 to \$50.00 (Change)	Dollar Difference: \$5.00	Percent Difference: 11.11 %	User: ADMIN
Unit D1	Last Rate Change: 2/27/2013	Current Rate: \$80.00	Default Rate: \$80.00
Name: Burton, Shay M	Move In Date: 1/24/2013	Size: 10 X 20	
3/2/2013 \$80.00 to \$88.00 (Change)	Dollar Difference: \$8.00	Percent Difference: 10.00 %	User: ADMIN
Unit D12	Last Rate Change: 2/27/2013	Current Rate: \$88.00	Default Rate: \$80.00
Name: Smith, Julie	Move In Date: 12/9/2012	Size: 10 X 20	
3/2/2013 \$80.00 to \$88.00 (Change)	Dollar Difference: \$8.00	Percent Difference: 10.00 %	User: ADMIN

3/2/2013 11:16:17AM

Version: 4.5.0.0

User ID: ADMIN

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## Damaged Units

Lists each unit with a status of “Damaged”. The unit status and notes can be set for each unit in the “Maintenance | Units” menu. Includes the unit id, size, location, description, days in the “damaged” status, current rental rate, and unit notes.

Empower Storage					Damaged Units	
41695 Date St. Suite A Murrieta, CA 92562						
Notes	Unit	Size	Location	Description	Days	Rate
	E5	10 X 10			3661	\$80.00
Door Damage						
This unit has a bad locking hasp. Parts have been ordered. Expect parts to be in by February 28th. Unit availability expected to be March 1st.						
Units: 1						80.00
Total Units: 1						80.00

2/18/2013 9:19:53AM  
Version: 4.5.0.0  
User ID: ADMIN

Page 1 of 1



## ***Accounting Reports***

To generate reports that contain accounting specific information go to the *Reports* pull down menu and select *Accounting Reports* from the menu items.

A sample of each report including a brief explanation of the report is itemized below with a page number reference.

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## Inventory Summary

Lists all items in inventory. Includes the item number, category, price, cost, quantity on hand, and extended cost.

**Main Street Storage**  
1900 Main Street  
Lone Pine, CA 93385-

### Inventory Summary

Item	Description	Price	Cost	Quantity On Hand	Extended Cost
B1	SMALL BOX (1.5) (16 X 12 X 12)	\$1.70	\$0.00	91	\$0.00
B2	MEDIUM BOX (3.0) (18 X 18 X 16)	2.35	0.00	55	0.00
B3	LARGE BOX(4.5) (18 X 18 X 24)	3.00	0.00	58	0.00
B4	X-LARGE BOX(22 X 22 X 21)	3.75	0.00	28	0.00
B5	20" WB W/BAR (20 X 20 X 45)	7.45	0.00	9	0.00
B6	24" WB W/BAR(24 X 20 X 47)	9.45	0.00	9	0.00
B7	DISH BOX (5.2) (18 X 18 X 28)	5.45	0.00	7	0.00
B8	MIRROR BOX (37 X 4 X 26)	4.25	0.00	0	0.00
L1	1 1/2" LOCK BY LAI	5.00	0.00	13	0.00
L2	1 3/4" LOCK BY LAI	5.95	0.00	6	0.00
P1	SMALL BUBBLE (12" X 20")	3.00	0.00	9	0.00
P2	LARGE BUBBLE (12" X X20")	3.50	0.00	13	0.00
P3	10# WRAPPING PAPER	8.80	0.00	0	0.00
P4	2" X 110 YARD CLEAR PLASTIC	2.45	0.00	18	0.00
P5	2" X 110 YARDS TAN PLASTIC	2.45	0.00	39	0.00
P6	2" X 30 YARDS BROWN PAPER	3.00	0.00	21	0.00
Count: 16		<b>\$71.55</b>	<b>\$ -</b>	<b>376</b>	<b>\$0.00</b>

4/29/2004 10:05:26AM  
Version:4.3.7  
User ID: ADMIN

Page 1 of 1

## Inventory Activity

List all inventory sales by item, by sale. For each sale the date, customer, quantity, taxable status and price are included. Totals are provided for each item sold and for all items sold during the selected date range. This report also shows inventory that has been received into the facility from the "Received Inventory" tool located in the Activity | Receive Merchandise pull down menu.

Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

Inventory Activity

Monday, February 18, 2013

1 1/2" LOCK BY LAI

Price

\$5.00

Current Quantity: 38

Taxable: Yes

Date	Customer	Quantity Sold	Amount Sold	Quantity Returned	Amount Returned
2/18/2013	Received Inventory	(25)			
	Item Total	(25)	\$0.00	0	\$0.00

LARGE BOX (4.5) (18 X 18 X 24)

Price

\$3.00

Current Quantity: 52

Taxable: Yes

Date	Customer	Quantity Sold	Amount Sold	Quantity Returned	Amount Returned
2/18/2013	Burton, Shay M	3	9.00		
2/18/2013	Non-Tenant	3	9.00		
	Item Total	6	\$18.00	0	\$0.00

MEDIUM BOX (3.0) (18 X 18 X 16)

Price

\$2.35

Current Quantity: 51

Taxable: Yes

Date	Customer	Quantity Sold	Amount Sold	Quantity Returned	Amount Returned
2/18/2013	Non-Tenant	4	9.40		
	Item Total	4	\$9.40	0	\$0.00

SMALL BOX (1.5) (16 X 12 X 12)

Price

\$1.70

Current Quantity: 83

Taxable: Yes

Date	Customer	Quantity Sold	Amount Sold	Quantity Returned	Amount Returned
2/18/2013	Burton, Shay M	5	8.50		
2/18/2013	Non-Tenant	3	5.10		
	Item Total	8	\$13.60	0	\$0.00

X-LARGE BOX (22 X 22 X 21)

Price

\$3.75

Current Quantity: 25

Taxable: Yes

Date	Customer	Quantity Sold	Amount Sold	Quantity Returned	Amount Returned
2/18/2013	Burton, Shay M	1	3.75		
2/18/2013	Non-Tenant	2	7.50		
	Item Total	3	\$11.25	0	\$0.00
	Grand Total	(4)	\$52.25	0	\$0.00

Net Merchandise Sales:

\$52.25

2/18/2013 9:47:50AM

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## Returned Merchandise Detail

The Returned Merchandise Detail report that had been returned to the facility over a given date range. The report is broken down by customer name (if the merchandise was purchased by an active customer in the facility), the name of the merchandise item, the quantity returned, and the net amount of money returned (retail price and tax). This report also details how the money was refunded (cash, check or credit card) or if the refunded money was applied to another unit as a rent credit.

Empower Storage

41095 Date St.

Suite A

Murrieta, CA 92562

Return Merchandise Detail

February 18, 2013

Date	User	Customer/Item	Unit	Qty	Item Amount	Transferred to Another Unit	Refund Cash	Refund Check	Refund Credit Card
2/18/2013	ADMIN	Burton, Shay SMALL BOX (1.5) (16 X 12 X 12)		2	-3.40				
		Sales Tax - Returned			-0.26				
		Cash			-3.66		3.66		
Total Returns:					-3.66	\$0.00	\$3.66	\$0.00	\$0.00
									Total Refunds: 3.66

2/18/2013 9:58:44AM

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Provides a list of all credit card charges for a given time period, based on the posting date of the transactions. Includes the customer name, date of each transaction, amount, approval number, the last four digits of the card number, card expiration date, and card type (Visa, MC...). Also includes a total amount of money for all transactions.

50

## Deposit Slip

This report generates a list of all check and cash transactions for the date range entered when the report was generated. The Bank account number is included (if entered in the "Maintenance | Facility Info" screen) allowing the report to be used for bank deposits. Any money refunded as "cash" from a move-out, canceled reservation, or returned merchandise transaction will be deducted from the cash total under "Cash Refunded Subtotal". See the Move-Out Detail report for a detail list of all refund transactions.

Empower Storage		Deposit
41695 Date St. Suite A Murrieta, CA 92562		February 18, 2013
Account Number: 000000-999999		
Bank Number	Check Number	Amount
16-277	3467	\$135.00
23-247	9165	\$115.00
*Check Subtotal:		\$250.00
Cash Subtotal:		\$289.70
Cash Refund Subtotal:		-\$80.00
Total:		\$459.70
* Checks deposited using ACH are excluded from this report.		
2/18/2013 11:46:49AM Version: 4.5.0.0 User ID: ADMIN		
Page 1 of 1		

## Payment Activity

Details all payments received during the selected date period. All transactions are itemized as cash, check and charge payments. Includes the posting date, customer name, unit number, paid through date, payment type (cash, check, or charge) card / check number (credit card numbers are "x"ed out except for the last four digits), check bank number, and the amount. Totals are provided for cash, check, and charge as well as the total for all payments. We recommend printing this report each day using the automated "report group" feature.

Main Street Storage				Payment Activity			
1900 Main Street Lone Pine, CA 93385				April 1, 2004 to April 29, 2004			
Date	Name	Unit	Paid Through	Type	Check/Card Number	Bank Number	Amount
04/24/2004	Burton, Shay	D1		Cash			\$85.00
04/12/2004	AGUIRRE, SILVIA	E1		Check	1253	16-66	165.00
04/12/2004	FILLOW, FRANK	D19		Check	1666	12-90	88.08
04/13/2004	ESCOBAR, ISRAEL	C21		Cash			85.00
04/13/2004	HABINIEGHT, MARTHA	C33		Card	XXXXXXXXXX093		85.00
04/13/2004	ELIAS, ERICKA	A10		Check	22032	12-44	95.00
04/14/2004	PHILLIPS, STEVE	D5		Cash			85.00
04/14/2004	PHILLIPS, STEVE	C37		Cash			50.00
04/04/2004	Johnson, Sam	D15		Check	2322	12-44	83.93
04/07/2004	JUMPING, JOJO	E6		Cash			85.00
04/13/2004	ARCHER, ANNIE	C25		Cash			85.00
04/17/2004	Johnson, Sam	D15		Cash			12.93
04/17/2004	MENDEZ, JOY	C30		Cash			98.93
04/19/2004	REDDY, KAREN	C32		Check	43-85	15-90	85.00
04/19/2004	JONES, JILLIAN	C24		Card	XXXXXXXXXX1234		165.00
04/23/2004	Jackson, Alan	D16		Check	1542	16-66	80.00
04/25/2004	GONNER, PHILL	A1		Cash			61.85
04/28/2004	ESCOBAR, ISRAEL	C21	06/13/2004	Cash			80.00
04/28/2004	Power, Jeff	C22	05/27/2004	Cash			165.00
Cash Total:							893.71
Check Total:							597.01
Credit Card Total:							250.00
Total:							1,740.72

## Payment Detail – Summary

Provides the totals amount of money received within the date ranged provided, grouped by method (cash, check, credit card) then by income category (rent, fees ...). The credit card category is further divided by the credit card type. The total for each grouping and a grand total are also included. This report is useful for auditing the “Cash Receipts” section of the Monthly Facility Summary. Also see the Payment Detail – Detail report.

<b>Empower Storage</b>		<b>Payment Detail</b>	
41695 Date St. Suite A Murrieta, CA 92562		Summary	
		January 1, 2013 to February 18, 2013	
<b>Cash</b>		<b>\$1,303.41</b>	
Applied Fee Payment		\$40.00	
Applied Fees Payment - Step 1 - Late Notice		\$20.00	
Applied Fees Payment - Step 2 - Preliminary Lien		\$50.00	
Applied Fees Payment - Step 3 - Notice of Lien Sal		\$35.00	
Applied Fees Payment - Step 4 - Notice of Sale		\$50.00	
Applied Merch. Payment		\$33.00	
Applied Rent Payment		\$992.93	
Applied Rent Payment (Prepaid)		\$80.00	
Applied Sales Tax Payment		\$0.70	
Applied Tax Payment		\$1.78	
<b>Check</b>		<b>\$1,157.01</b>	
Applied Fee Payment		\$25.00	
Applied Fees Payment - Step 1 - Late Notice		\$30.00	
Applied Fees Payment - Step 2 - Preliminary Lien		\$75.00	
Applied Fees Payment - Step 3 - Notice of Lien Sal		\$105.00	
Applied Merch. Payment		\$15.00	
Applied Rent Payment		\$826.00	
Applied Rent Payment (Prepaid)		\$80.00	
Applied Tax Payment		\$1.01	
<b>Credit Card</b>		<b>\$330.00</b>	
<b>MasterCard</b>		<b>\$165.00</b>	
Applied Fee Payment		\$5.00	
Applied Rent Payment		\$160.00	
<b>Visa</b>		<b>\$165.00</b>	
Applied Fee Payment		\$5.00	
Applied Rent Payment		\$160.00	
<b>Total</b>		<b>2,790.42</b>	
2/18/2013 12:10:39PM		Page 1 of 1	
Version: 4.5.0.0			
User ID: ADMIN			



## Payment Detail – Detail

Provides the transaction details for each payment transaction within the date ranged provided, grouped by method (cash, check, credit card) then by income category (rent, fees ...). The credit card category is further divided by the credit card type. For each transaction the date, unit id, customer name and amount are provided. The total for each grouping and a grand total are also included. This report is useful for reconciling the cash drawer or for auditing the “Cash Receipts” section of the Monthly Facility Summary. Also see the Payment Detail – Detail report.

Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

Payment Detail

Detail

January 1, 2013 to February 18, 2013

Date	Unit	Customer	Amount
<b>Check (continued)</b>			
Applied Rent Payment (continued)			
1/12/2013	D 19	FILLOW, FRANK F.	\$ 80.00
1/13/2013	A 10	ELIAS, ERICKA J.	90.00
1/19/2013	C 32	REDDY, KAREN R.	80.00
2/14/2013	C 33	HABINIEGHT, MARTHA L.	80.00
2/14/2013	D 9	HART, ROSS C.	160.00
2/18/2013	B 17	FORRESTER, JIM D.	65.00
2/18/2013	C 36	FERRITI, TONI A.	45.00
Total For Applied Rent Payment			826.00
Applied Rent Payment (Prepaid)			
1/23/2013	D 16	Jackson, Alan	80.00
Total For Applied Rent Payment (Prepaid)			80.00
Applied Tax Payment			
1/4/2013	D 15	Johnson, Sam X.	0.93
1/12/2013	D 19	FILLOW, FRANK F.	0.08
Total For Applied Tax Payment			1.01
Total For Check			1,157.01
Credit Card			
MasterCard			
Applied Fee Payment			
1/19/2013	C 24	JONES, JILLIAN J.	5.00
Total For Applied Fee Payment			5.00
Applied Rent Payment			
1/19/2013	C 24	JONES, JILLIAN J.	160.00
Total For Applied Rent Payment			160.00
Total For MasterCard			165.00
Visa			
Applied Fee Payment			
1/13/2013	C 33	HABINIEGHT, MARTHA L.	5.00
Total For Applied Fee Payment			5.00
Applied Rent Payment			
1/13/2013	C 33	HABINIEGHT, MARTHA L.	80.00
2/14/2013	C 21	ESCOBAR, ISRAEL I.	80.00
Total For Applied Rent Payment			160.00
Total For Visa			165.00
Total For Credit Card			330.00
Total			2,790.42

2/18/2013 12:41:45PM

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## Moneys Charged – Summary

List all “charge” transactions within the provided date range, summarized to the transaction level. Each transaction, includes the date, time, customer name, total rent, fees, tax, insurance, merchandise, other, deposits, and discounts charged. Totals are provide for each income category and transaction,. This report provides more detail for the “Charges” section of the Monthly Facility Summary. Also see the Charges Detail – Detail report.

Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

Charges Detail  
Summary

February 18, 2013 to February 20, 2013

	Prepaid Applied	Rent	Fees	Tax	Insur	Merch	Other	Deposit	Discounts	Total
2/19/2013 00:00 JONES, JILLIAN	\$0.00	\$0.00	\$0.00	\$0.23	\$0.00	\$3.00	\$0.00	\$0.00	\$0.00	\$3.23
2/19/2013 00:00 Downey, Dave	\$(80.00)	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
2/19/2013 00:00 REDDY, KAREN	\$0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
2/19/2013 00:00 REDDY, KAREN	\$0.00	100.00	0.00	5.40	0.00	0.00	0.00	0.00	(10.00)	\$6.40
2/19/2013 00:00 CONNER, PHILL	\$0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00
Total \$	(80.00)	300.00	35.00	5.63	0.00	3.00	0.00	0.00	(10.00)	253.63

2/20/2013 12:01:21AM  
Version 4.5.0.0  
User ID: ADMIN

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## Moneys Charged Detail – Detail

List all “charge” transactions within the provided date range. For each transaction, includes the date, time, unit id, description, customer name, total rent, fees, tax, insurance, merchandise, other, deposits, and discounts charged. Totals are provide for each income category and transaction,. This report provides more detail for the “Charges” section of the Monthly Facility Summary. Also see the Charges Detail – Summary report.

Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

Charges Detail

Detail

February 18, 2013 to February 20, 2013

		Prepaid Applied	Rent	Fees	Tax	Insur	Merch	Other	Deposit	Discounts	Total
Merchandise	LARGE BOX (4.5) (18 X						3.00				3.00
	Sales Tax				0.23						0.23
		0.00	0.00	0.00	0.23	0.00	3.00	0.00	0.00	0.00	3.23
2/19/2013 00:00	JONES, JILLIAN										
Rent Charge	C24 Rent		100.00								100.00
	C24 Prepaid Applied (Rent)	(80.00)									-80.00
		(80.00)	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
2/19/2013 00:00	Downey, Dave										
Rent Charge	C28 Rent		100.00								100.00
		0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
2/19/2013 00:00	REDDY, KAREN										
Rent Charge	C32 Rent		100.00								100.00
	C32 Senior Discount									-10.00	-10.00
	C32 Rental Tax				5.40						5.40
		0.00	100.00	0.00	5.40	0.00	0.00	0.00	0.00	-10.00	95.40
2/19/2013 00:00	CONNER, PHILL										
Step 3 - Notice	A1 Step 3 - Notice of Lien			35.00							35.00
		0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00
Total \$		(80.00)	300.00	35.00	5.63	0.00	3.00	0.00	0.00	(10.00)	253.63

2/20/2013 12:02:38AM

Version: 4.5.0.0

User ID: ADMIN

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## Liability Detail

List all units with a prepaid (credit) balance or a deposit balance. Includes the customer name, unit id, paid through date, next billing date, rent credit, rental rate, days prepaid, deposit balance, and inactive customer balance. This report provides details for the "Liability" section of the Monthly Facility Summary report.

*Prepaid rent is the sum of all rent credits.*

*The dates prepaid is the number of days between the end of the current billing period and the paid through date.*

*The "inactive balance" refers to customer that moved out with credit balance remaining on the account.*

*This balance can be changed in the "Adjustments" screen.*

Main Street Storage									
1900 Main Street Lone Pine, CA 93385									
Liability Detail									
Customer	Unit	Paid Through	Next Billing	Rent Credit	Rental Rate	Days Prepaid	Deposits	Inactive Balance	
ESCOBAR, ISRAEL	C21	06/13/2004	05/14/2004	\$ 80.00	\$ 80.00	31	\$ -	\$ -	
JONES, JILLIAN	C24	06/18/2004	05/19/2004	80.00	80.00	31	-	-	
AGUIRRE, SILVIA	E1	06/11/2004	05/12/2004	80.00	80.00	31	-	-	
Jackson, Alan	D16	05/29/2004	04/30/2004	80.00	80.00		-	-	
Power, Jeff	C22	06/27/2004	05/28/2004	80.00	80.00	31	-	-	
				<u>400.00</u>					
Prepaid Rent:				400.00					
Inactive Dep/Credits:				-					
Active Deposits:				-					
Total:				400.00					
Notes:									
Prepaid rent is the sum of any rent credits.									
The days prepaid is the number of days between the end of the current billing period and the paid-through date.									
4/29/2004 10:44:23AM									
Version: 3.7									
User ID: ADMIN									
							Page 1 of 1		

## Adjustment – Summary

List adjustment transactions summarized to the income category (rent, fees...) within the date range provided. This report provides additional detail for the “Adjustment” section of the Monthly Facility Summary report. Also see the Adjustment Detail – Detail report, and the Adjustments report in the “General” section.

<b>Empower Storage</b> 41695 Date St. Suite A Murrieta, CA 92562		<b>Adjustment Detail</b> Summary Wednesday, February 20, 2013	
		Adjustments	Credits
<b>F E E S</b>			
Adjustment: Fees Adjustment Transaction			
	Subtotal:	0.00	25.00
	F E E S T O T A L:	0.00	25.00
<b>R E N T</b>			
Adjustment: Rent Adjustment (Aging) Transaction			
	Subtotal:	0.00	80.00
	R E N T T O T A L:	0.00	80.00
	G R A N D T O T A L:	0.00	105.00
2/20/2013 12:02:07AM Version:4.5.0.0 User ID: ADMIN			

## Adjustments – Detail

List each adjustment transaction by income category (rent, fees...) within the date range provided. This report provides details for the “Adjustment” section of the Monthly Facility Summary report. Includes the date, time, customer name, adjustment type, and amount for each adjustment transaction. Also see the Adjustment Detail – Summary report, and the Adjustments report in the “General” section.

<b>Empower Storage</b> 41695 Date St. Suite A Murrieta, CA 92562		<b>Adjustment Detail</b> Detail Wednesday, February 20, 2013	
		Adjustments	Credits
<b>F E E S</b>			
Adjustment: Fees Adjustment Transaction			
2/20/2013 00:01	GARCIA, JAMES	Fees Adjustment	D 14 25.00
		Subtotal:	0.00 25.00
		F E E S T O T A L:	0.00 25.00
<b>R E N T</b>			
Adjustment: Rent Adjustment (Aging) Transaction			
2/20/2013 00:01	GARCIA, JAMES	Rent Adjustment (Aging)	D 14 80.00
		Subtotal:	0.00 80.00
		R E N T T O T A L:	0.00 80.00
		G R A N D T O T A L:	0.00 105.00
2/20/2013 12:03:43AM Version:4.5.0.0 User ID: ADMIN			

## Prepaid Applied – Summary

Generates a report covering the date range that was entered when the report was started, showing customer accounts that were paid using accrued money from their prepaid account. This report is broken down by account category, with customer totals on the far right side of the report and grand totals on the bottom.

Empower Storage

41695 Date St.

Suite A

Murrieta, CA 92562

Prepaid Applied Report

Summary

February 01, 2013 to February 20, 2013

			Rent	Fees	Tax	Insur	Merch	Other	Total
02/02/2013 09:20	Jackson, Alan		-80.00	0.00	0.00	0.00	0.00	0.00	-80.00
02/14/2013 09:21	AGUIRRE, SILVIA		-80.00	0.00	0.00	0.00	0.00	0.00	-80.00
02/19/2013 11:00	JONES, JILLIAN		-80.00	0.00	0.00	0.00	0.00	0.00	-80.00
02/19/2013 11:00	REDDY, KAREN		-100.00	-15.00	0.00	0.00	0.00	0.00	-115.00
Count 5		Total	-340.00	-15.00	0.00	0.00	0.00	0.00	-355.00

2/20/2013 11:01:31AM

Version: 4.5.0.0

User ID: ADMIN

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## Prepaid Applied – Detail

Generates a report covering the date range that was entered when the report was started, showing the individual accounts that were charged and subsequently paid with accrued prepaid money for each customer.

Empower Storage

41695 Date St.

Suite A

Murrieta, CA 92562

Prepaid Applied Report

Detail

February 01, 2013 to February 20, 2013

			Rent	Fees	Tax	Insur	Merch	Other	Total
02/02/2013 09:20	Jackson, Alan								
Rent Charge			-80.00						-80.00
D16		Prepaid Applied (Rent)							
			-80.00	0.00	0.00	0.00	0.00	0.00	-80.00
02/14/2013 09:21	AGUIRRE, SILVIA								
Rent Charge			-80.00						-80.00
E1		Prepaid Applied (Rent)							
			-80.00	0.00	0.00	0.00	0.00	0.00	-80.00
02/19/2013 11:00	JONES, JILLIAN								
Rent Charge			-80.00						-80.00
C24		Prepaid Applied (Rent)							
			-80.00	0.00	0.00	0.00	0.00	0.00	-80.00
02/19/2013 11:00	REDDY, KAREN								
Rent Charge			-100.00						-100.00
C32		Prepaid Applied (Rent)							
				-15.00					-15.00
C32		Prepaid Applied (Fees)							
			-100.00	-15.00	0.00	0.00	0.00	0.00	-115.00
Count 5		Total	-340.00	-15.00	0.00	0.00	0.00	0.00	-355.00

2/20/2013 11:02:45AM

Version: 4.5.0.0

User ID: ADMIN

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## Receipts Audit

Provides a daily summary for money received for the selected month. For each day the total cash, check, and credit card amounts are shown. Also included are subtotals for cash and check, and individual totals for each card type. A key feature of this report is that the credit card transactions are shown by the actual date charged, not the posting date. For example, if a payment is taken after the end-of-day processing, that payment will be posted the next day, but will show on this report for the actual date charged. This helps when reconciling credit card and bank statements

Main Street Storage  
1900 Main Street  
Lone Pine, CA 93385-

## Monthly Receipt Audit

April, 2004

Day	Cash	Checks	Subtotal	Charge*	Total	Visa*	Master Card*	American Express*	Discover*	Other Cards*
1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	-	-	-	-	-	-	-	-	-	-
3	-	-	-	-	-	-	-	-	-	-
4	-	85.00	85.00	-	85.00	-	-	-	-	-
5	-	-	-	-	-	-	-	-	-	-
6	-	-	-	-	-	-	-	-	-	-
7	85.00	-	85.00	-	85.00	-	-	-	-	-
8	-	-	-	-	-	-	-	-	-	-
9	-	-	-	-	-	-	-	-	-	-
10	-	-	-	-	-	-	-	-	-	-
11	-	-	-	-	-	-	-	-	-	-
12	-	254.00	254.00	-	254.00	-	-	-	-	-
13	170.00	95.00	265.00	-	265.00	-	-	-	-	-
14	135.00	-	135.00	-	135.00	-	-	-	-	-
15	-	-	-	-	-	-	-	-	-	-
16	-	-	-	-	-	-	-	-	-	-
17	111.86	-	111.86	-	111.86	-	-	-	-	-
18	-	-	-	-	-	-	-	-	-	-
19	-	85.00	85.00	-	85.00	-	-	-	-	-
20	-	-	-	-	-	-	-	-	-	-
21	-	-	-	-	-	-	-	-	-	-
22	-	-	-	-	-	-	-	-	-	-
23	-	80.00	80.00	-	80.00	-	-	-	-	-
24	85.00	-	85.00	-	85.00	-	-	-	-	-
25	61.85	-	61.85	-	61.85	-	-	-	-	-
26	-	-	-	-	-	-	-	-	-	-
27	-	-	-	-	-	-	-	-	-	-
28	245.00	-	245.00	-	245.00	-	-	-	-	-
29	-	-	-	-	-	-	-	-	-	-
30	-	-	-	-	-	-	-	-	-	-
	<b>883.71</b>	<b>599.00</b>	<b>1,482.71</b>	<b>-</b>	<b>1,482.71</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* Credit card information is shown by actual date charged, not by the posting date.

4/29/2004 11:22:26AM  
Version 4.3.7  
User ID: ADMIN

\* Credit card information is shown by actual date charged, not by the posting date.

4/29/2004 11:22:26AM  
Version 4.3.7  
User ID: ADMIN

## Prepaid Receipts

List the prepaid receipts by income category (rent, fees...) within the provided date range. Each transaction within each category is display. Includes the income category, customer name, unit id, date, and amount. Totals for each category and all items are provided.

Empower Storage		Prepaid Receipts		
41695 Date St. Suite A Murrieta, CA 92562		February 1, 2013 to February 20, 2013		
Item	Customer Name	UNIT	DATE	Amount
Applied Rent Payment (Prepaid)				
	Jackson Alan	D 16	02/14/2013	\$ 80.00
	GARCIA JAMES	D 14	02/20/2013	480.00
	REDDY KAREN	C 32	02/20/2013	100.00
Total Applied Rent Payment (Prepaid)				660.00
Total Prepaid				660.00

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2/20/2013 11:04:12AM  
Version: 4.5.0.0  
User ID: ADMIN

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## Aging Report

Shows the any outstanding balance, aged for each unit in the facility. Included are the customer name, unit number, averaged age in number of days, 0 to 30, 31 to 60, 61 to 90, greater than 90, and total amount due. The report is sorted by customer name. Units with money aged more than 30 days are shown in bold type. Totals are shown for each aging category as well as the average days aged. This report shows that aging data at the time the report is printed. It does not allow you to enter a date range when generating this report.

Empower Storage			Aging Report				
41695 Date St. Murrieta, CA 92562							
Name	Unit	Avg Age	Days Late				Totals
			0-30	31-60	61-90	91+	
SHEPPERD, TERESA	565A	27	\$ 35.00	\$ 79.00	\$ 0.00	\$ 0.00	\$ 114.00
SINGH, SUKHPREET	245	18	83.00	0.00	0.00	0.00	83.00
SINGLETON, ISAAC REGINAL	229	17	95.00	0.00	0.00	0.00	95.00
SIO, HARDY	837	18	95.00	0.00	0.00	0.00	95.00
SMITH, RICHARD	740	17	57.00	0.00	0.00	0.00	57.00
SOLARES, HORNANDO	896	15	50.00	0.00	0.00	0.00	50.00
TELFIE, JUDY	721	19	84.00	0.00	0.00	0.00	84.00
THAUSAN, JIM	661	14	74.00	0.00	0.00	0.00	74.00
THILLINSON, TOM	513	20	57.00	0.00	0.00	0.00	57.00
TINNER, ROBERT R	793	13	74.00	0.00	0.00	0.00	74.00
TRAN, PHILL	433	16	47.00	0.00	0.00	0.00	47.00
TRANSUN, BRYAN	110	15	140.00	0.00	0.00	0.00	140.00
TRINH, PHILL	720	19	62.00	0.00	0.00	0.00	62.00
TRUONG, ARESNIO	671	22	32.00	0.00	0.00	0.00	32.00
VARGAS, MICHAEL	518	18	108.00	0.00	0.00	0.00	108.00
VAUGHN, TERRI	987	23	35.00	95.00	0.00	0.00	130.00
VILLALOBOS, NICKLIES	1000	21	89.00	0.00	0.00	0.00	89.00
VO, HO	464	17	123.00	0.00	0.00	0.00	123.00
VU, UIE	149	15	123.00	0.00	0.00	0.00	123.00
WARREN, ANDY	717	30	11.00	0.00	0.00	0.00	11.00
WARREN, NANCY	967	26	51.00	0.00	0.00	0.00	51.00
WHEAT, MICHAEL B	223	14	74.00	0.00	0.00	0.00	74.00
WHITE, YVONNE	551	20	70.00	0.00	0.00	0.00	70.00
WILLIS, L. M.	972	17	47.00	0.00	0.00	0.00	47.00
WILLIS, RUSS	349	27	35.00	95.00	0.00	0.00	130.00
WINDISCH, MARK	778	91	84.00	84.00	84.00	223.00	475.00
WRAY, RONI	528	23	35.00	98.00	0.00	0.00	133.00
ZAUP O, Jim	728	21	78.00	0.00	0.00	0.00	78.00
ZAUP O, Jim	752	21	112.00	0.00	0.00	0.00	112.00
Total:		83	21,995.33	6,933.00	3,467.00	7,210.59	39,605.92
2/25/2013 10:00:34AM			Page 7 of 7				
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## Variance Report

The variance reports list all customers not at the current default rate for the unit size. Default rates are set for each size and can be updated via the "Maintenance | Program Setup | Unit Sizes" menu. Included on the report are the customer name, unit number, move-in date, unit size, last rate change date, current (actual) amount, schedule (default) amount, the variance in dollars and percent. Totals are included for the actual amount, scheduled amount, variance, and percent variance.

Empower Storage

41695 Date St.

Suite A

Murrieta, CA 92562

Unit Variance Report

Name	Unit	Move In	Size	Last Rate Change	Actual Amount	Scheduled Amount	Variance	Discount	Discount Amount	Variance Percent	Net Amount
Burton, Shay M	D1	1/24/2013	10 X 20	Never	70.00	80.00	(10.00)				
MINNOW, MARTHA M.	D2	2/19/2013	10 X 20	Never	80.00	80.00	-	Senior Discount	\$10.00		
									\$10.00	12.50 %	\$70.00
SIMPSON, DARREN K.	D6	2/19/2013	10 X 20	Never	80.00	80.00	-	Military Discount	\$12.00		
SIMPSON, DARREN K.	D6	2/19/2013	10 X 20	Never	80.00	80.00		Senior Discount	\$10.00		
									\$22.00	27.50 %	\$58.00
MOORE, GENE L.	D17	2/19/2013	10 X 20	Never	80.00	80.00	-	Senior Discount	\$10.00		
									\$10.00	12.50 %	\$70.00
KEEBLER, SERGIO D.	D18	2/19/2013	10 X 20	Never	70.00	80.00	(10.00)				
							(\$20.00)		\$42.00		
Total Revenue ALL occupied units Actual vs Scheduled					\$2,100.00	\$2,120.00	Total Variance and Discounts:		\$(62.00)		

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## Revert Rates

List each unit that will have the rate revert back to the default rate. Includes the revert-date, unit id, customer name, current rate, default rate, size, and move in date. "Revert Rate" happens when a customer is moved in for a non-standard rate and the manager select the option for Storage Commander to reset the rate to the default on a specific date. This feature simply allows the operator to reduce the rental rate for a selected time period. The difference does not show as discount, but will show on the Variance report until the rate reverts back to the default.

Empower Storage			Revert Rate Report			
41695 Date St. Suite A Murrieta, CA 92562						
Revert Date	Unit	Customer	Current Rate	Default Rate	Size	Move-in Date
4/2/2013	C26	Jefferson, Jarvis P	\$80.00	\$100.00	10 X 30	2/20/2013
5/2/2013	D3	SILLEY, JOHN D.	\$70.00	\$80.00	10 X 20	2/20/2013
Total Units: 2			<u>\$150.00</u>	<u>\$180.00</u>		
2/20/2013 4:34:26PM Version: 4.5.0.0 User ID: ADMIN						
Page 1 of 1						

## Collection Worksheet

List each customer with a balance due. Includes the customer name, primary phone, alternate phone, comments, notes, and list each unit rented for each customer. The paid through date and income category balances (rent, fees...) are provide for each unit listed, as well as totals for each category at the end of the report. The collection worksheet is designed to assist the manager in contacting customers in order to obtain payment for outstanding balances. The report will only include customers that have a paid through date in the past. Customers with a paid through date in the future, even if they have a balance due, will not show on this report; therefore this report may not match to Aging report. Also see the Delinquent Units report for a condensed list of delinquent customers.

Empower Storage			Collection Worksheet						
41695 Date St. Suite A Murrieta, CA 92562									
<b>Smith, Julie</b>									
Main Phone: (909) 838-3882									
Alt Phone:									
UNIT:	D12	Sale	Paid Through 1/8/2013	Rent \$160.00	Fees \$70.00	Other \$0.00	Insurance \$0.00	Tax \$0.00	Total \$230.00
<b>Comments:</b>									
Date	Time	User ID	Comments						
02/23/2006	10:35	ADMIN	Have informend customer of the history of receiving bad checks. Told customer that we will only allow payments in cash effective 2/23/06.						
<b>Notes:</b>									
2/23/2006									
We will no longer accept a check for payment for this account.									
Refer any questions to Tom Smith (Manager)									
<b>Downey, Dave</b>									
Main Phone: (565) 666-6562									
Alt Phone: (565) 727-277									
UNIT:	C28	Sale	Paid Through 1/18/2013	Rent 180.00	Fees 120.00	Other 0.00	Insurance 0.00	Tax 0.00	Total 300.00
<b>Comments:</b>									
Date	Time	User ID	Comments						
<b>Notes:</b>									
<b>FERRITI, TONI A.</b>									
Main Phone: (999) 090-9076									
Alt Phone: (000) 980-9843									
UNIT:	C36	Lien	Paid Through 1/28/2013	Rent 45.00	Fees 70.00	Other 0.00	Insurance 0.00	Tax 0.00	Total 115.00
<b>Comments:</b>									
Date	Time	User ID	Comments						
<b>Notes:</b>									
TONI WILL BE MOVING TO A SMALLER UNIT IN 6 MONTHS									
<b>FORRESTER, JIM D.</b>									
Main Phone: (932) 948-5858									
Alt Phone: (939) 939-3939									
UNIT:	B17	Lien	Paid Through 1/27/2013	Rent 65.00	Fees 70.00	Other 0.00	Insurance 0.00	Tax 0.00	Total 135.00
<b>Comments:</b>									
Date	Time	User ID	Comments						
2/21/2013 8:42:11AM									
Version 4.5.0.0									
User ID: ADMIN									
Page 1 of 3									

## Deposit Liability

List all customers, both active and inactive customers with a credit balance in rent or deposit fields, including the customer name, unit id (if active), unit balance, deposit balance, paid through date, phone, and status.

Totals are provided for each balance and a count for the number of customers listed. Also see the Liability Detail report.

Empower Storage			Deposit And Credit Liability			
41695 Date St. Suite A Murrieta, CA 92562						
Name	Unit	Unit Balance	Deposit Balance	Paid Through	Phone	Status
Downey, Dave	C28	\$300.00	\$25.00	1/18/2013	(565) 666-6562	Sale
GARCIA, JAMES K.	D14	(480.00)	0.00	9/16/2013	(859) 399-9294	Current
JONES, JILLIAN J.	C24	20.00	25.00	2/18/2013	(888) 282-2282	Current
Jackson, Alan	D16	(80.00)	25.00	4/1/2013	(618) 383-8383	Current
Jefferson, Jarvis P	C26	(80.00)	0.00	3/31/2013	(859) 383-8383	Current
KEEBLER, SERGIO D.	D18	(70.00)	0.00	3/31/2013	(949) 478-2828	Current
MENDEZ, JOY L.	C30	0.00	25.00	3/16/2013	(887) 773-7373	Current
MINNOW, MARTHA M.	D2	(70.00)	0.00	3/31/2013	(888) 383-8383	Current
MOORE, GENE L.	D17	(70.00)	0.00	3/31/2013	(849) 321-0985	Current
SILLEY, JOHN D.	D3	(70.00)	0.00	3/31/2013	(983) 342-9993	Current
SIMPSON, DARREN K.	D6	(58.00)	0.00	3/31/2013	(929) 293-9494	Current
Count: 11		<u>(658.00)</u>	<u>100.00</u>			
2/21/2013 9:50:21AM Version: 4.5.0.0 User ID: ADMIN						
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## Move Out Detail

List all move out transaction within the date range provided. Includes the date, customer name, unit, uncollected funds, forfeited credits, refunds for cash/check/charge, and an area to write notes. This report was designed to provide a list of financial exceptions from move out transaction. It may be used to sum uncollected rent and fees, or provide a list of customer requiring refunds. Storage Commander prompts the manager to classify any remaining balance to one of these categories during a move out.

Main Street Storage

1900 Main Street  
Lone Pine, CA 93385

Move Out Detail

April 1, 2004 to April 30, 2004

Date	Customer	Unit	Uncollected (Write-off)	Forfeited by Customer	Transferred to Another Unit	Refund Cash	Refund Check	Refund Credit Card	Notes
04/03/2004	OVIEDO, BRIAN *M/O*	H5	\$ -	\$ 2.18	\$ -	\$ -	\$ -	\$ -	
04/13/2004	BARTON, TRACY	R7	-	0.88	-	-	-	-	
04/14/2004	KOONS, MICHAEL	C11	-	-	-	-	-	-	
04/14/2004	VELASCO, ERIC	H5	-	-	-	-	-	-	
04/14/2004	WILLIAMS, JACKIE	A10	-	-	-	-	-	-	
04/21/2004	ESQUERRA, RAYMOND	H11	-	-	-	-	-	-	
04/23/2004	FLEMING, CHRISTOPHER	H15	-	-	-	30.24	-	-	
04/23/2004	SCHUETTE, RAMON	H12	(367.44)	-	-	-	-	-	
04/23/2004	MABRY, JOHN	H27	-	-	-	71.82	-	-	
04/23/2004	LACERVA, CLAUDIO	F18	-	-	-	-	-	51.63	
04/23/2004	AVALOS, STANLEY	B17	-	2.79	-	-	-	-	
04/27/2004	REYNA, RUBEN	H33	-	-	-	-	-	-	
	Count	12	Total	5.85	0.00	71.82	30.24	51.63	
			(367.44)						

6/15/2004 10:47:26AM

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## Fee and Discount Summary

List all fees and discounts “charged” within the date range provided. Items are grouped by either “Fees” or “Discount” and summarized by the name of the fee/discount. This report provides more detail for the “Charges” section of the Monthly Facility Report. Also see the Fee and Discount Detail report.

Empower Storage

41695 Date St.  
Suite A  
Murrieta, CA 92562

Fee And Discount

Summary Report

January 1, 2013 to February 21, 2013

Category / Item	Amount
<b>Discounts</b>	
Military Discount	-3.94
Senior Discount	-30.00
	-33.94
<b>Fees</b>	
Admin Fee	105.00
Sales Tax	2.79
Step 1 - Late Notice	105.00
Step 2 - Preliminary Lien	225.00
Step 3 - Notice of Lien Sale	245.00
Step 4 - Notice of Sale	50.00
	732.79

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## Fee and Discount Detail

List all fees and discounts “charged” within the date range provided. Items are grouped by either “Fees” or “Discount” and summarized by the name of the fee/discount. Each transaction is listed including the customer name, unit id, size, date, time and amount. This report provides more detail for the “Charges” section of the Monthly Facility Report. Also see the Fee and Discount Summary report.

Empower Storage				Fee And Discount		
41695 Date St. Suite A Murrieta, CA 92562				Detail Report		
				January 1, 2013 to February 21, 2013		
Category / Item	Unit	Move In Date*	Size	Date	Time	Amount
<b>Discounts</b>						
Military Discount						
SIMPSON, DARREN	D6	2/19/2013	10 X 20	2/19/2013	1:53:14PM	-3.94
Count: 1						-3.94
Senior Discount						
MINNOW, MARTHA	D2	2/19/2013	10 X 20	2/19/2013	1:49:57PM	-10.00
MOORE, GENE	D17	2/19/2013	10 X 20	2/19/2013	1:46:15PM	-10.00
SIMPSON, DARREN	D6	2/19/2013	10 X 20	2/19/2013	1:53:14PM	-10.00
Count: 3						-30.00
Count: 4						-33.94
* Move In Date will only appear for active customers						
<b>Fees</b>						
Admin Fee						
AGUIRRE, SILVIA	E1	1/12/2013	10 X 10	1/12/2013	9:28:46PM	5.00
ARCHER, ANNIE	C25	1/13/2013	10 X 30	1/13/2013	9:43:49PM	5.00
Burton, Shay	D1	1/24/2013	10 X 20	1/24/2013	6:01:53PM	5.00
CONNER, PHILL	A1	11/2/2012	5 X 5	1/25/2013	11:10:47AM	5.00
ELIAS, ERICKA	A10	1/13/2013	5 X 5	1/13/2013	9:32:50PM	5.00
ESCOBAR, ISRAEL	C21	1/13/2013	10 X 30	1/13/2013	9:31:06PM	5.00
FILLOW, FRANK	D19	1/12/2013	10 X 20	1/12/2013	9:30:01PM	5.00
HABINIEGHT, MARTHA	C33	1/13/2013	10 X 30	1/13/2013	9:31:41PM	5.00
Jefferson, Jarvis	C26	2/20/2013	10 X 30	2/20/2013	4:33:18PM	5.00
Johnson, Sam	D15	1/4/2013	10 X 20	1/4/2013	9:40:06PM	5.00
JONES, JILLIAN	C24	1/19/2013	10 X 30	1/19/2013	9:53:33PM	5.00
JUMPING, JOJO	E6	1/7/2013	10 X 10	1/7/2013	9:42:34PM	5.00
KEEBLER, SERGIO	D18	2/19/2013	10 X 20	2/19/2013	1:44:46PM	5.00
MENDEZ, JOY	C30	1/17/2013	10 X 30	1/17/2013	9:49:04PM	5.00
MINNOW, MARTHA	D2	2/19/2013	10 X 20	2/19/2013	1:49:57PM	5.00
MOORE, GENE	D17	2/19/2013	10 X 20	2/19/2013	1:46:15PM	5.00
PHILLIPS, STEVE	D5	1/14/2013	10 X 20	1/14/2013	9:33:40PM	5.00
PHILLIPS, STEVE	C37	1/14/2013	5 X 5	1/14/2013	9:34:08PM	5.00
REDDY, KAREN	C32	1/20/2013	10 X 30	1/19/2013	9:52:19PM	5.00
SILLEY, JOHN	D3	2/20/2013	10 X 20	2/20/2013	4:32:23PM	5.00
SIMPSON, DARREN	D6	2/19/2013	10 X 20	2/19/2013	1:53:14PM	5.00
Count: 21						105.00
Sales Tax						
CONNER, PHILL	A1	11/2/2012	5 X 5	1/25/2013	11:10:47AM	0.85
FILLOW, FRANK	D19	1/12/2013	10 X 20	1/12/2013	9:30:01PM	0.08
Johnson, Sam	D15	1/4/2013	10 X 20	1/4/2013	9:40:06PM	0.93
MENDEZ, JOY	C30	1/17/2013	10 X 30	1/17/2013	9:49:04PM	0.93
Count: 4						2.79
Step 1 - Late Notice						
CONNER, PHILL	A1	11/2/2012	5 X 5	2/6/2013	12:00:00AM	10.00
Downey, Dave	C28	12/20/2012	10 X 30	1/29/2013	12:00:00AM	10.00
ELIAS, ERICKA	A10	1/13/2013	5 X 5	2/15/2013	12:00:00AM	15.00
2/21/2013 10:05:09AM						
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## Tax Reconciliation

This report provides a summarized list of adjustments, charges and receipts for items that may be a basis for tax calculations within the date range provided. Each income category is shown, as well as the item description.

Empower Storage		Tax Reconciliation				
41695 Date St. Suite A Murrieta, CA 92562		Feb 1, 2013 to Feb 28, 2013				
Category / Item	Rent	Merchandise	Tax	Fees	Other	Total
<b>Adjustment</b>						
Deposit Adjustments	0.00	0.00	0.00	0.00	75.00	
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00</b>	<b>75.00</b>
<b>Charges</b>						
Deposits	0.00	0.00	0.00	0.00	75.00	
Discounts	(33.94)	0.00	0.00	0.00	0.00	
Late Fees	0.00	0.00	0.00	765.00	0.00	
Other Fees	0.00	0.00	0.00	30.00	0.00	
Prepaid Applied	(340.00)	0.00	0.00	0.00	0.00	
Rent	1,876.27	0.00	0.00	0.00	0.00	
Tax - Rent	0.00	0.00	14.10	0.00	0.00	
	<b>1,502.33</b>	<b>0.00</b>	<b>14.10</b>	<b>795.00</b>	<b>75.00</b>	<b>2,386.43</b>
<b>Receipts</b>						
Deposits	0.00	0.00	0.00	0.00	(25.00)	
Fees	0.00	0.00	0.00	(170.00)	0.00	
Prepaid	(1,078.00)	0.00	0.00	0.00	0.00	
Rent	(977.33)	0.00	0.00	0.00	0.00	
	<b>(2,055.33)</b>	<b>0.00</b>	<b>0.00</b>	<b>(170.00)</b>	<b>(25.00)</b>	<b>(2,250.33)</b>



## Credit Card Batch Reconciliation

Lists each credit card transaction within the selected date range, based on the actual date processed. This report provides complete detail for each transaction for balancing or auditing credit card statements. Includes the customer name, date processed, time, amount, approval code, card number, expiration date, card type, and posting date (posting date will be the following day if the payment was received after end-of-day processing.)

Empower Storage

41695 Date St.  
Murrieta, CA 92562

Credit Card Batch Reconciliation

February 8, 2013 to February 21, 2013

Date Charged <sup>2</sup>	Name	Unit	Paid Through	Card Type	Card Number	Date Posted	Approval Code	Amount
* 2/8/2013	Smith, Julie	A133	2/28/2013	Visa	...4498		243862	\$20.00
2/8/2013	Burton, Shay	C303	2/28/2013	Visa	...2191		278442	\$275.00
* 2/8/2013	Ferriti, Toni	B332	2/28/2013	MasterCard	...9010		062413	\$140.00
2/8/2013	Smith, Bill	A235	2/28/2013	MasterCard	...2684		00829Z	\$85.23
2/8/2013	Keebler, Sergio	A233	2/28/2013	MasterCard	...1855		316934	\$265.00
2/8/2013	Minnow, Martha	C345	2/28/2013	MasterCard	...6583		B03714	\$100.00
2/8/2013	Moore, Gene	A113	2/9/2013	MasterCard	...0408		MIIGAN	\$45.00
* 2/8/2013	Silley, John	C402	2/28/2013	Visa	...6919	2/9/2013	000001	\$340.00
* 2/9/2013	Simpson, Darren	C332	2/28/2013	MasterCard	...0844		044989	\$105.00
2/10/2013	Conner, Phill	C317	1/31/2013	Visa	...6314		383802	\$115.00
2/10/2013	Jackson, Alain	B356	2/28/2013	Visa	...9455	2/11/2013	150819	\$85.05
2/12/2013	Johnson, Sam	A115	2/28/2013	Visa	...6640		021053	\$80.00
* 2/12/2013	Jumping, Jojo	A111	2/28/2013	Visa	...4540		132924	\$220.00
2/12/2013	Fellow, Frank	C339	1/31/2013	MasterCard	...9619		044809	\$115.00
2/12/2013	Hart, Ross	B206	5/31/2013	Visa	...1259		04457D	\$225.00
* 2/12/2013	Archer, Annie	D522	2/28/2013	Visa	...9291	2/13/2013	598580	\$195.00
* 2/12/2013	Elias, Ericka	C365	2/28/2013	MasterCard	...2017	2/13/2013	005200	\$115.00
* 2/12/2013	Elias, Ericka	C365	3/31/2013	MasterCard	...2017	2/13/2013	031601	\$95.00
2/13/2013	Aguirre, Silvia	C302	2/28/2013	Visa	...9339		044515	\$120.00
2/13/2013	Butler, Robert	A146	2/28/2013	Visa	...3527		654456	\$49.52
2/13/2013	Butler, Robert	A146		Visa	...3527		654468	\$10.00
Local								
	MasterCard		590.23					
	Visa		959.57					
Local Subtotal:			\$1,549.80					
Online								
	MasterCard		455.00					
	Visa		775.00					
Online Subtotal:			\$1,230.00					
Total Credit Cards			\$2,779.80					
Legend								
* indicates that this was an online payment								
<sup>2</sup> Date posted only shown if different than the date charged.								

2/21/2013 12:26:40PM

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## Return Merchandise Detail

Provides a detailed breakdown of all merchandise returned for the selected date range.

Main Street Storage  
1900 Main Street  
Lone Pine, CA 93385-

Return Merchandise Detail  
February 10, 2006 to February 16, 2006

Date	User	Customer / Item	Unit	Qty	Item Amount	Transferred to Another Unit	Refund Cash	Refund Check	Refund Credit Card
2/10/2006	TOM	Burton, Shay X-LARGE BOX(22 X 22 X 21) MEDIUM BOX (3.0) (18 X 18 X 1 Sales Tax - Returned Cash		3 1	-11.25 -2.35 -1.05		14.65		
2/11/2006	TOM	DOIE, JON X-LARGE BOX(22 X 22 X 21) SMALL BUBBLE (12" X 20") LARGE BUBBLE (12" X X20) 2" X 110 YARD CLEAR PLASTI Sales Tax - Returned Check		1 2 3 1	-3.75 -6.00 -10.50 -2.45 -1.75			24.45	
2/13/2006	TOM	SANCHEZ, CECILIA LARGE BUBBLE (12" X X20) Sales Tax - Returned Cash		3	-24.45 -10.50 -0.81		11.31		
2/14/2006	TOM	Burton, Shay SMALL BOX (1.5) (16 X 12 X 12) X-LARGE BOX(22 X 22 X 21) MEDIUM BOX (3.0) (18 X 18 X 1 LARGE BOX(4.5) (18 X 18 X 24) Sales Tax - Returned Transfer to unit:D1 (Rent)		3 2 1 1	-11.31 -5.10 -7.50 -2.35 -3.00 -1.39	19.34			
Total Returns:					-69.75	\$19.34	\$25.96	\$24.45	\$0.00
								Total Refunds:	69.75

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## ***Analysis Reports***

To generate reports that will help you analyze the financial efficiency of your self storage facility go to the *Reports* pull down menu and select *Analysis Reports* from the menu items.

A sample of each report including a brief explanation of the report is itemized below with a page number reference.

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## Monthly Facility Summary

The transaction summary on the left side of the report shows sums grouped by transaction types. Activities in Storage Commander that modify unit or customer data are recorded as transactions. These include rent charges, late fees, bounced-check fees, balance adjustments, and move-out credits. Transactions are generated during move-in, move-out, transfer, end-of-day, and adjustment activities. Since transactions include the date of the activity, the report filters out transactions that fall outside of the report's date range.

### Adjustments

This section summarizes credits and adjustments for the unit rent, fee, deposit, and insurance balances. Credits are negative amounts added to a unit balance to credit a customer (such as a special discount or waiving of a fee) or during a move-out where prepaid money is credited to the customer's balance. Adjustments are positive amounts added to a unit balance during an adjustment to increase the amount owed by a customer.

### Cash Receipts

This section summarizes payment transactions for the unit balances. Although it is labeled "Cash Receipts" it also includes check and credit card payments.

### Charges

This section summarizes charge transactions for the unit balances. These are generated during move-in, transfer, merchandise, payment, returned check, and end-of-day activities. Payment activities will generate charge transactions if the payment is made before the next billing date. End-of-day activities will generate late charges and "normal" rent charges (if the end-of-day activity covers a billing date). Returned check fees are included in this section but the payments backed out by a returned check activity are summarized in the Returned Check section (see below).

### Delinquencies

This section summarizes the late events that have "Step 1" through "Step 4" in the late event name as seen in the Lien Status maintenance menu .

### Returned Checks

This section summarizes the amount of charges that were paid for by returned checks. Any returned check fees are summarized in the Charges section (see above).

### Transfer Charges (Net)

This section summarizes any net difference in charges caused by transfers between units of different prices. Negative amounts in this section indicate that the net transfer charges were transfers from more expensive to less expensive units. The charges associated with transfers are also included in the Charge section (see above).

### Transactions This Period

This section summarizes the number of transactions for the date range of the report. Note that a move-in transaction that involves more than one unit is only counted as one move-in transaction.

### Unit Summary

This section summarizes the facility's occupancy status at the time that the report is run. The Projected Rent is the sum of the actual rental rates for all rented units. The Gross Potential is the sum of the default rates for all units, rented or not. The Economic Occupancy is the ratio of Projected Rent to Gross Potential.

### Receivables Aging

This section summarizes the unpaid charges for all rented units grouped by the age of the charge, at the time the report is run.

### Liabilities

This section summarizes the prepaid rent, inactive customer balances, and deposits for active customers at the time that the report is run. Storage Commander keeps track of prepaid rent either by paid-through date, unit rent balance, or both. If the paid-through date for a unit is past the end of the current billing period,

then prepaid amount is the average daily rate for that unit times the number of days between the paid-through date and the end of the current billing period. The average daily rate is the monthly rate for the unit times 12 divided by 365. The Prepaid Rent number in this section is a sum of the prepaid rent for all active units, which includes unit rent credits and paid-through date credits.

### Delinquent Unit Count

This section summarizes the units in the late categories, and includes the count of the units in each late step and the sum of the total amount owed for the units in each late step. Note that if a unit is more than one billing period late, then the total owed for that unit will include the rent billed for the last billing period, even if that rent is considered current (not yet crossed it's "late threshold") at the time the report is run.

**Empower Storage**

41695 Date St.  
Murrieta, CA 92562

**Monthly Facility Summary**

Friday, February 1, 2013

[See  
Adjustments Detail  
Report](#)

[See  
Unit Activity  
Report](#)

<u>Adjustments</u>	Amount	M-T-D
Rent Credit	\$-	\$ -
Rent Adjustments	3.48	3.48
Fee Credit	-	-
Fee Adjustments	-	-
Deposit Credit	-	-
Deposit Adjustments	-	-
Deposit Refunds	-	-
Insurance Credit	-	-
Insurance Adjustments	-	-
Other Credit	(97.00)	(97.00)
Other Adjustments	-	-
Refund Adjustments	-	-
<b>Total</b>	<b>-93.52</b>	<b>-93.52</b>

[See  
Payment Detail  
Report](#)

<u>Cash Receipts</u>		
Rent	10,478.91	10,478.91
Fees	50.00	50.00
Deposits	100.00	100.00
Merchandise	9.22	9.22
Tax	0.78	0.78
Insurance	-	-
Other	-	-
Prepaid	106.04	106.04
<b>Total</b>	<b>10,744.95</b>	<b>10,744.95</b>

[See  
Charges Detail  
Report](#)

<u>Charges</u>		
Rent	27,083.30	27,083.30
Late Fees	-	-
Other Fees	85.00	85.00
Deposits	100.00	100.00
Merchandise	9.22	9.22
Tax	0.78	0.78
Insurance	-	-
Discounts	-	-
Other	-	-
Prepaid	-	-
Prepaid Applied	(3,186.18)	(3,186.18)
<b>Total</b>	<b>24,092.12</b>	<b>24,092.12</b>

[See  
Returned Merchandise  
Detail Report](#)

<u>Returned Merchandise</u>		
Merchandise	-	-
Sales Tax	-	-
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

[See  
Returned Check  
Report](#)

<u>Returned Checks</u>		
	95.00	95.00

[Shows breakdown of  
late activities based on  
report date range](#)

Delinquencies

Total

Transactions This Period

	Number of Transactions	Units Affected
Adjustments	2	2
Move-Ins	5	5
Move-Outs	1	1
Returned Checks	1	1

Unit Summary

	Units	Sq Ft	% of Sq Ft
Available	88	13,524.0	22.3
Company	13	2,650.0	4.4
Damaged	1	150.0	0.2
Rented	288	43,388.0	71.7
Reserved	4	810.0	1.3
<b>Total</b>	<b>394</b>	<b>60,522.0</b>	<b>100.0</b>

Projected Rent: 27,350.00

Gross Potential: 39,540.00

Economic Occupancy: 69.2%

Receivables Aging

0-10 days	6,394.89
11-30 days	380.00
31-60 days	2,420.13
61-90 days	2,170.00
91+ days	3,836.34
<b>Total</b>	<b>15,201.36</b>

[See  
Aging  
Report](#)

Liabilities

Prepaid Rent:	2,050.95
Inactive Dep/Credits:	0.00
Active Deposits:	250.00
<b>Total:</b>	<b>2,300.95</b>

[See  
Liability Detail  
Report](#)

Delinquent Unit Count

Step 1 - Late Notice	1
Step 2 - Preliminary Lien	23
Step 3 - Lien Notice	20
<b>Total</b>	<b>44</b>

[See  
Delinquent Units  
Report](#)

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## Monthly Cash Audit

Provides a summary of cash receipts for each day of the selected month. For each day, the amounts and totals are provided by income category (rent, fees...). Also see the Monthly Cash Audit report.

Empower Storage									
41695 Date St. Murrieta, CA 92562									
Monthly Cash Audit									
February, 2013									
Day	Cash In							Cash Out	
	Rent	Fees	Prepays	Deposits	Merch	Tax	Insur.	Other	Receipts
									Refund
									Checks
									Cash
1	10,478.91	50.00	106.04	100.00	9.22	0.78	0.00	0.00	10,744.95
2	1,551.79	0.00	46.21	0.00	0.00	0.00	0.00	0.00	1,598.00
3	422.42	10.00	0.00	0.00	0.00	0.00	0.00	0.00	432.42
4	1,545.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,545.00
5	1,210.64	10.00	9.36	0.00	9.22	0.78	0.00	0.00	1,240.00
6	1,331.49	10.00	0.00	0.00	9.22	0.78	0.00	0.00	1,351.49
7	955.28	290.00	0.00	0.00	0.00	0.00	0.00	0.00	1,245.28
8	1,000.23	450.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.23
9	515.00	245.00	125.00	0.00	0.00	0.00	0.00	0.00	885.00
10	134.40	30.00	0.60	0.00	0.00	0.00	0.00	0.00	165.00
11	254.41	120.00	10.64	0.00	0.00	0.00	0.00	0.00	385.05
12	595.00	165.00	230.00	0.00	0.00	0.00	0.00	0.00	980.00
13	409.52	70.00	95.00	0.00	9.22	0.78	0.00	0.00	584.52
14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	395.00	125.00	0.00	0.00	9.22	0.78	0.00	0.00	530.00
16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	\$ 20,789.09	\$ 1,575.00	\$ 622.85	\$ 100.00	\$ 46.10	\$ 3.90	\$ 0.00	\$ 0.00	\$ 23,136.94
									\$ 95.00
									\$ 23,041.94

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## Monthly Cash Audit V2

Provides a summary of cash receipts for each day of the selected month. For each day, the amounts and totals are provided by income category (rent, fees...). Also see the Month Cash Audit report.

Empower Storage

41695 Dale St.

Murrieta, CA 92562

Monthly Cash Audit

Version 2

February, 2013

Day	Net			Cash In					Cash Out			
	Cash	Rent	Fees	Prepays	Deposits	Merch	Tax	Insur.	Other	Receipts	Refund	Checks
1	10,649.95	10,478.91	50.00	106.04	100.00	9.22	0.78	0.00	0.00	10,744.95	0.00	95.00
2	1,598.00	1,551.79	0.00	46.21	0.00	0.00	0.00	0.00	0.00	1,598.00	0.00	0.00
3	432.42	422.42	10.00	0.00	0.00	0.00	0.00	0.00	0.00	432.42	0.00	0.00
4	1,545.00	1,545.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,545.00	0.00	0.00
5	1,240.00	1,210.64	10.00	9.36	0.00	9.22	0.78	0.00	0.00	1,240.00	0.00	0.00
6	1,351.49	1,331.49	10.00	0.00	0.00	9.22	0.78	0.00	0.00	1,351.49	0.00	0.00
7	1,245.28	955.28	290.00	0.00	0.00	0.00	0.00	0.00	0.00	1,245.28	0.00	0.00
8	1,450.23	1,000.23	450.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.23	0.00	0.00
9	885.00	515.00	245.00	125.00	0.00	0.00	0.00	0.00	0.00	885.00	0.00	0.00
10	165.00	134.40	30.00	0.60	0.00	0.00	0.00	0.00	0.00	165.00	0.00	0.00
11	385.05	254.41	120.00	10.64	0.00	0.00	0.00	0.00	0.00	385.05	0.00	0.00
12	980.00	685.00	165.00	230.00	0.00	0.00	0.00	0.00	0.00	980.00	0.00	0.00
13	584.52	409.52	70.00	95.00	0.00	9.22	0.78	0.00	0.00	584.52	0.00	0.00
14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	530.00	395.00	125.00	0.00	0.00	9.22	0.78	0.00	0.00	530.00	0.00	0.00
16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	\$ 23,041.94	\$ 20,789.09	\$ 1,575.00	\$ 622.85	\$ 100.00	\$ 46.10	\$ 3.90	\$ 0.00	\$ 0.00	\$ 23,136.94	\$ 0.00	\$ 95.00

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## Monthly Unit Activity

Provides basic unit rental activity for the selected month. Shows the unit count, rented units, available units, move in and move out activity by size with a basic occupancy summary at the bottom of the page.

Empower Storage  
41695 Date St.  
Murrieta, CA 92562

Monthly Unit Activity

February 2013

Unit Size	Total Units	Rented	Available	Unavailable	Company	Reserved	Damaged	% of Avail Rented	Begin Occup	Move Ins	Move Outs	Transfers (In/Out)	End Occup	Net Change
5X10	59	58	0	0	1	0	0	100.0%	56	4	0	0   2	58	2
8X35	12	8	4	0	0	0	0	66.7%	7	1	0	0   0	8	1
10X10	109	82	21	0	5	1	0	79.6%	78	4	4	1   1   0	82	4
10X15	112	64	44	0	2	1	1	59.3%	63	1	0	0   0	64	1
10X20	56	38	17	0	0	1	0	69.1%	38	2	3	1   0	38	0
12X30	46	38	2	0	5	1	0	95.0%	37	1	0	0   0	38	1
<b>Total</b>	<b>394</b>	<b>288</b>	<b>88</b>	<b>0</b>	<b>13</b>	<b>4</b>	<b>1</b>	<b>76.6%</b>	<b>279</b>	<b>13</b>	<b>4</b>	<b>2   2</b>	<b>288</b>	<b>9</b>

### Report Summary

Category	Units	% Units	Area
Rented	288	76.6%	43,388
Available	88	22.3%	13,524
Unavailable	0	0.0%	0
Company	13	3.3%	2,650
Damaged	1	0.3%	150
Reserved	4	1.0%	810
<b>Total</b>	<b>394</b>	<b>100.0%</b>	<b>60,522</b>

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## Rolling Cash Flow

Provides a summary by day for the selected month and previous two months of cash receipts. Only days are shown that have cash receipts. The report allows you to compare the current months receipts to the past two months. For a more detailed view of each *days* activity, see the Monthly Cash Audit and Receipts Audit reports.

Empower Storage							Rolling Cash Flow			
41695 Date St. Murrieta, CA 92562							90 Day February 2013			
Day	December	Daily%	Cum%	January	Daily%	Cum%	February	Daily%	Cum%	Average
1	\$ 10,709.00	42.1	42.1	\$ 10,539.94	36.5	36.5	\$ 10,744.95	46.4	46.4	\$ 10,664.63
2	771.72	3.0	45.1	1,757.40	6.1	42.6	1,598.00	6.9	53.3	1,375.71
3	2,066.38	8.1	53.2	1,504.27	5.2	47.8	432.42	1.9	55.2	1,334.36
4	1,661.00	6.5	59.7	1,266.60	4.4	52.2	1,545.00	6.7	61.9	1,490.87
5	1,750.56	6.9	66.6	801.20	2.8	55.0	1,240.00	5.4	67.3	1,263.92
6	541.00	2.1	68.7	1,201.00	4.2	59.2	1,351.49	5.8	73.1	1,031.16
7	1,142.00	4.5	73.2	1,670.00	5.8	64.9	1,245.28	5.4	78.5	1,352.43
8	1,067.00	4.2	77.4	325.00	1.1	66.1	1,450.23	6.3	84.7	947.41
9	1,015.00	4.0	81.4	520.00	1.8	67.9	885.00	3.8	88.6	806.67
10	155.31	0.6	82.0	50.00	0.2	68.0	165.00	0.7	89.3	123.44
11	240.00	0.9	83.0	1,006.37	3.5	71.5	385.05	1.7	90.9	543.81
12	-	0.0	83.0	129.00	0.4	72.0	980.00	4.2	95.2	369.67
13	333.57	1.3	84.3	149.28	0.5	72.5	584.52	2.5	97.7	355.79
14	120.00	0.5	84.7	350.00	1.2	73.7	-	0.0	97.7	156.67
15	155.00	0.6	85.3	205.00	0.7	74.4	530.00	2.3	100.0	296.67
16	114.16	0.4	85.8	1,227.00	4.3	78.7	-	0.0	100.0	447.05
18	360.00	1.4	87.2	210.00	0.7	79.4	-	0.0	100.0	190.00
19	241.35	0.9	88.2	60.00	0.2	79.6	-	0.0	100.0	100.45
20	100.00	0.4	88.6	352.30	1.2	80.8	-	0.0	100.0	150.77
21	330.00	1.3	89.8	54.32	0.2	81.0	-	0.0	100.0	128.11
22	160.00	0.6	90.5	556.20	1.9	82.9	-	0.0	100.0	238.73
23	-	0.0	90.5	445.00	1.5	84.5	-	0.0	100.0	148.33
24	150.00	0.6	91.1	900.00	3.1	87.6	-	0.0	100.0	350.00
25	125.00	0.5	91.6	563.60	2.0	89.6	-	0.0	100.0	229.53
26	380.00	1.5	93.0	120.00	0.4	90.0	-	0.0	100.0	166.67
27	485.00	1.9	95.0	229.75	0.8	90.8	-	0.0	100.0	238.25
28	145.00	0.6	95.5	120.00	0.4	91.2	-	0.0	100.0	88.33
29	70.00	0.3	95.8	1,507.48	5.2	96.4	-	0.0	100.0	525.83
30	155.00	0.6	96.4	545.00	1.9	98.3	-	0.0	100.0	233.33
31	914.79	3.6	100.0	491.24	1.7	100.0	-	0.0	100.0	468.68
<b>Total</b>	<b>25,457.84</b>			<b>28,856.95</b>			<b>23,136.94</b>			<b>25,817.24</b>

## Unit Area Income Analysis

This report is similar to Occupancy report by providing basic occupancy data with additional data showing rented area vs. available area, average rate per size, and rate per square foot (based on average and default rates.)

Empower Storage

41695 Date St.  
Murrieta, CA 92562

Unit Area Income Analysis

Unit Size	Avail Units	Rented Units	Unit Area	Avail Area	Rented Area	Percent Rented	Default Rate	Average Rate	Total Rate	Default \$/sqft	Actual \$/sqft
5X10	59	58	50	2,950	2,900	98.3%	\$60.00	\$59.28	\$3,438.00	\$1.20	\$1.19
8X35	12	8	176	2,112	1,408	66.7%	60.00	58.75	470.00	0.34	0.33
10X10	109	82	100	10,900	8,200	75.2%	80.00	77.00	6,314.00	0.80	0.77
10X15	112	64	150	16,800	9,600	57.1%	95.00	92.81	5,940.00	0.63	0.62
10X20	56	38	200	11,200	7,600	67.9%	120.00	120.61	4,583.00	0.60	0.60
12X30	46	38	360	16,560	13,680	82.6%	200.00	173.82	6,605.00	0.56	0.48
<b>Totals</b>	<b>394</b>	<b>288</b>		<b>60,522.00</b>	<b>43,388.00</b>			<b>94.97</b>	<b>27,350.00</b>		

Legend:

Avail Units: all units except "Unavailable"

Unit Area: area of unit size in square feet

Avail Area: sum of area of available units in square feet

Rented Area: sum of area of rented units in square feet

Percent Rented: ratio of rented to available units

Default Rate: default rental rate for unit size

Avg Actual Rate: average actual rate of rented units

Total Rate: Sum of rates for rented units

Max Default \$/sqft: maximum rate per square foot if all available units were rented at default rate

Max Actual \$/sqft: maximum rate per square foot if all available units were rented at average actual rate

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## Unit Area Income Analysis – By Location

This report is similar to Occupancy report by providing basic occupancy data with additional data showing rented area vs. available area, average rate per size, and rate per square foot (based on average and default rates.) This report is the same as the Unit Area Income Analysis report with sub totals by unit location. The unit location can be set for each unit in the “Maintenance | Units” menu.

Empower Storage							Unit Area Income Analysis				
41695 Date St. Murrieta, CA 92562							By Location				
Unit Size	Avail Units	Rented Units	Unit Area	Avail Area	Rented Area	Percent Rented	Default Rate	Avg Actual Rate	Total Rate	Default \$/sqft	Actual \$/sqft
<b>Covered Parking</b>											
8X35	12	8	176	2,112	1,408	66.7%	\$60.00	\$58.75	\$470.00	\$0.34	\$0.33
	12	8	2,112	2,112	1,408	66.67%	720.00	58.75	470.00		
<b>Floor 1</b>											
5X10	59	58	50	2,950	2,900	98.3%	60.00	59.28	3,438.00	1.20	1.19
10X10	109	82	100	10,900	8,200	75.2%	80.00	77.00	6,314.00	0.80	0.77
10X15	112	84	150	16,800	9,600	57.1%	95.00	92.81	5,940.00	0.63	0.62
10X20	56	38	200	11,200	7,600	67.9%	120.00	120.61	4,583.00	0.60	0.60
12X30	46	38	360	16,560	13,680	82.6%	200.00	173.82	6,605.00	0.56	0.48
	382	280	58,410	58,410	41,980	73.30%	38,820.00	96.00	26,880.00		
<b>Total:</b>	394	288	60,522	60,522	43,388	73.1%	39,540.00	94.97	27,350.00		
<b>Legend:</b>											
Avail Units: all units except "Unavailable"											
Unit Area: area of unit size in square feet											
Avail Area: sum of area of available units in square feet											
Rented Area: sum of area of rented units in square feet											
Percent Rented: ratio of rented to available units											
Default Rate: default rental rate for unit size											
Avg Actual Rate: average actual rate of rented units											
Total Rate: Sum of rates for rented units											
Max Default \$/sqft: maximum rate per square foot if all available units were rented at default rate											
Max Actual \$/sqft: maximum rate per square foot if all available units were rented at average actual rate											
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User ID: ADMIN											

Lists each payment transaction within the date range provided. For each transaction the amount and method of payment are displayed along with the how the money was applied to each income account and which unit it was applied to. Totals are provided for each income category and for the cash, check, and credit card categories.

[illegible]

## Projected Rent

The Projected Rent report shows how projected rent is calculated on a per-unit basis distributed by unit size and by billing day. The report also shows rent charges and payments for occupied units as well as default rates for all units.

The report displays projected rent distributions in two sections. The first section shows the distribution rental status and unit size, and the second section shows the distribution by billing day for the month. The report can be used run in detail mode and summary mode. Detail mode includes a line for each unit in each section, where summary mode only shows the totals for the distributions.

The report always shows the data for the current month only.

### First Section

The first section shows the data organized first by rental status (Rented, Unavailable, Vacant, and Reserved) and then by unit size. The columns for the first section are:

Unit – This shows the unit size and default rate, and in detail mode also shows each individual unit.

Current Rate	This is the rate that the unit is currently rented at.
Default Rate	This is the default rate for the unit.
Variance	This is the difference between the current rate and default rate for rented units. A positive variance indicates that units are rented for more than the default rate.
Rent Charged	This is the sum of rent charges for the units for the current month.
Discounts Applied	This is the sum of rent discounts (such as senior discounts) for the current month.
Rent Paid	This is sum of the rent portion of payments applied for the current month.
Credit Applied	This is the sum of prepaid rent credits applied for the current month.
Unit Count	This is the number of units for a particular category (unit size or rental status).
Percent Projected	This is the ratio of the current rental rate to the total sum of current rental rates, expressed as a percent. This is always zero for vacant, reserved, and unavailable units.
Percent Gross	This is the ration of the default rental rate to the total sum of default rates, expressed as a percent. This value is defined for all units regardless of their status.

The last page of this section also shows:

Occupancy	The ratio of rented units to total units (including unavailable units), expressed as a percent.
Projected Rent	The sum of current rental rates for all rented units.
Gross Potential Rent	The sum of default rates for all units.
Economic Occupancy	The ratio of Projected Rent to Gross Potential Rent, expressed as a percent.

## Second Section

The second section shows projected rent distributed by billing day for the current month. For example, units that are billed on the third day of the month will have their data summarized for Day 3. Charges and payments for a unit for the current month are associated with that unit's billing day, instead of the date of the charge or payment transaction. Thus, if a unit is billed on the third day of the month, but received a payment on the twelfth day, the payment would be included in the total for the third day.

The columns for the second section are:

Billing Day	This is the day of the month that a unit will be billed on (from the Next Billing Date for that unit).
Rented Units	This is the number of rented units that are billed for the billing day.
Rental Rate	This is the sum of current rent rates for rented units billed on the billing day.
Rent Charged	This is the sum of rent charges for units that are billed on the billing day.
Rent Paid	This is the sum of rent portion of payments applied to units that are billed on the billing day.
Discounts Applied	This is the sum of discounts applied to units that are billed on the billing day.
Credits Applied	This is the sum of prepaid rent credits applied to units that are billed on the billing day.
Projected - Charged	This is the difference between Rental Rate and Rent Charged for each billing day.
Charged - Paid	This is the difference between Rent Charged and Rent Paid for each billing day.
Percent Projected	This is the portion of each billing day's Rental Rate sum to the total sum of Rental Rates (the projected rent), expressed as a percent, cumulative for each day.
Horizontal Line	This line indicates the current day, that is, the day that the report is run on.

Projected Rent Continued

Projected Rent

**Main Street Storage**  
1900 Main Street  
Lone Pine, CA 93385-

Unit	Current Rate	Default Rate	Variance	Rent Charged	Discounts Applied	Rent Paid	Credit Applied	Unit Count	Percent Projected	Percent Gross
<b>Company</b>										
10 X 20 (\$80.00)	\$ -	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ -	1.58
<b>SubTotal</b>	-	<b>80.00</b>	-	-	-	-	-	<b>1</b>	-	<b>1.58</b>
<b>Damaged</b>										
10 X 10 (\$80.00)	-	80.00	-	-	-	-	-	1	-	1.58
<b>SubTotal</b>	-	<b>80.00</b>	-	-	-	-	-	<b>1</b>	-	<b>1.58</b>
<b>Rented</b>										
10 X 10 (\$80.00)	160.00	160.00	-	240.00	-	( 240.00)	-	2	8.89	3.17
10 X 20 (\$80.00)	1,480.00	1,520.00	( 40.00)	1,529.75	-	( 1,438.73)	-	19	82.27	30.10
5 X 10 (\$65.00)	65.00	65.00	-	-	-	-	-	1	3.61	1.29
5 X 5 (\$45.00)	94.00	90.00	4.00	90.00	-	( 90.00)	-	2	5.23	1.78
<b>SubTotal</b>	<b>1,799.00</b>	<b>1,835.00</b>	<b>( 36.00)</b>	<b>1,859.75</b>	-	<b>( 1,768.73)</b>	-	<b>24</b>	<b>100.00</b>	<b>36.34</b>
<b>Reserved</b>										
10 X 10 (\$80.00)	-	80.00	-	-	-	-	-	1	-	1.58
10 X 20 (\$80.00)	-	80.00	-	-	-	-	-	1	-	1.58
<b>SubTotal</b>	-	<b>160.00</b>	-	-	-	-	-	<b>2</b>	-	<b>3.17</b>
<b>Unavailable</b>										
10 X 10 (\$80.00)	-	80.00	-	-	-	-	-	1	-	1.58
10 X 20 (\$80.00)	-	160.00	-	-	-	-	-	2	-	3.17
<b>SubTotal</b>	-	<b>240.00</b>	-	-	-	-	-	<b>3</b>	-	<b>4.75</b>
<b>Vacant</b>										
10 X 10 (\$80.00)	-	400.00	-	-	-	-	-	5	-	7.92
10 X 20 (\$80.00)	-	1,040.00	-	-	-	-	-	13	-	20.59
5 X 10 (\$65.00)	-	585.00	-	-	-	-	-	9	-	11.58
5 X 5 (\$45.00)	-	630.00	-	69.28	-	( 90.00)	-	14	-	12.48

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# Projected Rent Continued

**Main Street Storage**  
1900 Main Street  
Lone Pine, CA 93385-

## Projected Rent

Unit	SubTotal	Current Rate	Default Rate	Variance	Rent Charged	Discounts Applied	Rent Paid	Credit Applied	Unit Count	Percent Projected	Percent Gross
	\$	\$	\$	\$	\$	\$	\$	\$		\$	
	-	-	2,655.00	-	69.28	-	90.00	-	41	-	52.57
Total:	1,799.00	1,799.00	5,050.00	-36.00	1,929.03	0.00	-1,856.73	0.00	72	100.00	100.00

Occupancy: 34.29

Projected Rent: \$ 1,799.00

Gross Potential Rent: \$ 5,050.00

Economic Occupancy: 35.62

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User ID: ADMIN



Projected Rent Continued

**Main Street Storage**  
1900 Main Street  
Lone Pine, CA 93385-

**Projected Rent**

Billing Day	Rented Units	Rental Rate	Rent Charged	Rent Paid	Discounts Applied	Credits Applied	Projected - Charged	Charged - Paid	Percent Projected
1	1	\$ 65.00	\$ -	\$ -	\$ -	\$ -	\$ 65.00	\$ -	3.61
3	1	47.00	45.00	( 45.00)	-	-	2.00	-	6.23
5	1	80.00	92.93	( 78.93)	-	-	12.93	-	10.67
8	1	80.00	80.00	( 80.00)	-	-	-	14.00	15.12
10	1	80.00	80.00	-	-	-	-	-	19.57
12	1	80.00	160.00	( 160.00)	-	-	( 80.00)	80.00	24.01
13	2	160.00	160.00	( 80.00)	-	-	-	80.00	32.91
14	4	320.00	278.82	( 404.80)	-	-	43.18	( 127.98)	50.69
15	2	127.00	125.00	( 125.00)	-	-	2.00	-	57.75
18	2	160.00	160.00	( 80.00)	-	-	-	80.00	66.65
19	2	160.00	240.00	( 240.00)	-	-	( 80.00)	-	75.54
20	1	80.00	80.00	-	-	-	-	80.00	79.99
24	1	80.00	80.00	( 80.00)	-	-	-	-	84.44
28	1	80.00	80.00	( 160.00)	-	-	-	( 80.00)	88.88
29	1	75.00	75.00	( 75.00)	-	-	-	-	93.05
30	2	125.00	125.00	( 160.00)	-	-	-	( 35.00)	100.00
24		1,795.00	1,855.75	( 1,768.73)	-	-	( 60.75)	91.02	

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## Length of Stay

This report provides a detailed listing of average number of days customers rent spaces in your facility, based on unit sizes. For example; the report sample below was run to show the average length of stay between the dates of January 1, 2013 and February 22, 2013 and shows that the 10x20 storage units in this facility are rented 39 days or 78.91% of all possible days during the 49 day (January 1, 2006 to February 19, 2006) report period.

The **Current Facility Mix** section of this report is not date range dependent and will always show the **ACTUAL** total **Unit Count**, total **Rented Units**, total **Available Units** and total units classified as **Other**.

Length Of Stay								
January 1, 2013 to February 22, 2013 (52 Days)								
Unit Id	Size	Status	% Days Occupied	# Days Occupied	Rate Changes	Move Ins	Move Outs	
<b>10 X 30</b>								
312	10 X 30	Rented	100%	2146	0	0	0	
313	10 X 30	Rented	100%	1857	0	0	0	
<b>12 X 12 DOWN</b>								
480	12 X 12 DOWN	Rented	46.15%	24	0	1	2	
<b>12 X 18</b>								
474	12 X 18	Rented	28.85%	15	0	0	0	
<b>13 X 20</b>								
332	13 X 20	Rented	44.23%	23	0	0	0	
<b>3 X 3 X 4</b>								
269	3 X 3 X 4	Rented	75.00%	39	0	2	2	
270	3 X 3 X 4	Rented	23.08%	12	0	0	0	
271	3 X 3 X 4	Rented	44.23%	23	0	0	0	
272	3 X 3 X 4	Rented	23.08%	12	0	0	0	
273	3 X 3 X 4	Rented	32.69%	17	0	0	0	
274	3 X 3 X 4	Rented	38.46%	20	0	2	0	
671	3 X 3 X 4	Rented	46.15%	24	0	0	0	
606B	3 X 3 X 4	Rented	75.00%	39	0	0	0	
606C	3 X 3 X 4	Rented	19.23%	10	0	0	0	
671A	3 X 3 X 4	Rented	55.77%	29	0	0	0	
790A	3 X 3 X 4	Rented	25.00%	13	0	0	0	
790B	3 X 3 X 4	Available	32.69%	17	0	0	1	
790C	3 X 3 X 4	Rented	25.00%	13	0	0	0	
790D	3 X 3 X 4	Available	9.62%	5	0	0	1	
960A	3 X 3 X 4	Rented	36.54%	19	0	2	0	
960B	3 X 3 X 4	Rented	30.77%	16	0	0	0	
960C	3 X 3 X 4	Rented	28.85%	15	0	0	0	
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User ID:								
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## Super Summary

The Super Summary report shows transaction activity over the past year as well as “snapshots” of current facility status. The transaction activity is summarized for the day that the report is run, the current month-to-date (MTD), the current year-to-date (YTD), the preceding five months, and the preceding twelfth month. The snapshots show certain facility attributes at the time the report is run, such as liabilities, aging, and occupancy.

The top two-thirds of the report summarize transaction data. The heading at the top of the report shows the date ranges for each column, and the data is grouped into sections, such as Adjustments, Charges, and Payments. The bottom third of the report contains the snapshots, each with its own column headings. Following is a description of each section:

### Adjustments

These contain debits to unit balances for rent, fees, tax, insurance, and deposits. Adjustment transactions are a result of manual adjustments by the user through the Adjustment dialog. The individual adjustments can be seen through the Adjustment Detail report.

### Charges

Rent, prepaid rent, fee, discount, and rent tax charges are a result of move-in, payment, move-out, and transfer activities. Late fee charges occur only during late events. Merchandise and sales tax charges can result from move-in and payment activities, and can also be a result of stand-alone (“walk-in”) sales.

Prepaid rent charged is the portion of a rent charge in excess of the current amount owed for the unit. If when taking a payment the Number of Payments field is greater than zero then a prepaid rent charge will be shown for the excess payments. Note that if any additional amount is paid (by adjusting the Amount Paid field) in excess of the amount specified by the Number of Payments field, then this will not generate a prepaid rent charge. Although unit balances will be correct, and the extra amount will show up on receipts and transaction histories, the amount of prepaid rent charged will not always equal the amount of prepaid rent paid.

The Charge Detail report shows the individual rent charges.

### Credits

Credits are program-generated adjustments to unit balances, usually as a result of a move-out rent credit. These are not the same as negative adjustments made by the user; which show up in the Adjustment section.

### Payments

This section shows how monies paid are applied to the various unit balances. The Payment Detail and Payment Audit reports show the individual payment transactions.

### Receipts

This section shows monies received as Cash, Check, or Credit Cards. This section differs from the Payments section in that the Receipts section shows the actual receipts, and the Payments section shows how the receipts are distributed to the outstanding balances. If there is a difference between the Payments section and the Receipts section it will be shown on the Payment Audit report. Differences are a result of how the payment transactions are generated. There is a bug in the program for earlier versions that generated incorrect payment transactions. Note that the receipts and unit balances are correct; if there is an error it is in how the payment transactions were generated. Note that the payment transactions are generated separately, after the monies received have been recorded and the unit balances have been credited.

### Returned Checks

This section shows amount of any returned checks. It does not include returned check fees assessed at the time the check was returned.

### **Transactions**

This section shows the number of move-in and move-out transactions. The “Est. Occupancy” line shows the net effect of applying the move-in and move-out transactions to the current occupancy (at the time the report is run) to arrive at an estimated occupancy. This may differ from actual occupancies if changes to unit rental status are made through the Unit Maintenance and Setup Existing Customer dialogs, or through the Browser program.

### **Occupancy**

This is the first of the snapshot sections, and shows overall occupancy of the facility at the time the report is run. It also shows the number of rented, vacant, unavailable, and reserved units, and the total units in the facility.

This section also shows Projected Rent, which is the sum of the rental rates for rented units. Also shown is the Gross Potential rent, which is the sum of the default rental rate for all units in the facility. It also shows the Economic Occupancy, which is the ratio of Projected rent to Gross Potential rent, expressed as a percent.

### **Late Events**

This snapshot section shows the total count of units in each late step, and the total amount owed for all of the units in each late step.

### **Aging**

This snapshot section shows the total amount owed for all units for 0-10 days late, 11-30 days late, 31-60 days late, 61-90 days late, and 91 or greater days late. It also includes the total amount owed and the average days late.

### **Liabilities**

This snapshot section shows the total amounts held in prepaid rent, deposits, and inactive customers. The prepaid rent line includes prepaids “stored” as future paid-through dates as well as rent credits (negative rent balances). The deposits are summed for rented units. The inactive sum is for inactive customers that have a negative balance (owed to them by the facility).

### **Unit Rent**

This snapshot section shows unit rent status at the time the report is run, and is designed to help the user understand any differences between projected rent and the amount of rent charged and received. The purpose of this section is to provide insight into the status of unit rents as compared to the projected rent, or in other words, to answer the question “Why is the rent charged, and rent paid, different from the projected rent?”

The sum of rent charged, and rent not yet charged for rented units will approximately equal the projected rent at any time in the month. Rent that have not yet been charged is comprised of units whose billing date has not yet occurred, or units that are prepaid through the current billing period, or units that will be charged during the next End-Of-Day operation.

The difference between projected rent and the sum of rent charged and rent not yet charged for rented units is shown in the Difference column. This value can be affected by units that are vacated and then re-rented in the same month, and by rate changes to rented units. Changing the rent status for units via the Unit Maintenance and Setup Existing Customer dialogs will affect the Difference, as well as using the Browser program. Units vacated after rent charged will also affect the Difference.

The columns for this section are:

Projected                      the sum of current rental rates for rented units (as in the Occupancy section).

Charged	the sum of rent charged month-to-date for units that are currently rented.
Prepaid	the sum the rental rates for units that have not been charged rent for the month, and whose paid-through date is beyond the current date. Note that some of these units merely have a paid-through date and next-billing date that occur later in the month, and the rest have paid-through dates that is more than one billing period in the future. This is influenced by whether the billing plans are fixed-day (e.g., first-of-the-month) or anniversary date.
Not Charged	the sum of the rental rate of all currently rented units that have not yet been charged rent and whose paid-through date is less than the current date. This usually includes only those units that will be charged during the following End-Of-Day period.
Difference	Projected minus Charged minus Prepaid minus Not Charged. This shows how much of the Projected rent is not accounted for by the charged and not-yet-charged units that are currently rented.
Discounts	the sum of discounts applied month-to-date to rented units. The Projected rent does not take discounts into account.
Paid	the sum of paid rent month-to-date for units that are currently rented. This does not count prepaid rent for rented units that was paid for in the current month.
Vacant Charged	the sum of rent charged month-to-date for units that are currently not rented. Vacant units are not counted as part of the Projected rent.
Vacant Paid	the sum of rent paid month-to-date for units that are currently not rented.

# Empower Storage

41695 Date St.  
Murrieta, CA 92562

# Super Summary

February 22, 2013

Adjustments	Today	MTD	YTD	Jan 2013	Dec 2012	Nov 2012	Oct 2012	Sep 2012	Feb 2012
Rent Credit	\$-	\$(126.24)	\$(3,725.02)	\$(3,598.78)	\$(2,815.21)	\$(2,185.30)	\$(3,766.25)	\$(4,250.26)	\$(2,331.61)
Rent Adj.	-	-	263.00	263.00	121.78	-	90.02	53.00	10.50
Fee Credit	-	-	(1,100.00)	(1,100.00)	(350.00)	(785.00)	(1,125.00)	(680.00)	(545.00)
Fee Adj.	-	-	55.00	55.00	-	-	-	10.00	50.00
Deposit Credit	-	-	-	-	-	-	-	-	-
Deposit Adj.	-	-	-	-	97.88	-	-	546.12	-
Deposit Refunds	-	-	-	-	-	-	-	-	-
Insurance Credit	-	-	-	-	-	-	-	-	-
Insurance Adj.	-	-	-	-	-	-	-	-	-
Other Credit	-	-	-	-	-	-	-	-	-
Other Adj.	-	-	-	-	-	-	-	-	-
Refund Adj.	-	45.24	45.24	-	37.84	311.10	-	151.76	77.54
<b>Total</b>	<b>0.00</b>	<b>-81.00</b>	<b>-4,461.78</b>	<b>-4,380.78</b>	<b>-2,907.71</b>	<b>-2,659.20</b>	<b>-4,801.23</b>	<b>-4,169.38</b>	<b>-2,738.57</b>
<b>Cash Receipts</b>									
Rent	-	5,947.00	51,622.04	45,675.04	41,752.12	40,386.23	40,218.50	41,620.68	53,704.93
Fees	-	350.00	3,145.00	2,795.00	2,041.00	2,495.00	2,130.00	2,455.00	2,295.00
Deposits	-	-	-	-	-	-	-	-	-
Merchandise	-	36.00	181.30	145.30	118.00	171.35	221.25	233.80	154.45
Tax	-	2.78	14.02	11.24	9.13	13.24	17.09	18.08	11.95
Insurance	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Prepaid	-	2,743.00	16,740.70	13,997.70	11,352.40	13,157.60	14,583.10	16,087.54	287.08
<b>Total</b>	<b>0.00</b>	<b>9,078.78</b>	<b>71,703.06</b>	<b>62,624.28</b>	<b>55,272.65</b>	<b>56,223.42</b>	<b>57,169.94</b>	<b>60,415.10</b>	<b>56,453.41</b>
<b>Charges</b>									
Rent	-	24,752.00	87,427.44	62,675.44	62,103.35	60,834.74	60,837.50	61,376.77	46,108.08
Late Fees	-	1,535.00	4,865.00	3,330.00	3,530.00	2,910.00	3,470.00	2,870.00	2,490.00
Other Fees	-	60.00	290.00	230.00	280.00	350.00	260.00	320.00	280.00
Deposits	-	-	-	-	-	-	-	-	-
Merchandise	-	36.00	181.30	145.30	118.00	171.35	221.25	227.80	154.45
Tax	-	2.78	14.02	11.24	9.13	13.24	17.09	17.62	11.95
Insurance	-	-	-	-	-	-	-	-	-
Discounts	-	(103.60)	(335.60)	(232.00)	(300.40)	(290.40)	(255.00)	(218.70)	(435.50)
Other	-	-	-	-	-	-	-	-	-
Prepaid	-	-	-	-	-	-	-	-	14,219.00
Prepaid Applied	-	(4,674.20)	(19,595.14)	(14,920.94)	(14,983.00)	(15,336.68)	(16,066.84)	(14,297.46)	(714.12)
<b>Total</b>	<b>0.00</b>	<b>21,607.98</b>	<b>72,847.02</b>	<b>51,239.04</b>	<b>50,757.08</b>	<b>48,652.25</b>	<b>48,484.00</b>	<b>50,296.03</b>	<b>62,113.86</b>
<b>Returned Merch.</b>									
Merchandise	-	-	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Returned Checks</b>	-	-	-	-	611.00	153.00	-	-	-
<b>Receipts</b>									
Cash	-	2,480.32	15,515.74	13,035.42	12,496.93	11,670.48	11,870.42	10,719.10	10,812.80
Checks	-	1,266.00	14,230.40	12,964.40	11,856.70	10,907.70	12,506.06	16,152.14	13,774.97
Credit Cards	-	5,332.46	41,956.92	36,624.46	30,919.02	33,645.24	32,793.46	33,543.86	31,865.64
<b>Total</b>	<b>0.00</b>	<b>9,078.78</b>	<b>71,703.06</b>	<b>62,624.28</b>	<b>55,272.65</b>	<b>56,223.42</b>	<b>57,169.94</b>	<b>60,415.10</b>	<b>56,453.41</b>
<b>Transactions</b>									
Move Ins	0	7	34	27	25	39	33	36	33
Move Outs	0	3	20	17	26	26	37	44	32
Est. Occ. %	98.0	98.0	98.0	97.4	96.1	96.2	94.4	95.0	95.5

## Summary Snapshot for February 22, 2013

Unit Summary				Delinquent Unit Count		Receivables Aging		Liabilities	
	Units	Sq Ft	% of Sq Ft	Late Lien	56	0-10 days	1,740.00	Prepaid Rent:	15,326.10
Available	14	482.0	0.9	Pre-Lien	44	11-30 days	21,890.33	Inactive Dep/Credits:	0.00
Rented	723	52,880.0	99.0		22	31-60 days	6,947.12	Active Deposits:	0.00
Reserved	1	35.0	0.1	Total	122	61-90 days	3,585.38	Total:	15,326.10
						91+ days	8,065.59		
Total	738	53,397.0	100.0			Total	42,228.42		
	Projected Rent:	63,244.40							
	Gross Potential:	69,264.00							
	Economic Occupancy:	91.35%							

2/22/2013 4:21:25PM

Version: 4.5.0.0

User ID:

## Super Summary – By Location

This report is same as the standard Super Summary, except that one summary is printed for each location. See the Super Summary Report explanation for details on each section.

Empower Storage				Super Summary					
41695 Date St. Murrieta, CA 92562				By Location					
3rd Floor				February 22, 2013					
Adjustments	Today	MTD	YTD	Jan 2013	Dec 2012	Nov 2012	Oct 2012	Sep 2012	Feb 2012
Rent Credit	\$-	\$-	\$(749.48)	\$(749.48)	\$(489.49)	\$(503.00)	\$(1,015.10)	\$(863.04)	\$(365.66)
Rent Adj.	-	-	-	-	92.00	-	50.00	53.00	0.50
Fee Credit	-	-	(340.00)	(340.00)	(135.00)	(275.00)	(655.00)	(155.00)	(195.00)
Fee Adj.	-	-	-	-	-	-	-	-	30.00
Deposit Credit	-	-	-	-	-	-	-	-	-
Deposit Adj.	-	-	-	-	97.88	-	-	546.12	-
Deposit Refunds	-	-	-	-	-	-	-	-	-
Insurance Credit	-	-	-	-	-	-	-	-	-
Insurance Adj.	-	-	-	-	-	-	-	-	-
Other Credit	-	-	-	-	-	-	-	-	-
Other Adj.	-	-	-	-	-	-	-	-	-
Refund Adj.	-	-	-	-	-	-	-	45.92	43.44
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,089.48</b>	<b>-1,089.48</b>	<b>-434.61</b>	<b>-778.00</b>	<b>-1,620.10</b>	<b>-373.00</b>	<b>-486.72</b>
Cash Receipts									
Rent	-	1,805.00	14,591.92	12,786.92	10,254.19	11,586.07	11,388.65	10,718.74	15,647.05
Fees	-	130.00	1,350.00	1,220.00	655.00	920.00	1,045.00	855.00	835.00
Deposits	-	-	-	-	-	-	-	-	-
Merchandise	-	-	52.00	52.00	16.00	32.00	44.00	28.00	33.50
Tax	-	-	4.02	4.02	1.24	2.46	3.40	2.16	2.59
Insurance	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Prepaid	-	393.00	3,247.70	2,854.70	2,964.90	3,369.60	3,422.40	3,100.40	75.50
<b>Total</b>	<b>0.00</b>	<b>2,328.00</b>	<b>19,245.64</b>	<b>16,917.64</b>	<b>13,891.33</b>	<b>15,910.13</b>	<b>15,903.45</b>	<b>14,704.30</b>	<b>16,593.64</b>
Charges									
Rent	-	6,846.00	23,277.10	16,431.10	16,234.02	15,936.24	16,051.24	15,994.29	11,975.28
Late Fees	-	640.00	2,120.00	1,480.00	1,315.00	1,160.00	1,510.00	1,210.00	975.00
Other Fees	-	10.00	120.00	110.00	40.00	150.00	60.00	60.00	120.00
Deposits	-	-	-	-	-	-	-	-	-
Merchandise	-	-	52.00	52.00	16.00	32.00	44.00	28.00	33.50
Tax	-	-	4.02	4.02	1.24	2.46	3.40	2.16	2.59
Insurance	-	-	-	-	-	-	-	-	-
Discounts	-	(8.50)	(32.70)	(24.20)	(49.90)	(15.70)	(39.10)	(13.90)	(312.50)
Other	-	-	-	-	-	-	-	-	-
Prepaid	-	-	-	-	-	-	-	-	5,183.00
Prepaid Applied	-	(1,039.50)	(4,462.30)	(3,422.80)	(3,414.50)	(3,636.52)	(3,917.34)	(3,602.06)	(41.12)
<b>Total</b>	<b>0.00</b>	<b>6,448.00</b>	<b>21,078.12</b>	<b>14,630.12</b>	<b>14,141.86</b>	<b>13,628.48</b>	<b>13,712.20</b>	<b>13,678.49</b>	<b>17,935.75</b>
Returned Merch.									
Merchandise	-	-	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Returned Checks									
	-	-	-	-	-	-	-	-	-
Receipts									
Cash	-	618.00	5,378.12	4,760.12	3,772.91	4,113.95	3,723.00	2,713.76	3,797.98
Checks	-	187.00	2,501.20	2,314.20	1,463.00	2,658.20	2,045.60	2,040.80	3,017.00
Credit Cards	-	1,523.00	11,366.32	9,843.32	8,655.42	9,137.98	10,134.85	9,949.74	9,778.66
<b>Total</b>	<b>0.00</b>	<b>2,328.00</b>	<b>19,245.64</b>	<b>16,917.64</b>	<b>13,891.33</b>	<b>15,910.13</b>	<b>15,903.45</b>	<b>14,704.30</b>	<b>16,593.64</b>
Transactions									
Move Ins	0	1	13	12	4	18	8	6	14
Move Outs	0	2	8	6	8	4	17	12	10
Est. Occ. %	95.8	95.8	95.8	96.1	94.1	95.4	90.9	93.8	93.8
Summary Snapshot for February 22, 2013									
Unit Summary				Delinquent Unit Count		Receivables Aging		Liabilities	
	Units	Sq Ft	% of Sq Ft	Late Lien	Pre-Lien	56	0-10 days	362.00	Prepaid Rent:
Available	8	260.0	2.3			44	11-30 days	6,899.13	5,374.20
Rented	268	11,173.0	97.4			22	31-60 days	2,204.00	0.00
Reserved	1	35.0	0.3				61-90 days	1,117.00	0.00
<b>Total</b>	<b>277</b>	<b>11,468.0</b>	<b>100.0</b>	<b>Total</b>	<b>122</b>	<b>Total</b>	<b>91+ days</b>	<b>3,108.09</b>	<b>Total:</b>
									<b>5,374.20</b>
Projected Rent:		16,471.90							
Gross Potential:		18,068.00							
Economic Occupancy:		91.2%							
2/22/2013 4:31:00PM									
Version: 4.5.0.0									
User ID:									
Page 1 of 1									

**Main Street Storage**  
 1900 Main Street  
 Lone Pine, CA 93385-

**Return Merchandise Detail**  
 February 10, 2006 to February 16, 2006

Date	User	Customer / Item	Unit	Qty	Item Amount	Transferred to Another Unit	Refund Cash	Refund Check	Refund Credit Card
2/10/2006	TOM	Burton, Shay X-LARGE BOX(22 X 22 X 21) MEDIUM BOX (3.0) (18 X 18 X 1 Sales Tax - Returned Cash		3 1	-11.25 -2.35 -1.05				
					-14.65		14.65		
2/11/2006	TOM	DOIE, JON X-LARGE BOX(22 X 22 X 21) SMALL BUBBLE (12" X 20") LARGE BUBBLE (12" X X20) 2" X 110 YARD CLEAR PLASTI Sales Tax - Returned Check		1 2 3 1	-3.75 -6.00 -10.50 -2.45 -1.75			24.45	
					-24.45				
2/13/2006	TOM	SANCHEZ, CECILIA LARGE BUBBLE (12" X X20) Sales Tax - Returned Cash		3	-10.50 -0.81		11.31		
					-11.31				
2/14/2006	TOM	Burton, Shay SMALL BOX (1.5) (16 X 12 X 12) X-LARGE BOX(22 X 22 X 21) MEDIUM BOX (3.0) (18 X 18 X 1 LARGE BOX(4.5) (18 X 18 X 24) Sales Tax - Returned Transfer to unit:D1 (Rent)		3 2 1 1 1	-5.10 -7.50 -2.35 -3.00 -1.39				
			D1		-19.34	19.34			
					-19.34				
					\$19.34		\$25.96	\$24.45	\$0.00
Total Returns:					-69.75				
								Total Refunds:	69.75

2/16/2006 10:12:06PM  
 Version: 4.3.9e  
 User ID:



## ***General Reports***

To generate reports that contain information covering a wide verity of activities within the facility, go to the *Reports* pull down menu and select *General Reports* from the menu items.

A sample of each report including a brief explanation of the report is itemized below with a page number reference.

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## Waiting List

Lists all customers currently on the waiting list. The waiting list can be access from the “List” menu or from the Waiting List button on the toolbar. If customer from the waiting list reserves or moves into a unit, their personal information will be transfer automatically. The report includes the customer name, requested unit size, date placed on the waiting list, phone, and alternate phone.

### Main Street Storage

1900 Main Street

Lone Pine, CA 93385-

### Waiting List

Name	Unit Size	Date	Phone	Alternate Phone
Jefferson, Jarvis P		04/24/2004	(859) 383-8383	
SANCHEZ, CECILA R.	10 x 20	02/19/2004	(949) 400-0000	(999) 999-9999
MINNOW, MARTHA M.	10 x 20	03/04/2004	(888) 383-8383	(887) 474-7474
BARRINGER, BONNIE B.	10 x 20	03/04/2004	(888) 383-8383	(838) 388-3838
Blair, Bernard J	10 x 30	04/24/2004	(909) 939-3939	(909) 373-7373
KEEBLER, SERGIO D.	5 x 10	02/19/2004	(949) 478-2828	(039) 494-9576
PARKER, PAM K.	5 x 10	02/19/2004	(999) 000-2939	(098) 849-4949
SIMPSON, DARREN K.	5 x 10	02/19/2004	(929) 293-9494	(999) 393-9399
POINTER, SAMMY D.	5 x 10	02/19/2004	(889) 929-2929	(929) 929-2929
JONES, MARY R.	5 x 10	02/19/2004	(888) 282-8282	(888) 828-2828
FERGOSON, GARY L.	5 x 10	03/04/2004	(828) 828-2828	(900) 985-8585
Yates, Chloe P	5 x 10	04/24/2004	(409) 928-4723	
Lape, Michelle	5 X 10	04/24/2004	(909) 838-3838	(909) 267-3637
TORY, JAN L.	5 x 5	02/16/2004	(929) 929-9344	(999) 977-7800
SILLEY, JOHN D.	5 x 5	02/16/2004	(983) 342-9993	(999) 883-9393
CORYANN, DONNA I.	5 x 5	02/16/2004	(999) 884-9343	(998) 803-7777
DOIE, JON D.	5 x 5	02/16/2004	(999) 292-9292	(999) 999-9323
MOORE, GENE L.	5 x 5	02/16/2004	(849) 321-0985	(843) 030-2293

4/29/2004 3:06:40PM

Version:4.3.7

User ID: ADMIN

Page 1 of 1

## Daily Transaction Summary

Summary level report that lists all transaction for the selected day. Includes the time, customer name, transaction description, unit(s), charged amount and credit amount. Totals for the charges and credits are also provided. This report is a good “first-step” report to review on a daily basis to verify user activity.

**Main Street Storage**  
1900 Main Street  
Lone Pine, CA 93385-

### Transaction Summary

April 29, 2004

Time	Name	Transaction	Unit	Charge	Credit
8:25 AM	PHILLIPS, STEVE	Invoice	C37	\$ 0.00	\$ 0.00
8:25 AM	PHILLIPS, STEVE	Invoice	D5	0.00	0.00
9:41 AM	ELIAS, ERICKA	Transfer	A10, D3	16.10	0.00
9:52 AM	CONNER, PHILL	Rate Change	A1	0.00	0.00
9:52 AM	PHILLIPS, STEVE	Rate Change	C37	0.00	0.00
10:51 AM	HART, ROSS	Adjustment	D9	0.00	0.00
10:53 AM	FERRITI, TONI	Adjustment	C36	0.00	(5.00)
11:29 AM	ARCHER, ANNIE	Billing Change	C25	0.00	0.00
11:29 AM	ARCHER, ANNIE	Payment		0.00	0.00
11:29 AM	ARCHER, ANNIE	Check # 12345	C25	0.00	84.80
11:59 AM	Johnson, Test	Adjustment	D2	0.00	0.00
11:59 AM	Johnson, Test	Move-In	D2	80.00	0.00
11:59 AM	Johnson, Test	Cash	D2	0.00	80.00
1:04 PM	Jackson, Alan	Payment	D16	0.00	0.00
1:04 PM	Jackson, Alan	Merchandise Sale	D16	6.57	0.00
1:05 PM	Jackson, Alan	Charge - MasterCard	D16	0.00	86.57
Total:				<u>102.67</u>	<u>246.37</u>

4/29/2004 3:10:35PM  
Version 4.3.7  
User ID: ADMIN

Page 1 of 1

## Invoice History

Lists each customer that received an invoice within the date ranged provided. Includes date the invoice was created, customer name, and unit id. The total number of invoices is also included.

Empower Storage  
41695 Date St.  
Murrieta, CA 92562

Invoice Letter History  
January 09, 2013 to February 25, 2013

Date	Name	Unit
1/11/2013	Johnson, Nancy	737
1/12/2013	Johnson, Tom	618
1/13/2013	Smith, Sandra	609
1/13/2013	Zootz, Phill J	676
1/14/2013	Dapenger, Bill	152
1/15/2013	Acme Leather,	240
1/16/2013	Best, Best & Whatson, Bill Colligan	477
1/16/2013	Fisher, Randy	123
1/16/2013	Fisher, Randy	237
1/18/2013	M.M.B Fastners,	828
1/19/2013	Pittsmith, Susan	574
1/19/2013	Sharp, Sam	305
1/22/2013	Foxhart, Jimn	220
1/22/2013	Front Line Tires,	352
1/22/2013	Pindelhide, Andy K	239
1/22/2013	Seltzr, Frank	260
1/26/2013	Fulgelmaster, Red	120
1/27/2013	Henderson, Maria	139
1/28/2013	Dumpsmart, Kelly	345
1/29/2013	PlaySmart,	106
1/29/2013	Renelds, David	960F
1/30/2013	Dumpsmart, Kelly	331
2/1/2013	Bigletter, Ralph	317
2/7/2013	Jetson, Terin GROVE	826
2/11/2013	Johnson, Nancy	737
2/11/2013	Lestermen, Terri T	132
2/12/2013	Johnson, Harold	323
2/12/2013	Johnson, Tom	618
Count:	28	

2/25/2013 11:44:03AM  
Version:4.5.0.0  
User ID:

Page 1 of 1

## Adjustments

List all adjustment transaction within the date range provided. Includes the unit id, customer data, date, time, user id, and explanation provided by the user at the time of the adjustment. This report is most useful in investing adjustments and verify the reason why they are made.

Main Street Storage		Adjustments	
1900 Main Street Lone Pine, CA 93385-			
<hr/>			
Unit A1 CONNER, PHILL D.			
4/28/2004	15:45:23	User: ADMIN	\$ -
Description: After Change - Senior Discount			
<hr/>			
Unit C25 ARCHER, ANNIE A.			
4/29/2004	11:29:11	User: ADMIN	-
Description: After Change - Sales Tax			
<hr/>			
Unit C36 FERRITI, TONI A.			
4/29/2004	10:53:16	User: ADMIN	( 5.00)
Description: Rent Adjustment			
Reduced the customer rent balance by\$5.00.			
<hr/>			
Unit D2 Johnson, Test			
4/29/2004	11:59:09	User: ADMIN	-
Description: Move-In Rate Changed 80.00 to 75.00			
<hr/>			
Unit D9 HART, ROSS C.			
4/29/2004	10:51:57	User: ADMIN	( 5.00)
Description: Fees Adjustment			
Reduced the fee by \$5.00 for long-term, good customer. First time late.			
<hr/>			
Total			( 10.00)
<hr/>			
4/29/2004 3:16:33PM			
Version:4.3.7			
User ID: ADMIN			
Page 1 of 1			

## User / Operator Activity – Summary

Provides the total number and dollar amount for each transaction grouped by user within the date range provided, summarized to the transaction type. This report is useful for determining the number of move-in, payments... that each user performed.

<b>Empower Storage</b> 41895 Date St. Murrieta, CA 92562		<b>User Activity Report</b> Summary February 1, 2013 to February 25, 2013
<b>Andrea</b>		
Total Move-Ins	1	
Total Move-In \$	\$105.00	
Total Move-Outs	3	
Total Move-Out \$	-\$180.35	
Total Adjustment - Uncollected Funds	3	
Total Adjustment - Uncollected Funds \$	-\$1,491.65	
Total Merchandise Sales	1	
Total Merchandise Sale \$	\$12.96	
<b>Total For Andrea</b>	<b>-\$1,554.04</b>	
<b>BRIAN</b>		
Total Merchandise Sales	1	
Total Merchandise Sale \$	\$50.87	
<b>Total For BRIAN</b>	<b>\$50.87</b>	
<b>Robert</b>		
Total Move-Ins	7	
Total Move-In \$	\$430.00	
Total Move-Outs	7	
Total Move-Out \$	-\$307.26	
Total Transfers	6	
Total Transfer \$	-\$19.68	
Total Adjustments	3	
Total Adjustment \$	-\$8.91	
Total Merchandise Sales	2	
Total Merchandise Sale \$	\$37.96	
<b>Total For Robert</b>	<b>\$132.11</b>	
<hr/>		
2/25/2013 12:42:39PM Version:4.5.0.0 User ID:		Page 1 of 1

## User / Operator Activity – Detail

Provides a list of each transaction and dollar amount, grouped by user, within the date range provided. This report is useful for determining the number of move-in, payments... that each user performed. Also see the User / Operator Activity Summary report.

Empower Storage

41695 Date St.

Murrieta, CA 92562

User Activity Report

Detail

February 1, 2013 to February 25, 2013

Andrea

Move-In

2/3/2013

10:32:49

LAWSON, SANDRA

Unit: 317

Unit: 317

Rent

Admin Fee

\$85.00

20.00

Total Move-Ins

1

Total Move-In \$

\$105.00

Move-Out

2/3/2013

14:41:50

COMEAX, JANICE

Unit: 284

Unit: 284

Invoice Fee

Move Out

0.00

0.00

2/4/2013

14:48:46

LOPEZ, ALICIA

Unit: 368

Rent Credit

-118.25

2/4/2013

14:49:12

DAPREMONT, KIANA

Unit: 259

Rent Credit

-62.10

Total Move-Outs

3

Total Move-Out \$

-\$180.35

Adjustment - Uncollected Funds

2/3/2013

14:41:50

COMEAX, JANICE

Unit: 284

Uncollected Rent

-1,458.00

2/4/2013

14:48:46

LOPEZ, ALICIA

Unit: 368

Uncollected Rent

-25.75

2/4/2013

14:49:12

DAPREMONT, KIANA

Unit: 259

Uncollected Rent

-7.90

Total Adjustment - Uncollected Funds

3

Total Adjustment - Uncollected Funds \$

-\$1,491.65

Merchandise Sale

2/3/2013

09:43:48

Unit:

Unit:

LOCK MOON

Sales Tax

12.00

0.96

Total Merchandise Sales

1

Total Merchandise Sale \$

\$12.96

Total For ALEXIA

-\$1,554.04

BRIAN

Merchandise Sale

2/2/2013

12:23:45

Unit:

Unit:

Unit:

BOX GRAND WARDROBE

BOX X-LARGE

Sales Tax

35.85

11.25

3.77

Total Merchandise Sales

1

Total Merchandise Sale \$

\$50.87

Total For BRIAN

\$50.87

Page 1 of 4

2/25/2013 1:09:46PM

Version: 4.5.0.0

User ID:

## Rent Roll – By Customer

Summary report list each active customer, in customer name order, and each unit rented with balance totals. For each unit the customer name, unit id, move in date, deposit balance, paid through date, late status, account balance, fees owed and rent aging are provided. Note, the “Rent Aging” section is just unpaid rent; so when comparing to the Aging Report which included fees and other amounts, the numbers may differ. Also see the Rent Roll by Unit report.

Main Street Storage 1900 Main Street Lone Pine, CA 93385-		Rent Roll By Customer									
Customer Name	Unit	Move-In Date	Deposit Balance	Rental Rate	Paid-Thru Date	Late Status	Account Balance	Fees Owed	Rent Aging		
									Current	31-60	61+
AGUIRRE, SILVIA J.	E1	04/12/2004	\$0.00	\$80.00	05/11/2004		-\$80.00	\$0.00	\$0.00	\$0.00	\$0.00
ARCHER, ANNIE A.	C25	04/13/2004	0.00	80.00	06/13/2004		-\$4.80	0.00	0.00	0.00	0.00
Burton, Shay M	D1	04/24/2004	0.00	80.00	05/23/2004		0.00	0.00	0.00	0.00	0.00
CONNER, PHILL D.	A1	02/01/2004	0.00	47.00	05/02/2004		0.00	0.00	0.00	0.00	0.00
Downey, Dave	C28	03/20/2004	0.00	80.00	04/19/2004	Late	\$0.00	10.00	80.00	0.00	0.00
ELIAS, ERICKA J.	D3	04/13/2004	0.00	80.00	04/13/2004		16.10	0.00	16.10	0.00	0.00
ESCOBAR, ISRAEL I.	C21	04/13/2004	0.00	80.00	06/13/2004		-\$0.00	0.00	0.00	0.00	0.00
FERRITI, TONI A.	C38	03/30/2004	0.00	45.00	04/29/2004		40.00	0.00	0.00	0.00	0.00
FILLOW, FRANK F.	D19	04/12/2004	0.00	65.00	05/12/2004		0.00	0.00	0.00	0.00	0.00
FORRESTER, JIM D.	B17	03/31/2004	0.00	65.00	04/30/2004		0.00	0.00	0.00	0.00	0.00
GARCIA, JAMES K.	D14	03/17/2004	0.00	80.00	04/17/2004	Late	\$0.00	10.00	80.00	0.00	0.00
HABMEIGHT, MARTHA L.	C33	04/13/2004	0.00	80.00	05/13/2004		0.00	0.00	0.00	0.00	0.00
HART, ROSS C.	D9	03/12/2004	0.00	80.00	04/12/2004	Pre-Lien	85.00	5.00	80.00	0.00	0.00
Jackson, Alan	D16	03/31/2004	0.00	80.00	06/29/2004		-\$160.00	0.00	0.00	0.00	0.00
Johnson, Sam X.	D15	04/04/2004	0.00	80.00	05/04/2004		0.00	0.00	0.00	0.00	0.00
Johnson, Test	D2	04/29/2004	0.00	75.00	05/28/2004		0.00	0.00	0.00	0.00	0.00
JONES, JILLIAN J.	C24	04/19/2004	0.00	80.00	06/18/2004		-\$80.00	0.00	0.00	0.00	0.00
JUMPING, JOJO I.	E8	04/07/2004	0.00	80.00	05/07/2004		0.00	0.00	0.00	0.00	0.00
MENDEZ, JOY L.	C30	04/17/2004	0.00	80.00	05/17/2004		0.00	0.00	0.00	0.00	0.00
PHILLIPS, STEVE L.	C37	04/14/2004	0.00	47.00	05/14/2004		0.00	0.00	0.00	0.00	0.00
PHILLIPS, STEVE L.	D5	04/14/2004	0.00	80.00	05/14/2004		0.00	0.00	0.00	0.00	0.00
Power, Jeff	C22	04/26/2004	0.00	80.00	06/27/2004		-\$80.00	0.00	0.00	0.00	0.00
Pruett, Jas	D12	03/03/2004	0.00	80.00	04/03/2004	Pre-Lien	90.00	10.00	80.00	0.00	0.00
REDDY, KAREN R.	C32	04/19/2004	0.00	80.00	05/18/2004		0.00	0.00	0.00	0.00	0.00
				1,799.00							
							(153.70)	35.00	336.10	-	-



## Rent Roll – By Unit

Summary report list each active customer, in unit id order, and each unit rented with balance totals. For each unit the customer name, unit id, move in date, deposit balance, paid through date, late status, account balance, fees owed and rent aging are provided. Note, the "Rent Aging" section is just unpaid rent; so when comparing to the Aging Report which included fees and other amounts, the numbers may differ. Also see the Rent Roll by Customer report.

Main Street Storage 1900 Main Street Lone Pine, CA 93335		Rent Roll By Unit									
Customer Name	Unit	Move-In Date	Deposit Balance	Rental Rate	Paid-Thru Date	Late Status	Account Balance	Fees Owed	Rent Aging		
									Current	31-60	61+
CONNER, PHILL D.	A1	02/01/2004	\$0.00	\$47.00	05/02/2004		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FORRESTER, JIM D.	B17	03/31/2004	0.00	65.00	04/30/2004		0.00	0.00	0.00	0.00	0.00
ESCOBAR, ISRAEL I.	C21	04/13/2004	0.00	80.00	05/13/2004		-80.00	0.00	0.00	0.00	0.00
Power, Jeff	C22	04/28/2004	0.00	80.00	05/27/2004		-80.00	0.00	0.00	0.00	0.00
JONES, JILLIAN J.	C24	04/19/2004	0.00	80.00	05/18/2004		-80.00	0.00	0.00	0.00	0.00
ARCHER, ANNIE A.	C25	04/13/2004	0.00	80.00	05/13/2004		-84.80	0.00	0.00	0.00	0.00
Dowley, Dave	C28	03/20/2004	0.00	80.00	04/19/2004	Late	90.00	10.00	80.00	0.00	0.00
MENDEZ, JOY L.	C30	04/17/2004	0.00	80.00	05/17/2004		0.00	0.00	0.00	0.00	0.00
REDDY, KAREN R.	C32	04/19/2004	0.00	80.00	05/18/2004		0.00	0.00	0.00	0.00	0.00
HASINIEGT, MARTHA L.	C33	04/13/2004	0.00	80.00	05/13/2004		0.00	0.00	0.00	0.00	0.00
FERRITI, TONI A.	C36	03/30/2004	0.00	45.00	04/29/2004		40.00	0.00	0.00	0.00	0.00
PHILLIPS, STEVE L.	C37	04/14/2004	0.00	47.00	05/14/2004		0.00	0.00	0.00	0.00	0.00
Burton, Shay M	D1	04/24/2004	0.00	80.00	05/23/2004		0.00	0.00	0.00	0.00	0.00
Johnson, Test	D2	04/29/2004	0.00	75.00	05/28/2004		0.00	0.00	0.00	0.00	0.00
ELIAS, ERICKA J.	D3	04/13/2004	0.00	80.00	04/13/2004		16.10	0.00	16.10	0.00	0.00
PHILLIPS, STEVE L.	D5	04/14/2004	0.00	80.00	05/14/2004		0.00	0.00	0.00	0.00	0.00
HART, ROSS C.	D6	03/12/2004	0.00	80.00	04/12/2004	Pre-Lien	85.00	5.00	80.00	0.00	0.00
Puett, Jas	D12	03/09/2004	0.00	80.00	04/09/2004	Pre-Lien	90.00	10.00	80.00	0.00	0.00
GARCIA, JAMES K.	D14	03/17/2004	0.00	80.00	04/17/2004		90.00	10.00	80.00	0.00	0.00
Johnson, Sam X.	D15	04/04/2004	0.00	80.00	05/04/2004		0.00	0.00	0.00	0.00	0.00
Jackson, Alan	D16	03/31/2004	0.00	80.00	05/29/2004	Late	-160.00	0.00	0.00	0.00	0.00
FELLOW, FRANK F.	D19	04/12/2004	0.00	80.00	05/12/2004		0.00	0.00	0.00	0.00	0.00
AGUIRRE, SILVIA J.	E1	04/12/2004	0.00	80.00	05/11/2004		-80.00	0.00	0.00	0.00	0.00
JUMPING, JOJO I.	E6	04/07/2004	0.00	80.00	05/07/2004		0.00	0.00	0.00	0.00	0.00
			-	1,799.00			(153.70)	35.00	338.10	-	-

## History Of Letters Sent

Empower Storage

41695 Date St.

Murrieta, CA 92562

History Of Letters Sent

February 01, 2013 to February 26, 2013

Date	Name	E-Mailed	Unit	E-Mail Address	Description	Fee Charged
2/1/2013	AMEZCUA, OLGA		256		step 0	\$0.00
2/1/2013	Anderson Danny	Yes	460	DA@STORAGECOMMANDER.COM	Step 2 - Preliminary Lien	20.00
2/1/2013	Armand, Louis D.		657		step 0	0.00
2/1/2013	BAGLEY, WENDY		597		step 0	0.00
2/1/2013	BATTEE, SHALONDA		470		Late Fee	20.00
2/1/2013	BEHLING, DANIEL	Yes	613	DBE@INFOSMART.NET	Step 2 - Preliminary Lien	20.00
2/1/2013	BEJARANO, NIKKI		372		step 0	0.00
2/1/2013	CONNOR, VINCENT		301		step 0	0.00
2/1/2013	Carbajal, Armando	Yes	313	ARMANDO332@HOTMAIL.COM	Step 1 - Late Notice	15.00
2/1/2013	Cunningham, Robert Allen		473		step 0	0.00
2/1/2013	DOUWES, STACEY		465		locked gate	0.00
2/1/2013	Esparza, Freddy		358		locked gate	0.00
2/1/2013	FARIAS, EDWARD		234		step 0	0.00
2/1/2013	FLAKES, SHANNON		412		step 0	0.00
2/1/2013	FRANCO, LINO		15		step 0	0.00
2/1/2013	Funes, Edwin A - Dela Torre, Andrew		542		step 0	0.00
2/1/2013	GARRETT, MAURICE		392		step 0	0.00
2/1/2013	GOULD, LUCY	Yes	12	LGL716@GMAIL.COM	Step 1 - Late Notice	15.00
2/1/2013	HAWKINS, ANTHONY		248		locked gate	0.00
2/1/2013	HEMMER, DENISE		203		Step 2 - Preliminary Lien	20.00
2/1/2013	HERBAGE, MATTHEW		189		Step 1 - Late Notice	15.00
2/1/2013	HYMES, JACQUELINE		466		Step 2 - Preliminary Lien	20.00
2/1/2013	LAWRENCE, STEVEN		290		step 0	0.00
2/1/2013	LEE, JOHNNY		317		step 0	0.00
2/1/2013	Lewis, Clifton		186		step 0	0.00
2/1/2013	Lopez, Mike		384		Invoice	0.00
2/1/2013	Lopez, Mike		R2		Invoice	0.00
2/1/2013	Lopez, Mike		R13		Invoice	0.00
2/1/2013	Lopez, Mike		R16		Invoice	0.00
2/1/2013	MALDONADO, ARTURO	Yes	529	AMMA@SMARTMAIL.NET	Step 2 - Preliminary Lien	20.00
2/1/2013	MARTIN, NOAH		540		step 0	0.00
2/1/2013	Moore, Rochelle		563		step 0	0.00
2/1/2013	Moore, Rochelle		564		step 0	0.00
2/1/2013	NOLASCO, HERMELINDA Z.		487		step 0	0.00
2/1/2013	NUNEZ, ARMANDO		590		Invoice	0.00

2/25/2013 1:22:43PM

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2/25/2013 1:22:43PM  
Version: 4.5.0.0  
User ID:

## Scheduled Auctions

### Main Street Storage

1900 Main Street  
Lone Pine, CA 93385

### Scheduled Auctions

Unit	Size	Customer	Paid-Thru Date	Auction Fee	Unit Balance
<b>Auction Date: 07/09/2004</b>					
65	05X10	BRIGGS, BEAU	02/29/2004	\$ 35.00	\$ 336.00
258	10X20R	LUERA, LUCY	02/25/2004	35.00	900.00
320	10X20R	REYES, STEVEN	01/23/2004	35.00	1,430.00
590	05X10	ROW, GARY	01/19/2004	35.00	500.00
972	10X10H	DURAN, JOSEPH	01/09/2004	35.00	795.00
2792	05X05U	ASHER, WILLIAM	01/18/2003	35.00	895.00
<b>Count: 6</b>				<b>210.00</b>	<b>4,856.00</b>

6/23/2004 9:07:11AM  
Version: 4.3.7  
User ID:

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Lists all “waived fee” adjustment transaction for the date range selected. This is a sub-section of the “Adjustments” report where only “waived fee” transaction are listed. Includes the unit id, date, time, amount of the waved fee, managers name, customer name, name of the fee waived, and an explanation from the manager that waived the fee.

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Returned Checks

Lists all return check transaction for the selected date range. Includes the date, time , user, check number, customer name and an itemized list of transaction reverved for that check payment. The NSF fee transaction is also display ed if a fee is setup. NSF Fees are setup in the “Maintenance | Program Setup | Fees” menu.

<div><div>Main Street Storage 1900 Main Street Lone Pine, CA 93365-</div><div>Returned Checks April 30, 2004</div></div>			
4/30/2004	13:30:35	User: ADMIN Unit C25 Unit C25 Unit C25	Returned Check # 12345 Description: Sales Tax - Prepaid Description: Rent - Prepaid Description: Returned Check Fee (NSF)
		Customer: ARCHER, ANNIE A.	
		Count: 1	
		<div><div>\$4.80 \$80.00 \$25.00</div><div>Subtotal: \$109.80 Total: \$109.80</div></div>	
4/30/2004 1:34:44PM Version 4.3.7 User ID: ADMIN		Page 1 of 1	

## Reversed Transactions

Lists all reversed transactions for the date range provided. Only move in and payment transactions can be reversed. Reversals must be done on the same date before the end-of-day processing is done. Includes the date, time, user, unit id(s) transaction description, customer name, charge, and credit amounts.

Main Street Storage 1900 Main Street Lone Pine, CA 93385-			Reversed Transactions			May 01, 2004		
Date	Time	User	Unit(s)	Description	Customer	Charge	Credit	
05/01/2004	13:38:29	ADMIN	E2	Move-In	AGUIRRE, SILVIA J.	\$ 33.93	\$ 113.93	
Count: 1						Total:	113.93	

**5/1/2004 1:39:21PM**  
Version: 4.3.7  
User ID: ADMIN

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## Delinquent Units

List all units "late" units within the facility. "Late" units are any unit that has progressed into one of the lien steps. Late steps are setup in the "Maintenance | Program Setup | Lien Status" menu. The report subtotals by late step and includes the customer name, unit id, move in date, phone number, rate, last payment date, last payment amount, number of days late, paid through date, rent balance, fee balance, and account balance. Totals are shown for each late step and a grand total. The report is designed to assist the manager with collection calls provide overall visibility into late customers with average days late and payment information. Also see the Collection Worksheet report.

Delinquent Units													
<b>Empower Storage</b> 41695 Date St. Suite A Murrieta, CA 92562													
<b>Step 1 - Late Notice</b>													
Customer Name	Unit	Date Entered	Move-In Date	Phone	Rental Rate	Last Pay Date	Last Pay Amount	Days Late	Paid-Thru Date	Rent Balance	Fees Balance	Account Balance	
ELIAS, ERICKA J.	A10	2/9/2013	1/7/2013	(959) 393-9394	\$45.00	1/7/2013	95.00	19	2/6/2013	\$45.00	\$15.00	\$60.00	
FERRITI, TONI A.	C36	2/25/2013	12/24/2012	(959) 090-9076	115.00	2/25/2013	80.00	5	2/20/2013	-	-	-	
Count: 2					160.00			12 (avg)		45.00	15.00	60.00	
<b>Step 2 - Preliminary Lien</b>													
Customer Name	Unit	Date Entered	Move-In Date	Phone	Rental Rate	Last Pay Date	Last Pay Amount	Days Late	Paid-Thru Date	Rent Balance	Fees Balance	Account Balance	
JUMPING, JOJO I.	E6	2/9/2013	1/1/2013	(838) 383-8383	80.00	1/1/2013	85.00	28	1/28/2013	80.00	35.00	115.00	
Count: 1					80.00			28 (avg)		80.00	35.00	115.00	
<b>Step 3 - Notice of Lien Sale</b>													
Customer Name	Unit	Date Entered	Move-In Date	Phone	Rental Rate	Last Pay Date	Last Pay Amount	Days Late	Paid-Thru Date	Rent Balance	Fees Balance	Account Balance	
CONNER, PHILL D.	A1	2/12/2013	10/27/2012	(858) 920-0002	45.00	1/19/2013	61.85	33	1/23/2013	45.00	70.00	115.00	
FORRESTER, JIM D.	B17	2/10/2013	12/25/2012	(932) 948-5858	85.00	12/25/2012	70.00	35	1/21/2013	85.00	70.00	135.00	
Johnson, Sam X.	D15	2/14/2013	12/29/2012	(123) 123-1231	80.00	1/11/2013	12.93	31	1/25/2013	80.00	70.00	150.00	
Count: 3					190.00			33 (avg)		190.00	210.00	400.00	
<b>Step 4 - Notice of Sale</b>													
Customer Name	Unit	Date Entered	Move-In Date	Phone	Rental Rate	Last Pay Date	Last Pay Amount	Days Late	Paid-Thru Date	Rent Balance	Fees Balance	Account Balance	
Downey, Dave	C28	2/9/2013	12/14/2012	(555) 666-6662	115.00	12/14/2012	85.00	44	1/12/2013	180.00	120.00	300.00	
GARCIA, JAMES K.	D14	2/7/2013	12/11/2012	(859) 399-9294	80.00	12/11/2012	85.00	46	1/10/2013	160.00	70.00	230.00	
Smith, Julie	D12	1/30/2013	12/3/2012	(909) 838-3882	80.00	2/25/2013	195.00	54	1/2/2013	160.00	70.00	230.00	
Count: 3					275.00			48 (avg)		500.00	260.00	760.00	
Total Delinquent Units: 9					705.00					815.00	520.00	1,335.00	
2/25/2013 3:26:06PM Version 4.5.0.0 User ID:													

## Recurring Fees and Discounts

Lists all customers/units with a recurring fee or discount assigned to the unit. Recurring Discount and Fees apply each month to the assigned unit. Storage Commander also allows for "expiring discounts" that will start and stop at predestinated times. Expiring discounts are allow at move in or may be assigned anytime using the "Change a units billing" feature. The report groups the units by fee/discount name and subtotals at each group. Includes the fee/discount name, unit id, rate, discount amount, fee amount, weather or not the discount expires, if expiring what starting date and expiring date (last applied date).

Main Street Storage 1900 Main Street Lone Pine, CA 93385-		Recurring Fees And Discounts					
Fee / Discount	Unit	Rate	Discounts	Fees	Expires	Start Date	Expire Date
<b>3rd Month Free</b>	D6	\$ 80.00	\$ (80.00)		Yes	7/30/2004	7/30/2004
Smith, Bob			(80.00)				
<b>Total: 1</b>							
<b>Sales Tax</b>	C25	80.00		4.80	No		
ARCHER, ANNIE A.				4.80			
<b>Total: 1</b>							
<b>Senior Discount</b>	A1	47.00	(10.00)		No		
CONNER, PHILL D.			(10.00)				
<b>Total: 1</b>							
<b>Grand Total: 3</b>			-90.00	4.80			

4/30/2004 9:07:22AM  
Version 4.3.7  
User ID: ADMIN

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## System Log

Tracks user activity and some setup changes. Items logged include:

- User logon with computer name.
- Start and End of end-of-day processing.
- Backup and Restore.
- System time change. Includes any change to the system clock while the program is running, or a date/time changed to a value prior to the last time the program ran.
- Changes to accounting setup (cash vs accrual).
- Resetting of the gate interface data.

The report includes the date and time of the event, user id, program version, and event description. The report allows tracking of user activity and assists in investigate questionable activity by a user. Events that should be investigated include restoring data, and time changes.

Main Street Storage				System Log
1900 Main Street Lone Pine, CA 93385-				April 01, 2004 to April 30, 2004
DATE	TIME	USER	VERSION	DESCRIPTION
04/21/2004	18:50:20	ADMIN	Eval 4.3.5	User logon:ADMIN on JEFF
04/21/2004	18:50:35	ADMIN	Eval 4.3.5	Start EOD Processing
04/21/2004	18:51:26	ADMIN	Eval 4.3.5	End EOD Processing
04/22/2004	10:41:31	ADMIN	Eval 4.3.5	User logon:ADMIN on JEFF
04/22/2004	10:55:06	ADMIN	Eval 4.3.5	User logon:ADMIN on JEFF
04/22/2004	10:56:24	ADMIN	Eval 4.3.5	User logon:ADMIN on JEFF
04/22/2004	11:32:17	ADMIN	Eval 4.3.5	User logon:ADMIN on JEFF
04/22/2004	12:45:40	ADMIN	Eval 4.3.5	File Backup
04/22/2004	14:04:07	ADMIN	Eval 4.3.5	User logon:ADMIN on JEFF
04/22/2004	16:59:54	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/23/2004	10:31:20	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/23/2004	10:39:06	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/23/2004	10:39:07	ADMIN	Eval 4.3.7	Time less than last run(12/30/1899 00:00:00)
04/23/2004	10:39:28	JEFF	Eval 4.3.7	User logon:JEFF on JEFF
04/23/2004	10:40:23	JEFF	Eval 4.3.7	User logon:JEFF on JEFF
04/23/2004	11:15:12	JEFF	Eval 4.3.7	File Backup
04/23/2004	11:16:09	JEFF	Eval 4.3.7	User logon:JEFF on JEFF
04/23/2004	11:16:24	JEFF	Eval 4.3.7	Update Gate Interface
04/23/2004	14:34:25	JEFF	Eval 4.3.7	Start EOD Processing
04/23/2004	14:34:59	JEFF	Eval 4.3.7	End EOD Processing
04/26/2004	15:45:31	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/26/2004	12:59:52	ADMIN	Eval 4.3.7	System time changed
04/26/2004	12:59:55	ADMIN	Eval 4.3.7	System time changed
04/26/2004	12:59:55	ADMIN	Eval 4.3.7	System time changed
04/26/2004	16:18:08	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/26/2004	16:51:33	ADMIN	Eval 4.3.7	Accounting Method changed from Cash(default) to Accrual
04/26/2004	16:51:44	ADMIN	Eval 4.3.7	Paid Through dates updated to include credits
04/27/2004	14:05:02	ADMIN	4.3.7	User logon:ADMIN on JEFF
04/27/2004	15:03:00	ADMIN	4.3.7	User logon:ADMIN on JEFF
04/27/2004	15:04:19	ADMIN	4.3.7	User logon:ADMIN on JEFF
04/28/2004	08:26:34	ADMIN	4.3.7	User logon:ADMIN on JEFF
04/28/2004	08:42:11	ADMIN	4.3.7	User logon:ADMIN on JEFF
04/28/2004	09:03:03	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/28/2004	09:03:33	ADMIN	Eval 4.3.7	File Backup
04/28/2004	09:09:17	ADMIN	Eval 4.3.7	File Backup
04/28/2004	09:09:26	ADMIN	Eval 4.3.7	File Restore
04/28/2004	09:25:56	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/28/2004	13:20:52	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/28/2004	13:39:03	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/28/2004	21:32:06	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/29/2004	08:24:47	ADMIN	Eval 4.3.7	Start EOD Processing
04/29/2004	08:25:08	ADMIN	Eval 4.3.7	End EOD Processing
04/29/2004	10:19:17	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/29/2004	14:34:53	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/29/2004	14:40:41	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
04/30/2004	08:46:32	ADMIN	Eval 4.3.7	User logon:ADMIN on JEFF
Count: 46				
4/30/2004 9:18:20AM				
Version: 4.3.7				
User ID: ADMIN				
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## Configuration Settings

This reports list all of the “setup options” current status. It includes sections containing the following:

- Facility Info: Facility name and address, email account and bank account.
- Default Settings: List each setting options, payment application, default pay type, Word document selections...
- Late Steps: List each setup for each late step (fee, days late, notices...)
- Fees and Discounts: Names, amount, percent vs. dollars...
- Payment Plans: Monthly, Monthly w/ Invoice, Prorate vs. Anniversary...
- Quickbooks: Export option settings for Storage Commander to Quickbooks.

The report is useful with multiple facilities allowing settings to be compare and consistent from one facility to another. Tech Support may also request this report for investigating questions. *(only two pages of the 11 are displayed below)*

Main Street Storage		Configuration Settings	
1900 Main Street Lone Pine, CA 93385-			
<b>Facility Info:</b>			
Name:	Main Street Storage		
Address:	1900 Main Street		
City/ST/Zip:	Lone Pine	CA	93385-
Manager:			
Phone1:	(909) 672-6257	Sales Tax:	0.08
Fax:	(909) 672-6258	Phone2:	(909) 672-6158
E-Mail:		Checking:	000000-999999
<b>Default Setting</b>			
Key	Value		
410_TAX_UPDATE	YES		
410_TAX_UPDATE	YES		
ADVANCE AUTO CC	0		
ALLOW AUTO	1		
APPLY FEE	75		
APPLY FEE	75		
APPLY PAYMENT	1		
APPLY PAYMENT	2		
APPLY RENT	25		
APPLY RENT	25		
AUTO RECEIPTS	0		
CARD SCANNER TRACK	0		
DEFAULT INSUR	None		
LAST DATE CHECK	20040430		
LATE AFTER ADJ	1		
PAYTYPE	Monthly		
PAYTYPE	Monthly		
PRINT CC TRANS	0		
PT AFTER ADJ	1		
REQUIRE EXPLAIN	1		
SETTLE	0		
SETTLE AMEX	0		
VERSION	4.3.7		
411_TAX_UPDATE	YES		
PARTIAL PAYMENT NOTE	0		
UPDATE PT WHEN RENT	0		
AFTER EOD	0		
TMSA CONTRACT	0		
WORD CONTRACT	0		
WORD DOC CONTRACT	c:\Empower\Storage Commander Demo\contract.doc		
WORD TRANSFER	0		

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## Configuration Settings - Continued

### Main Street Storage

1900 Main Street  
Lone Pine, CA 93385-

### Configuration Settings

<u>Days</u>	<u>Name</u>	<u>Status</u>
47	Step 4 - Notice of Sale	Sale
	<u>Fee:</u> 15.00	<u>Percent:</u> False
	<u>Round:</u> False	<u>Minimum:</u> \$ 10.00
		<u>% Of Balance:</u> False
	<u>Print Notice:</u> True	
	<u>Standard Notice:</u> Notice of Lien Sale	<u>Copies:</u> 1
	<u>Word Notice:</u>	<u>Use Word:</u>
<u>Print Alternate:</u> False		
	<u>Alt Notice:</u> Notice of Lien Sale	<u>Copies:</u> 1
	<u>Word Notice:</u>	<u>Use Word:</u>
<u>Recurring:</u> False		
	<u>Standard Notice:</u>	<u>Copies:</u> 0
	<u>Word Notice:</u>	<u>Use Word:</u>
<u>Daily:</u> False	<u>Daily Rate:</u> 0.00	<u>Use Late Sched:</u> 0
<u>E-Mail Late:</u> False	<u>E-Mail Alt:</u> False	<u>E-Mail Rec:</u> False
<u>Overlock:</u>	<u>Deny Access:</u> True	<u>Days Between:</u> 16
<u>Return after Partial:</u> False	<u>Qualifies For Auction:</u> False	<u>Custom Fee:</u> False

### Fees & Discounts

<u>Name</u>	<u>Amount</u>	<u>Active</u>	<u>Percent</u>
Admin Fee	5.00	True	False
	<u>Discount</u> False	<u>Move In</u> True	<u>Deposit</u> False
	<u>Recurring</u> False	<u>Transfer</u> False	<u>Partial</u> True
	<u>NSF</u> False	<u>Insur</u> False	<u>After Dis</u> False
	<u>Tax</u> False	<u>Round</u> False	<u>Expires</u> False
	<u>Exp Months</u> 0	<u>Exp Start</u> 0	<u>Only MO</u> False

<u>Name</u>	<u>Amount</u>	<u>Active</u>	<u>Percent</u>
Free Month	1.00	True	True
	<u>Discount</u> True	<u>Move In</u> False	<u>Deposit</u> False
	<u>Recurring</u> False	<u>Transfer</u> False	<u>Partial</u> False
	<u>NSF</u> False	<u>Insur</u> False	<u>After Dis</u> False
	<u>Tax</u> False	<u>Round</u> False	<u>Expires</u> False
	<u>Exp Months</u> 1	<u>Exp Start</u> 0	<u>Only MO</u> False

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Version: 4.3.7  
User ID: ADMIN

# ***Marketing Reports***

To generate reports that contain marketing demographic information go to the *Reports* pull down menu and select *Marketing Reports* from the menu items.

A sample of each report including a brief explanation of the report is itemized below with a page number reference.

Zip Code Analysis ..... 114

Zip Code Marketing ..... 115

## Zip Code Analysis

List the number of rent units by size group for each customer's zip code. From this report you can determine how units and which sizes are rented for each zip code. Includes the zip code, city and state name, number of units, square feet, rates, percent of area and percent of rent. *(only one page of the report is shown below)*

Main Street Storage			Zip Code Analysis				
1900 Main Street Lone Pine, CA 93385-							
Zip Code			Count of Units	Sum of Area in sq. ft.	Sum of Rent	Percent of Total Area	Percent of Total Rent
<b>85858</b>	CHINO, CA						
10 X 10			2	200	160.00		
10 X 20			2	400	160.00		
			<b>4</b>	<b>600</b>	<b>\$320.00</b>	<b>13</b>	<b>16</b>
<b>Blank</b>							
10 X 20			3	600	235.00		
			<b>3</b>	<b>600</b>	<b>\$235.00</b>	<b>13</b>	<b>12</b>
<b>88488</b>	SUN CITY, CA						
10 X 20			2	400	160.00		
			<b>2</b>	<b>400</b>	<b>\$160.00</b>	<b>9</b>	<b>8</b>
<b>99999</b>	LAKE ELSINORE, CA						
10 X 20			1	200	80.00		
5 X 5			1	25	47.00		
			<b>2</b>	<b>225</b>	<b>\$127.00</b>	<b>5</b>	<b>6</b>
<b>29301</b>	Sun City, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>49599</b>	THERMAS, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>76784</b>	VIRGINIA CITY, NV						
5 X 10			1	50	65.00		
			<b>1</b>	<b>50</b>	<b>\$65.00</b>	<b>1</b>	<b>3</b>
<b>83838</b>	MURRIETA, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>84848</b>	LAKE ELSINORE, CA						
10 X 10			1	100	80.00		
			<b>1</b>	<b>100</b>	<b>\$80.00</b>	<b>2</b>	<b>4</b>
<b>84899</b>	LA QUINTA, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>85489</b>	FONTANA, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>87400</b>	TEMECULA, CA						
5 X 5			1	25	47.00		
			<b>1</b>	<b>25</b>	<b>\$47.00</b>	<b>1</b>	<b>2</b>
<b>88484</b>	INDIO, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>93838</b>	Death Valley, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>97473</b>	Brownsville, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
<b>98589</b>	LAKE ELSINORE, CA						
10 X 20			1	200	80.00		
			<b>1</b>	<b>200</b>	<b>\$80.00</b>	<b>4</b>	<b>4</b>
4/30/2004 10:29:05AM			Page 1 of 2				
Version: 4.3.7							
User ID: ADMIN							

## Zip Code Marketing

Provides the total number of units rented for each zip code and the percent of rented units to total number of units for each zip code. A summary is shown on the last page of the report showing how many customers and percent of total customers for each "how did you hear about us" category (**includes both active and inactive customers**). The "how did you hear about us" category is set during the move in process.

Main Street Storage 1900 Main Street Lone Pine, CA 93385-		Zip Code Marking Report	
Zip Code		Count	Percent of Total
85858	CHINO, CA		
Blank		4	
		4	15%
Blank	,	3	
Blank		3	11%
88488	SUN CITY, CA		
Blank		2	
		2	7%
99999	LAKE ELSINORE, CA		
Blank		2	
		2	7%
29301	Sun City, CA		
Blank		1	
		1	4%
49599	THERMAS, CA		
Blank		1	
		1	4%
76784	VIRGINIA CITY, NV		
Blank		1	
		1	4%
83838	MURRIETA, CA		
Blank		1	
		1	4%
84848	LAKE ELSINORE, CA		
Blank		1	
		1	4%
84899	LA QUINTA, CA		
Blank		1	
		1	4%
85489	FONTANA, CA		
Blank		1	
		1	4%
87400	TEMECULA, CA		
Blank		1	
		1	4%
88484	INDIO, CA		
Blank		1	
		1	
<div> <div>4/30/2004 10:40:34AM</div> <div>Version:4.3.7</div> <div>User ID: ADMIN</div> </div> <div>Page 1 of 3</div>			

**Main Street Storage**  
1900 Main Street  
Lone Pine, CA 93385-

## Zip Code Marking Report

<u>Zip Code</u>		<u>Count</u>	<u>Percent of Total</u>
		1	4 %
93838	Death Valley, CA		
Blank		1	
		1	4 %
97473	Brownsville, CA		
Blank		1	
		1	4 %
98589	LAKE ELSINORE, CA		
Blank		1	
		1	4 %
99033	Perris, CA		
Blank		1	
		1	4 %
99383	Perris, CA		
Blank		1	
		1	4 %
99439	TORRANCE, CA		
Blank		1	
		1	4 %
99993	HUNTINGTON BEACH, CA		
Blank		1	
		1	4 %
<b>Total</b>		<b>27</b>	<b>100 %</b>

**Main Street Storage**  
1900 Main Street  
Lone Pine, CA 93385-

## Zip Code Marking Report

<u>Zip Code</u>	<u>Count</u>	<u>Percent of Total</u>
<u>Overall Marketing Distribution</u>		
	<u>Count</u>	<u>Percent of Total</u>
Blank	41	95.35 %
Billboard	1	2.33 %
Friend	1	2.33 %
	43	100.00 %



# ***Insurance Reports***

To generate reports that show customer who have purchased insurance, as well as reports that must be given to the insurance companies, go to the *Reports* pull down menu and select *Insurance Reports* from the menu items.

A sample of each report including a brief explanation of the report is itemized below with a page number reference.

Monthly Premiums.....	119
Insurance Detail .....	120
Customer Insurance .....	121
Customer Insurance – With Addresses .....	122

## Monthly Premiums

Prints a premium statement designed to be sent with payment to the insurance company. Insurance amounts are shown at the time the money is received for "cash" accounting, or at the time accrued for "accrual" accounting. The insurance company list is the one set as "default" in the "Maintenance | Program Setup | Insurance" menu.

STORED PROPERTY INSURANCE	
<div>FOR COMPANY USE ONLY: RECEIVED: _____ LOGGED: _____ FEES PAID: _____</div>	
<b>MONTHLY PREMIUM REPORT AND REMITTANCE</b>	
ACCOUNTING PERIOD: 2/25/2013	
Policy #:	
Number of Insured Units: 3	
GROSS PREMIUMS COLLECTED:	\$37.85
LESS NSF'S & CANCELLATIONS:	\$0.00
EQUALS NET PREMIUMS COLLECTED:	\$37.85
MAKE CHECK PAYABLE TO:	
Safestor Insurance 2721 N. Central Ave. 8th Floor Phoenix, AZ 85004	
FACILITY/COMPANY NAME:	Empower Storage
ADDRESS:	41695 Date St. Suite A
CITY, STATE, ZIP:	Murrieta, CA 92562
REPORT SUBMITTED BY:	_____
PHONE NUMBER:	(951) 672-6257
<hr/>	
2/25/2013 9:56:50PM Version: 4.5.0.0 User ID: ADMIN	
Page 1 of 1	

## Insurance Detail

Lists all insurance transaction for the date range provided. Insurance amounts are shown at the time the money is received for "cash" accounting, or at the time accrued for "accrual" accounting. Includes the date, unit id, transaction item description, charge, credits and balance.

Empower Storage				Insurance Detail		
41695 Date St. Suite A Murrieta, CA 92562						
Date	Unit	Paid Thru	Description	Charges	Payments	Balance
SILLEY, JOHN D. - 999499 TONKA ROAD APT 55, FONTANA, CA 99930-3003 (983) 342-9993						
2/25/2013	D8	3/24/2013	Burglary 100%, \$ 1,000	\$ 10.95	\$ -	\$ 10.95
2/25/2013	D8	3/24/2013	Payment	-	(10.95)	(10.95)
Total				10.95	(10.95)	-
SANCHEZ, CECILA R. - 788 VISTA LAGO, INDIO, CA 77558-8888 (949) 400-0000						
2/25/2013	C22	3/24/2013	Burglary 50%, \$10,000	19.95	-	19.95
2/25/2013	C22	3/24/2013	Payment	-	(19.95)	(19.95)
Total				19.95	(19.95)	-
MINNOW, MARTHA M. - 85858 BELLA WAY, HUNTINGTN BEACH, CA 84848-4848 (888) 383-8383						
2/25/2013	A8	2/28/2013	Burglary 50%, \$ 1,000	6.95	-	6.95
2/25/2013	A8	2/28/2013	Payment	-	(6.95)	(6.95)
Total				6.95	(6.95)	-
Total				37.85	(37.85)	-
2/25/2013 9:57:12PM						
Version: 4.5.0.0						
User ID: ADMIN						
Page 1 of 1						

Lists each active customer currently purchasing insurance with the unit rental. For each customer listed the unit id, customer name, insurance payment amount, premium value, paid through date and unit balances are listed.

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## Customer Insurance – With Addresses

Same as the Customer Insurance report with each customer's address included.

Empower Storage 41695 Date St. Suite A Murrieta, CA 92562		Customer Insurance With Addresses				
Unit	Customer	Payment	Premium	Premium Value	Paid Through	Unit Balance
A8	MINNOW, MARTHA M. 85858 BELLA WAY HUNTINGTN BEACH, CA 84848-4848 (888)	6.95	Burdlarv 50%, \$ 1.000	1,000.00	3/31/2013	-51.95
C22	SANCHEZ, CECILA R. 788 VISTA LAGO INDIO, CA 77558-8888 (949) 400-0000	19.95	Burdlarv 50%, \$10.000	10,000.00	3/24/2013	0.00
D8	SILLEY, JOHN D. 999499 TONKA ROAD APT 55 FONTANA, CA 99930-3003 (983) 342-9993	10.95	Burdlarv 100%, \$ 1.000	1,000.00	3/24/2013	0.00
Count: 3		Total		\$37.85	\$12,000.00	-\$51.95

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